



Hartnell College Council
April 12, 2024, 1:00-3:00 p.m.
E-112 and Zoom
Minutes

Approved May 10, 2024

MEMBERS	Constituent Group	Present	Absent
1. Kelly Locke, Tri-chair	Academic Senate	X	
2. Shawn Pullum, Tri-Chair (Jessica Green)	Classified	X	
3. Michael Gutierrez, Tri-Chair	Administration	X	
4. Tony Anderson, Member	Academic Senate		X
5. Grisel Briseno, Member	Classified	X	
6. Carlos Chavarin, Member	Classified	X	
7. Ruben Cuna, Member	A.S.H.C.		X
8. Delia Edeza, Member	Classified	X	
9. Romero Jalomo, Member	Administration	X	
10. Carol Kimbrough, Member	Academic Senate	X	
11. Lorena Ledezma, Member	A.S.H.C.		X
12. Angel Lopez, Member	A.S.H.C.		X
13. Lupita Nunez, Member	A.S.H.C.		X
14. Gayle Pitman, Member	Administration	X	
15. Nancy Schur-Beymer, Member	H. C. F. A.	X	
16. Lucy Serrano, Member	Classified	X	
17. Lisa Storm, Member	Academic Senate	X	
18. Ram Subramaniam	Administration		X
19. Kayla Valentine, Member	Administration		X

CALL TO ORDER/GUIDED PATHWAYS

Chair Kelly Locke called the meeting to order at 1:08 p.m. and read aloud the Guided Pathway Pillars.

MINUTES – MARCH 8, 2024

Carol Kimbrough motioned to approve the March 8, 2024 meeting minutes. Gayle Pitman seconded the motion. The Council voted and approved the minutes.

STRATEGIC PLANNING

Gayle Pitman provided an update on the Strategic Plan Goals. She stated that the visual of the goals has been redesigned after the new branding guide and now includes five goals as opposed to the four that were presented at the March HCC meeting. Over the last month, the goals were vetted by campus groups and during those discussions, it was noted that community relationships/community engagement needed to be called out in the plan; thus, the development of a 5th goal. Additionally, discussions with the leadership and the Equity Assurance

CARING CAMPUS COMMITMENTS: Ten-Foot Rule, Nametags, Cross-Department Awareness, Warm Referrals, Welcoming Students

HARTNELL COLLEGE VISION STATEMENT: Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.

HARTNELL COLLEGE MISSION STATEMENT: Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (baccalaureate degrees, associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.

Council led to placing equity across all of the goals because equity is the lenses that will drive the plan.

Gayle shared that the initial idea was to conduct a refresh of the existing plan, but as the College moved through the process, it became evident that the development of a new plan was needed. As a result, the approval of the plan is delayed to late fall 2024. The delay allows more time to review the goals, more time to work on the mission, vision, and values statements, and generally more time to complete the entire package. Early fall will be used to develop strategies and key performance indicators (KPIs). The Governing Board will receive the proposed plan over the summer to gather their input. In closing, Gayle encouraged feedback on the new design and will bring the goals in front of the classified professionals to gather their feedback.

REVIEW OF HCC GOALS AND GOVERNANCE HANDBOOK

Lucy Serrano gave an update on the Council's goals and the Governance Handbook. She recalled that the Council set three goals in the fall: 1) develop a governance handbook, 2) develop and approve goals for each of the councils, and 3) identify a process to review council work. The goals were placed onto the HCC task log. Lucy explained that the task log is intended to help Councils keep track of its work. For example, the HCC formed a workgroup to review and make recommendations to revise AP 2410, Board Policies and Administrative Procedures. The assignment was placed in the log and tracked with updates to the Council until the work was completed. Lucy pointed out that the task log template is part of the Governance Handbook, and she shared that the handbook (HCC Goal 1) is nearly complete, pending just one council's goals (HCC Goal 2).

MERGING OF ACADEMIC AFFAIRS AND STUDENT AFFAIRS SUCCESS COUNCILS

Lucy Serrano motioned to table the approval of the merging of Academic Affairs and Student Affairs Success Council. Jess Green seconded the motion. The Council voted and approved to table the item to the May HCC meeting.

Prior to the motion, the Council discussed the merging of the two councils. The Academic Affairs Success Council discussed and agreed to the merger at their March meeting. The Student Affairs Success Council (SASC) met this morning and placed the item on their agenda; however, they did not make quorum, so there was no official action, but they had a robust discussion and decided they would poll its members about separating from the Academic Affairs Success Council. Carol Kimbrough asked that the HCC delay the vote; hence, the motion. President Gutierrez asked that the two councils meet together and discuss. The joint meeting is scheduled May 10, 2024.

The HCC also talked about getting feedback from council members on how the new governance structure worked this year and it was decided that Gayle Pitman and Kelly Locke would work together to develop and conduct a survey.

ACADEMIC AFFAIRS SUCCESS GOALS

Gayle Pitman motioned to approve the Academic Affairs Success Council goals. Nancy Schur Beymer seconded the motion. The Council voted and approved the goals.

1. Review administrative procedures (Chapter 4000) that pertain to academic affairs.
2. Identify assembly and senate bills regulations that impact academic affairs.

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3. Familiarize the Council with grant funded programs that impact academic affairs.

REVISED AP 4240, ACADEMIC RENEWAL

Nancy Schur Beymer motioned to approve the revisions to AP 4240, Academic Renewal. Gayle seconded the motion. The Council voted and approved the revised AP. The next step is to forward to the superintendent/president for consideration.

Prior to the motion, Kelly Locke said that the AP was vetted through the Academic Affairs Success Council and Academic Senate. She shared that the revisions remove access requirements, which were more restrictive than Title 5 regulations. The implementation of the new AP is effective the 2024-25 school year. Romero Jalomo stated that counselors, financial aid staff, and the enrollment services specialists will need to be trained and our students need to be informed. Additionally, the accompanying form will need to be revised to align with the new process, if not already. Romero said that he will work with his team on the new process and will work with Richard Morales on a communication plan.

UPDATE ON MISSION, VISION, AND VALUE STATEMENTS

Gayle Pitman provided an update on the work to review and revise the mission, vision, and values statements. She reported that the work group met a couple of times and decided they would first work on the values statements and probably recommend anywhere from 3 to 5 good statements. She also reported that the group looked at other colleges' statements. Gayle shared that she conducted a values statement exercise with the Senior Leadership Team (SLT) and will repeat this same exercise at the May 6th Get Connected session. More to follow as the committee continues its work.

PRE-MORTEM ACTIVITY

President Gutierrez facilitated a pre-mortem around the College's *One Hartnell* work. He explained the activity. The Council broke into three groups (in-person and online). President Gutierrez asked the members to imagine that *One Hartnell* failed to discuss what might have caused the failure. The pre-mortem activity is intended to help the College identify potential problems and risks and help to mitigate before they become issues.

CLOSING COMMENTS/ADJOURNMENT

The meeting adjourned at 5 p.m.

NEXT MEETING(S)

May 10, 2024

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