



HARTNELLCOLLEGE

2019-20 BUDGET

Presented

September 3, 2019

Hartnell Community College District

411 Central Avenue

Salinas, CA 93901

www.hartnell.edu

BUDGET

FISCAL YEAR 2019-20
JULY 1, 2019 THROUGH JUNE 30, 2020

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HARTNELL COLLEGE

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HARTNELL COLLEGE VISION STATEMENT

Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.

HARTNELL COLLEGE MISSION STATEMENT

Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement, and success. |



Student Success Goals Adopted by the Governing Board for 2019-2024

HARTNELL COLLEGE

STRATEGIC PRIORITY 1 - INCREASE STUDENT COMPLETION

STRATEGIC PRIORITY 2 - INCREASE STUDENT COMPLETION
EFFICIENCY

STRATEGIC PRIORITY 3 - INCREASE STUDENT TRANSFER TO
4- YEAR INSTITUTE

STRATEGIC PRIORITY 4 - IMPROVE STUDENT EMPLOYMENT
SUBSEQUENT TO TRAINING OR
COMPLETION

ABOUT HARTNELL

Hartnell College is one of the oldest institutions of higher education in California. Founded in 1920 as Salinas Junior College, the school was renamed Hartnell College in 1948, and the Hartnell Community College District was established the following year. The College is preparing to join with its students, employees, alums and the greater community to celebrate its Centennial, beginning in Fall 2019.

Hartnell moved into a new building on its current 54-acre site, at 411 Central Ave. in Salinas in 1936. The Main Campus is located in Monterey County, just a 25-minute drive from the scenic Monterey Peninsula and the Monterey Regional Airport. Its Alisal Campus in east Salinas, opened in 2014, houses its Agricultural Business and Technology Institute, its Sustainable Design and Construction Center, a diesel program, an automotive technology program and its computer science program. Hartnell also holds classes at its education center in King City, opened in 2002, and at numerous off-campus locations in north and south Monterey County. Thanks to a \$167 million local bond measure – known as Measure T – approved by district voters in 2016, it is preparing to expand that facility and open new centers in Soledad and Castroville, as well as a new state-of-the-art building for its nursing and allied health programs on the Main Campus. Along with renovation of two classroom buildings and new landscaping, also on the Main Campus, those projects are scheduled for completion by 2021.

The College serves the Salinas Valley, a fertile agricultural region some 10 miles wide and 100 miles long, as well as part of southern San Benito County. It draws most of its annual enrollment of 17,000 students from Salinas and the communities of Bradley, Castroville, Chualar, Gonzales, Greenfield, Jolon, King City, Lockwood, Moss Landing, San Ardo, San Lucas and Soledad. Students also come from Monterey Peninsula communities and elsewhere in California's Central Coast, as well as from other states and countries. All are drawn Hartnell's academic excellence and focus on the success of students in its four-year transfer, nursing and technical programs, as well as a proud tradition in intercollegiate athletics, with 12 men's and women's teams.

Hartnell has a highly diverse student body, of which 56 percent are in their families' first generation to attend college. About 45 percent of students are women and 55 percent men, with an ethnic makeup that includes 60 percent Hispanic, earning a federal designation as a Hispanic-Serving Institution. In addition, 24 percent of students are white/non-Hispanic, 6 percent are Asian and 2 percent are African American. (Six percent of students did not report ethnicity).

The College recently was awarded two major Title V grants to improve student access and success for underrepresented groups in the STEM disciplines, and it has been lauded by NASA, the NAACP and the University of California, Santa Cruz as being among the nation's top community colleges in promoting



and achieving success for its underrepresented students in the STEM disciplines. Hartnell has done this, in part, through outstanding facilities and intensive mentoring and internship programs with academic and research partners such as the UC-Santa Cruz Baskin School of Engineering, the Naval Postgraduate School, U.S. Department of Agriculture, the

Monterey Bay Aquarium Research Institute and the University of California, Davis. Hartnell's Alisal Campus is home to a NASA Science, Engineering, Mathematics and Aerospace Academy (SEMMA) laboratory for K-12 students and their families, the only one on the West Coast.

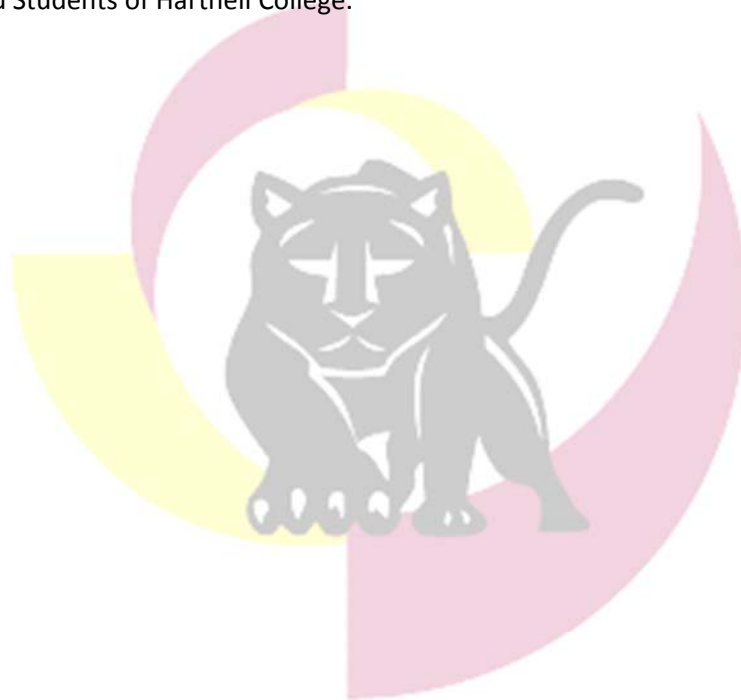
Hartnell offers the first and second years of a college program, basic skills courses in English and math, and workplace and career training, including a three-year bachelor's degree program in computer science and a 2+2 teacher-preparation pathway, both in partnership with California State University, Monterey Bay, just 15 minutes from Salinas. The College awards the associate of arts degree, associate of science degree and certificates of proficiency, including the strong and successful nursing and allied health program, whose graduates become LVNs, RNs, EMTs and respiratory therapists. For several years running, Hartnell's nursing graduates have achieved NCLEX pass rates of at or near 100 percent.

Hartnell's state-of-the-art Library and Learning Resource Center provides access to electronic databases and is the hub of information and learning technologies. The college has committed to ongoing technology enhancements, including virtualization and server enhancement projects that will increase productivity and access for its students and employees, giving them technological advantages that most college and university students and personnel do not yet have.

Hartnell's vibrant visual and performing arts programs includes a theatre arts company called The Western Stage, which is consistently among the most respected arts institutions on the Central Coast. Its programming is both traditional and experimental, including world premieres of works by contemporary Latino playwrights. Hartnell theatre arts faculty partner with the Alisal Center for the Fine Arts to engage and encourage area youth in their artistic pursuits. The College hosts a student-community orchestra

and chorus, and the Hartnell Gallery regularly presents exhibitions of painting, sculpture and photography.

Day, evening and weekend courses are offered in both classroom and online settings. Hartnell is sensitive to its diverse community and offers classes in modified formats to meet the needs of students who work or have other outside commitments, such as those that begin after the regular semester does or are offered in a condensed format. The College offers a full complement of academic and other support services to assist students' educational progress in a one-stop student services format, available online, by phone and in-person. These include personal counseling, financial aid and scholarship services, international student services, re-entry services, veterans services, sports counseling, disabled students programs and services, assessment testing and career and transfer assistance. In addition, students are encouraged to become involved in the many clubs on campus and student government through the Associated Students of Hartnell College.



HARTNELL COLLEGE



HARTNELL COLLEGE

TABLE OF CONTENTS

EXECUTIVE SUMMARY	1
GENERAL FUND	
Restricted	8
Unrestricted	11
OTHER FUNDS	
Special Revenue Fund	14
Capital Projects Fund	16
Enterprise Fund.....	19
Internal Service Fund.....	22
Trust and Agency Fund	25
APPENDICES	
A - Detail Revenue and Expenditures	28
B - The School and Local Public Safety Protection Act of 2012.....	32
C - College System Apportionment.....	34
D - Organizational Structure.....	39

HARTNELL COLLEGE

EXECUTIVE SUMMARY



HARTNELL COLLEGE

**BUDGET - FISCAL YEAR 2019-20
EXECUTIVE SUMMARY**

INTRODUCTION

The Board of Trustees is required to hold a public hearing prior to September 15, 2019 to adopt the budget for the fiscal year. The public hearing and budget adoption is scheduled for September 3, 2019.

Below is a summary of all District funds. It includes projected beginning fund balances as of July 1, 2019, revenues and expenditures, and estimated ending fund balances for each separate fund.

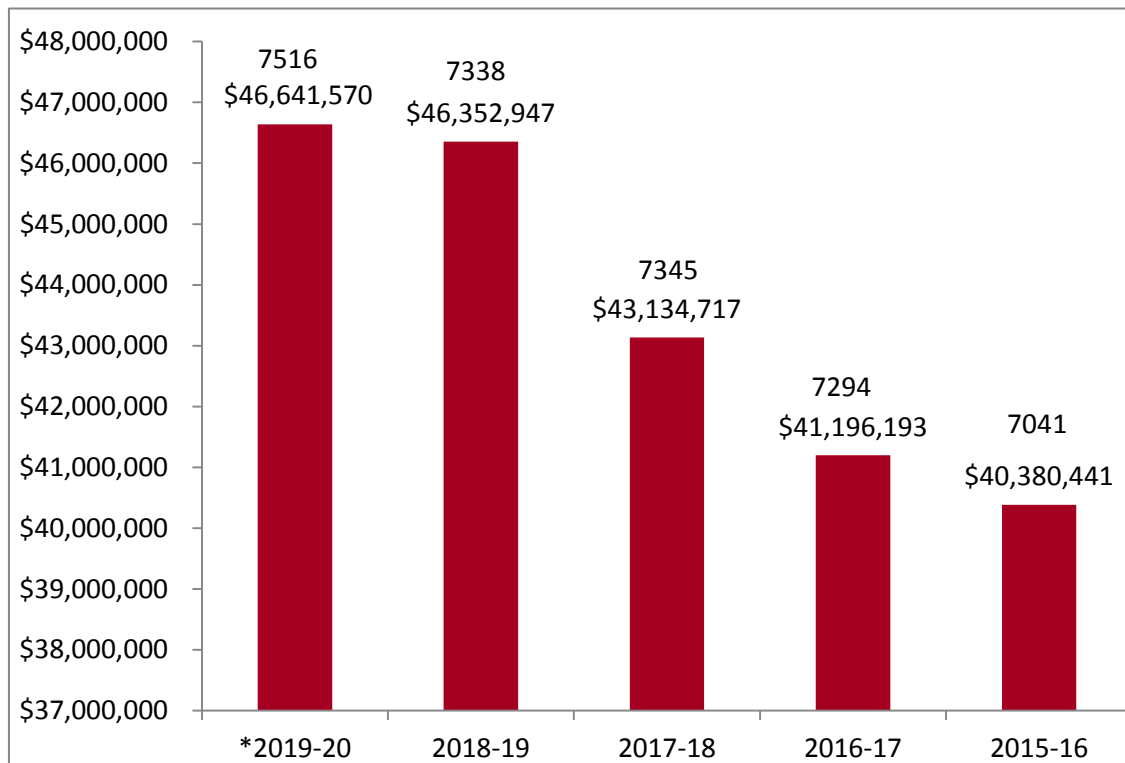
Funds	Projected Beginning Fund Balance July 1, 2019	Budgets 2019-20		Ending Fund Balance June 30, 2020
		Revenue	Expense	
General				
Unrestricted (11)	11,173,726	51,138,576	51,101,213	11,211,089
Restricted (12 & 13)	(0)	26,908,359	26,901,359	7,000
Total	\$ 11,173,726	\$ 78,046,935	\$ 78,002,572	\$ 11,218,089
Special Revenue				
Bookstore (31)	626,097	120,000	110,000	636,097
Child Development (33)	124,132	555,986	555,986	124,132
Total	\$ 750,229	\$ 675,986	\$ 665,986	\$ 760,229
Capital Projects				
Capital Outlay (41)	1,174,309	125,000	1,000,000	299,309
Property Acquisition (44)	1,999,634	544,000	1,559,100	984,534
Bond Projects (46)	66,989,173	1,000,000	51,392,696	16,596,477
Total	\$ 70,163,115	\$ 1,669,000	\$ 53,951,796	\$ 17,880,319
Enterprise				
Cafeteria (52)	357,241	753,000	816,940	293,301
Starbucks Café (55)	-	360,000	360,000	-
Contract Services (59)	30,676	43,027	42,364	31,339
Total	\$ 387,917	\$ 1,156,027	\$ 1,219,304	\$ 324,640
Internal Service				
Self Insured (61)	441,488	2,000	46,000	397,488
Retiree Health Benefits (62)	5,310,884	275,000	305,000	5,280,884
PARS-Fiduciary Trust Fund (63)	2,104,552			
Total	7,856,925	\$ 277,000	\$ 351,000	\$ 7,782,924
Trust and Agency				
Associated Students (71)	239,025	100,000	173,000	166,025
Scholarships, Loan & Trust (75)	198,829	65,000	65,000	198,829
Student Fin. Aid Fund (74)	-	14,384,509	14,384,509	-
Intercollegiate Athletics (79)	38,259	40,000	60,592	17,667
Total	\$ 8,095,950	\$ 14,589,509	\$ 14,683,101	\$ 8,002,358
All Funds Total	\$ 98,427,862	\$ 96,414,457	\$ 148,873,759	\$ 45,968,560

Each of the District funds are projected to have a positive balance at the beginning and at the end of the fiscal year 2019-20. State revenues for the adopted budget are based on the most recently adopted budget which was provided by the Governor on June 27, 2019.

Fiscal Year 2019-20 sees a slight increase in college revenue based on proposed revenue increases provided by the state.

The college will prioritize new initiatives, program restoration or contractions as state revenue adjustments are made.

Hartnell College Apportionment History and Funded FTES



*Projected

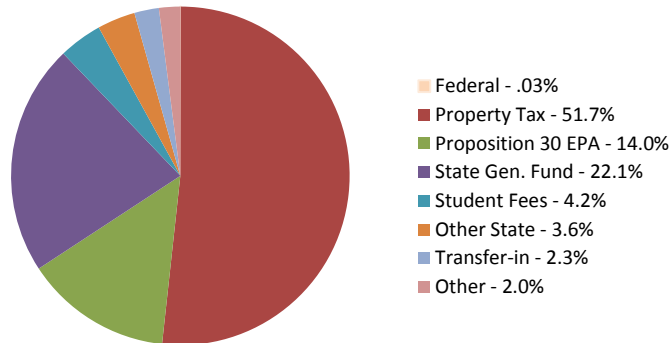
GENERAL FUND

General Fund (11)
\$51,101,213 requirement

The General Fund is the primary operating fund of the District. It includes resources that are unrestricted as well as funds with restricted spending requirements.

Unrestricted Funds

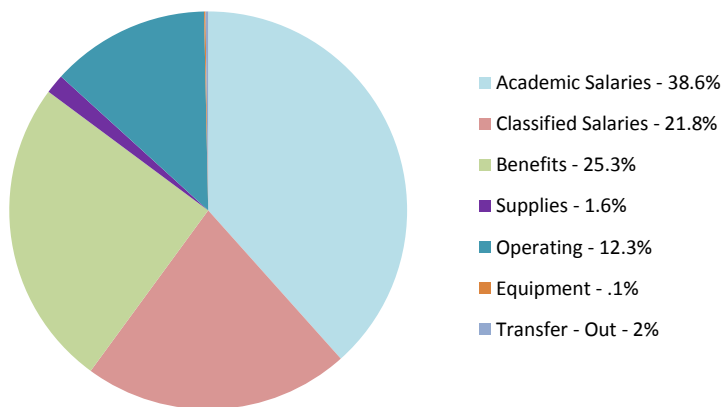
Nearly all day-to-day operating expenses are charged to the unrestricted General Fund. Unrestricted revenue is budgeted at **\$51,138,576**, with an estimated beginning balance of **\$11 million**.



General Fund Unrestricted Resources

State apportionment is funded by local property tax, student fees, state general fund, and EPA. It is the largest source of revenue and represents **91.0%** of all unrestricted income. Principal apportionment or “entitlement” is calculated by the state Chancellor’s Office and is based on in-state enrollments referred to as full time equivalent students (FTES) at the District. Based on guidance received from the state Chancellor’s Office, the District assumes that any reduction in apportionment funding will result in an equivalent reduction in funded FTES workload. The budgeted projection of funded workload includes **7,516 FTES**.

The largest expenditure portion of the budget is allocated for employee salaries, associated payroll costs and benefits **85.7%**. The remaining budget **14.3%** is appropriated for operating costs, facility maintenance, supplies, contracted services, and equipment.



General Fund Unrestricted Requirements

Unrestricted General Fund Resources (Fund 11)

The state budget has appropriated an additional \$272 million for general apportionment, with trailer bill to begin implementation of the student centered funding formula. From this total, the District has been allocated \$1,444,299 for a Cost of Living Adjustment (COLA).

The new funding formula calculates apportionment generally using three allocations. A base allocation based primarily on credit FTES. A supplemental allocation based on counts of low income students, and a third student success allocation related to outcomes. The new formula provided for a three-year transition where the District would receive the greater of the formula total or the amount it received in 2017-18, adjusted by changes in cost of living. The formula also includes a “stability” provision that delays any decreases in revenue by one year.

Unrestricted General Fund Requirements (Fund 11)

Requirements in 2019-20 fiscal-year have increased by approximately \$1.4 million, before transfers, over the prior fiscal year unaudited requirements. Employee salary and benefits increased by \$2.2 million or 5.5% over fiscal year 2018-19. Part of these expenses relate to hiring additional faculty and other positions. During fiscal year 2018-19 the college provided service to 7,338 FTES. The goal for 2019-20 will increase to 7,516 FTES.

Unrestricted General Fund Balance and Contingency (Fund 11)

The fiscal year 2019-20 unaudited beginning fund balance is \$11,173,726. This reflects approximately 1.0% increase in fund balance from the start of the 2018-19 fiscal year. Overall, this represents approximately 22% of the Unrestricted General Fund Requirements. These funds represent one-time funds that are not intended for recurring operating expenses, but instead would serve for one-time expenditures. Specifically, these funds would assist the District to address unexpected events. Overall, the state is still forecasting a downturn in the next year and this year increased its reserves and other “rainy day” funds in anticipation of the next recession. As the District looks to the future, it makes fiscal sense to maintain this level of reserves to assist with a future economic downturn affecting all community colleges. The reserves will assist to sustain critical delivery of student instruction and support services. While the 2019-20 is a balanced budget, the use of reserves may be required to balance the budget, in particular after the three-year transition in the new funding formula, or at the time of the next recession.

DISTRICTS' FISCAL HEALTH

The Board of Governors has established standards for sound fiscal management and a process to monitor and evaluate the financial health of community college districts. These standards are intended to be progressive, with the focus on prevention and assistance at the initial level and more direct intervention at the highest level.

Under that process, each district is required to regularly report to its governing board the status of the district's financial condition and to submit quarterly reports to the Chancellor's Office. Based on these reports, the Chancellor is required to determine if intervention is needed. Specifically, intervention may be necessary if a district's report indicates a high probability that, if trends continue unabated, the district will need an emergency apportionment from the state within three years or that the district is not in compliance with principles of sound fiscal management. The Chancellor's Office's intervention could include, but is not limited to, requiring the submission of additional reports, requiring the district to respond to specific concerns, or directing the district to prepare and adopt a plan for achieving fiscal stability. The Chancellor also could assign a special trustee.

The Chancellor's Office's primary focus is the district's unrestricted general fund. The Chancellor's Office reviews the current, historical, and projected fund balances. Specifically, the Chancellor's Office assesses the unrestricted general fund balance as a percentage of all expenditures and other outgo of unrestricted general fund. The minimum prudent percentage of unrestricted general fund balance to all expenditures and other outgo of unrestricted general fund is 5%. This minimum prudent percentage is considered necessary to protect cash flow and respond to uncertainties.

Although this percentage represents a minimum standard, other entities, such as the Government Finance Officers Association (GFOA), have recommended that districts maintain higher balances equaling no less than two months of regular general fund operating revenues or regular general fund operating expenditures. (For many districts, this total is closer to 15%. Hartnell College maintains a reserve balance of 22.1% of unrestricted general fund expenditures). Districts are strongly encouraged to regularly assess risk to their fiscal health. The Fiscal Crisis and Management Assistance Team has developed a Fiscal Health Risk Analysis for districts as a management tool to evaluate key fiscal indicators that may help measure a district's risk of insolvency in the current and two subsequent fiscal years.

RESTRICTED FUNDS (12 & 13)

Restricted funds are used for the operation of educational programs specifically restricted by laws, regulations, or donors, and are recorded separately in the General Fund. Total restricted funds amount to approximately **\$26.9 million** for 2019-20.

Fund Type	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Unaudited	2019-20 Budget
Restricted (12)					
Federal					
CCAMPIS HEP	118,352	139,608	53,395	-	-
Child Devel. Training Consortium	10,000	5,424	8,803	10,000	10,000
CTE Transitions	45,119	43,748	41,592	41,377	46,195
Dept of Social & Employ Svs	464,526	715,846	707,656	718,886	730,990
Federal Work Study	170,496	169,616	169,678	208,850	199,680
Foster & Kinship Care Education	87,324	86,698	89,570	94,049	82,922
Gavilan Subaward	264,575	186,382	39,546	-	-
H.S. Equivalency Program "HEP"	543,518	472,566	483,953	459,996	494,223
HSI STEM GPS	-	431,607	1,496,782	1,219,084	993,966
MAESTROS Project	-	-	-	44,818	180,541
MCC for Math Readiness	-	-	22,389	7,210	-
NASA MAA	95,450	156,776	146,101	24,118	157,921
NASA SEMAA	33,020	-	-	-	-
National Institute of Health	3,436	18,124	19,000	15,185	19,000
National Service Awards	16,175	3,500	2,865	-	-
NIFA-CSUMB	-	1,428	22,129	10,266	108,615
NSF ATE AgScience	-	116,153	122,254	95,411	423,296
NSF ATE COINS	12,242	12,421	-	-	-
NSF CSUMB CSIT-in-3	50,762	19,908	64,246	26,767	-
NSF ESTEEM	-	-	-	155,038	502,576
NSF S-STEM	1,639	-	-	-	230,071
Perkins 1C	248,827	274,737	292,872	267,863	274,283
Stu Support Svs Prgm (TRIO)	211,522	239,047	267,307	235,099	268,559
Temp Assistance for Needy Families	48,770	45,107	45,104	45,953	44,503
Title V CUSP	1,394,909	469,485	50,242	-	-
Title V STEM	-	-	-	-	-
Title V STP	735,675	349,213	-	-	-
Title V HSI Cultivamos	-	-	90,344	375,688	1,299,596
Upward Bound Alisal & Alvarez	-	-	97,428	292,692	475,323
Upward Bound North Salinas	-	-	89,832	284,837	490,774
USDA-CSUMB	-	11,388	15,491	3,956	-
USDA-HEC	39,621	22,992	-	-	-
Federal Total	\$ 4,595,958	\$ 3,991,774	\$ 4,438,580	\$ 4,637,144	\$ 7,033,036

Fund Type	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Unaudited	2019-20 Budget
GENERAL FUND					
Restricted (12)					
State					
21st Century Soft Skills	701	11,495	8,765	-	-
AB-104	924,061	3,528,467	4,154,494	3,747,979	4,010,199
AB-86	30,083	-	-	-	-
ATRE CA Energy	-	-	129,766	-	-
Basic Skills	153,149	26,913	164,238	402,054	747,275
Basic Skills and Student Outcomes Transferr	-	98,712	552,110	849,178	-
Block Grant	927,896	1,187,155	452,995	165,675	109,970
CalWORKs	211,258	229,892	241,638	243,775	240,364
CalWORKs-County DSS	1,655	152,155	-	-	-
Campus Safety and Sexual Assault	-	-	-	-	18,547
CARE Program	165,608	164,497	172,766	168,353	167,102
CCC Makerspace	-	11,473	215,221	222,697	-
Classified Professional Development	-	-	-	-	32,630
Creativity at the Core	11,284	-	-	-	-
CTE Data Unlocked	-	-	50,000	-	-
CTE Enhancement	289,662	-	-	-	-
CTE Strong Workforce	-	126,764	973,862	1,457,594	2,449,819
Deputy Sector Navigator	501,178	-	-	-	-
Digital Literacy - Castroville	-	-	-	-	60,402
Digital Literacy - KC	-	-	-	-	59,127
DSP&S	511,485	501,021	567,668	667,508	722,370
Econ. Development for Distressed Areas	-	-	-	337,047	662,953
Education Futures Initiative	-	-	4,663	87,617	57,721
EOPS	763,034	768,422	755,279	799,932	758,182
Equal Employment Opportunity	13,701	59,103	50,897	50,000	45,000
F5MC Tech Assistance	-	1,743	1,282	1,006	-
Financial Aid Technology	-	-	-	22,465	216,957
First 5 ECE Counselors	77,231	77,234	97,196	95,105	98,135
FKCE-CSEC	3,678	6,500	7,763	-	-
Foster & Kinship Care Education	111,140	110,343	110,879	116,101	126,195
Guided Pathways	-	-	41,979	244,185	455,305
Hunger Free Support	-	-	-	15,176	65,934
Improving Online Pathways	-	-	-	8,428	500,000
Incarcerated Students Reentry Program	-	-	-	-	113,636
Infusing Entrepreneurship in Makerspaces	-	-	-	5,000	-
Innovation & Effectiveness	-	138,306	61,694	-	-
Innovation Award	50,530	245,746	166,702	386,986	520,000
Mental Health Support	-	-	-	4,500	60,823
MESA	50,723	44,174	91,808	74,515	74,515
Nursing Assessment & Remediation	57,000	85,500	85,500	-	-
Nursing Education	-	-	-	187,162	202,162
Nursing Enrollment Growth	129,587	114,100	114,100	-	-
OSHPD - Song Brown	11,613	48,100	64,887	12,013	-
Salinas Valley Promise (AB 19)	-	-	-	12,144	165,954
Staff Development Project	5,324	-	-	-	-
Student Equity Plan (SEP)	794,179	1,559,854	1,038,687	379,998	1,466,350
Student Fin. Aid Administration	378,852	345,422	351,175	361,651	355,181
Student Success	2,224,437	2,177,795	2,396,807	2,095,701	2,436,494
TAFY Health & Wellness	4,044	1,000	-	-	-
Veteran Resource Center	-	-	1,105	14,116	46,229
YESS - ILP	22,500	19,240	19,665	21,544	22,500
State Total	\$ 8,425,593	\$ 11,841,126	\$ 13,145,589	\$ 13,257,204	\$ 17,068,032

Fund Type	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Unaudited	2019-20 Budget
GENERAL FUND					
Restricted (12)					
Local/Other					
Ca College Pathways	46,291	23,443	18,557	-	-
Catalyst Fund	-	-	-	125,000	115,000
ESL & ECE - MCOE	-	39,697	-	-	-
Foundation - ACE Cal Endow	-	-	-	-	-
Foundation - ACE MPFYF	-	-	-	-	-
Foundation - ACE Program	-	600	-	-	-
Foundation - Ag Healthcare Sector Partnersl	-	-	107,778	117,295	206,208
Foundation - Ag Tech Institute	195,126	164,089	156,213	95,223	167,990
Foundation - Art Fund	4,000	3,377	-	-	-
Foundation - Athletics Fund	16,102	608	-	-	-
Foundation - AUSD Intro to Coding	-	4,316	4,258	2,468	-
Foundation - AUSD NASA	-	23,441	10,347	13,921	-
Foundation - Boronda	-	2,216	-	-	-
Foundation - CA Endowment	96,440	226,784	148,316	7,877	5,282
Foundation - Coder Dojo	-	13,907	-	-	-
Foundation - Cultivamos/BTG	-	-	14,573	62,174	343,253
Foundation - Driscoll's Farmworker Ed	-	30,623	104,353	104,549	100,492
Foundation - Driscoll's iAgriculture	-	6,243	6,397	10,107	26,753
Foundation - Faculty	5,881	-	847	-	-
Foundation - General	-	-	-	39,210	-
Foundation - Giannini Fund	63,422	27,164	13,053	-	-
Foundation - Giannini Fund - ECE	11,737	28,972	111,465	112,977	391,866
Foundation - Hayward	95,036	43,050	44,988	47,151	115,081
Foundation - K-12 STEM	69,824	67,814	117,293	201,236	150,188
Foundation - Library	-	-	-	30,631	-
Foundation - MBUAPCD	4,888	-	-	-	-
Foundation - Music	1,012	6,756	71	-	-
Foundation - NASA SEMAA	59,374	6,289	-	-	-
Foundation - Natividad Medical Center	-	-	-	-	-
Foundation - Nursing	-	-	87,717	-	-
Foundation - Packard Fablab	-	-	41,811	-	-
Foundation - Promoting Access to Literacy	14,588	-	-	-	-
Foundation - S.C. Eng & Comp Literacy	-	7,099	-	-	-
Foundation - SCESD Intro to Coding	-	-	1,796	1,837	-
Foundation - SCESD NASA	-	26,293	13,721	12,513	-
Foundation - Science Bldg Capital Fund	-	71,985	7,724	206,263	94,028
Foundation - SMI	-	-	-	-	-
Foundation - SVMH Grant	175,000	-	310,000	190,767	319,541
Foundation - WELI	-	-	-	-	-
General Use - Nonprogram	139,490	-	-	-	-
Independent Living Training Prog.	83,774	75,521	86,553	86,553	116,787
K-12 STEM - MCOE	4,720	-	-	-	-
Kiaser Permanente Health Ed	-	-	-	27,178	52,822
SUHSD Allied Health	-	-	-	12,880	-
Local/Other Total	\$ 1,086,705	\$ 900,287	\$ 1,407,832	\$ 1,507,810	\$ 2,205,291
GENERAL FUND					
Restricted (13)					
State - Lottery - Prop 20	361,168	365,693	449,022	509,202	390,000
Local - Parking Funds	158,785	191,364	238,162	232,434	212,000
State/Local Total	\$ 519,953	\$ 557,057	\$ 687,184	\$ 741,636	\$ 602,000
Total Restricted Fund 12 & 13	\$ 14,628,209	\$ 17,290,244	\$ 19,679,185	\$ 20,143,794	\$ 26,908,359

Fund Type	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Unaudited	2019-20 Budget
GENERAL FUND					
Unrestricted (11)					
<u>Resources</u>					
Federal	16,892	20,487	17,254	7,929	16,500
State	23,806,391	18,759,728	19,567,638	22,019,991	19,115,381
Local	25,027,457	25,287,784	26,356,054	28,289,640	30,806,695
Transfers In	324,003	360,296		-	1,200,000
Total Resources	\$ 49,174,743	\$ 44,428,295	\$ 45,940,946	\$ 50,317,560	\$ 51,138,576
<u>Requirements</u>					
Academic Salaries	17,035,010	17,467,486	17,936,821	18,874,820	19,610,758
Classified Salaries	8,853,239	9,841,071	10,047,143	10,375,096	11,071,352
Payroll Costs/Benefits	10,103,353	10,179,969	10,864,344	12,012,604	12,826,471
Supplies/Materials	470,191	471,159	518,030	629,300	804,805
Operating Exp.	6,072,051	5,628,744	5,756,860	6,779,003	6,602,483
Capital Outlay	96,467	127,040	-	585,682	59,344
Transfers Out	5,262,518	973,184	497,044	954,702	126,000
Total Requirements	\$ 47,892,829	\$ 44,688,653	\$ 45,620,242	\$ 50,211,207	\$ 51,101,213
FUND BALANCE	\$ 11,007,027	\$ 10,746,669	\$ 11,067,373	\$ 11,173,726	\$ 11,211,089
Restricted (12)					
<u>Resources</u>					
Federal	4,595,958	3,991,774	4,438,580	4,637,144	7,033,036
State	8,425,593	11,841,126	13,145,589	13,257,204	17,068,032
Local	1,086,705	900,287	1,407,832	1,507,810	2,205,291
Transfers In	-	-	-	-	-
Total Resources	\$ 14,108,256	\$ 16,733,187	\$ 18,992,001	\$ 19,402,158	26,306,359
<u>Requirements</u>					
Academic Salaries	2,384,716	2,340,743	3,207,550	3,261,193	3,497,360
Classified Salaries	3,718,739	4,300,174	4,915,066	5,207,195	5,497,379
Payroll Costs/Benefits	1,753,212	1,911,454	2,655,240	3,166,165	3,484,146
Supplies/Materials	472,140	540,065	370,882	472,030	576,626
Operating Exp.	3,184,417	4,844,145	1,853,485	1,393,856	6,824,219
Capital Outlay	1,377,615	1,697,605	2,007,965	1,615,353	1,767,936
Financial Aid/Other Outgo	927,548	648,454	3,526,720	3,839,131	4,053,443
Transfers Out	289,869	450,547	455,094	447,235	605,249
Total Requirements	\$ 14,108,256	\$ 16,733,187	\$ 18,992,001	\$ 19,402,158	26,306,359
FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -

Fund Type	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Unaudited	2019-20 Budget
Parking & Prop 20 Lottery					
Restricted (13)					
Federal	-	-	-	-	
State	361,168	365,693	449,022	509,202	390,000
Local	158,785	191,364	238,162	232,434	205,000
Transfers In	-	-	-	-	
Total Resources	\$ 519,953	\$ 557,057	\$ 687,184	\$ 741,636	\$ 595,000
Requirements					
Academic Salaries	-	-	-	-	
Classified Salaries	-	-	9,217	34,053	35,000
Payroll Costs/Benefits	-	-	171	616	500
Supplies/Materials	120,600	159,218	230,423	114,133	191,000
Operating Exp.	521,140	364,615	317,101	358,117	363,500
Capital Outlay	48,139	18,468	124,046	255,699	5,000
Transfers Out	-	(156,448)	-	-	
Total Requirements	\$ 689,879	\$ 385,853	\$ 680,958	\$ 762,618	\$ 595,000
FUND BALANCE	\$ (156,448)	\$ 14,756	\$ 20,982	\$ (0)	\$ (0)
Total Restricted Fund (12 & 13)					
Resources	\$ 14,628,209	\$ 17,290,244	\$ 19,679,185	\$ 20,143,794	\$ 26,908,359
Requirements	\$ 14,798,135	\$ 17,119,040	\$ 19,672,959	\$ 20,164,776	\$ 26,901,359
Total Unrestricted Fund (11)					
Resources	\$ 49,174,743	\$ 44,428,295	\$ 45,940,946	\$ 50,317,560	\$ 51,138,576
Requirements	\$ 47,892,829	\$ 44,688,653	\$ 45,620,242	\$ 50,211,207	\$ 51,101,213
Total General Fund					
Resources	\$ 63,802,952	\$ 61,718,539	\$ 65,620,131	\$ 70,461,354	\$ 78,039,935
Requirements	\$ 62,690,964	\$ 61,807,693	\$ 65,293,201	\$ 70,375,983	\$ 78,002,572

OTHER FUNDS

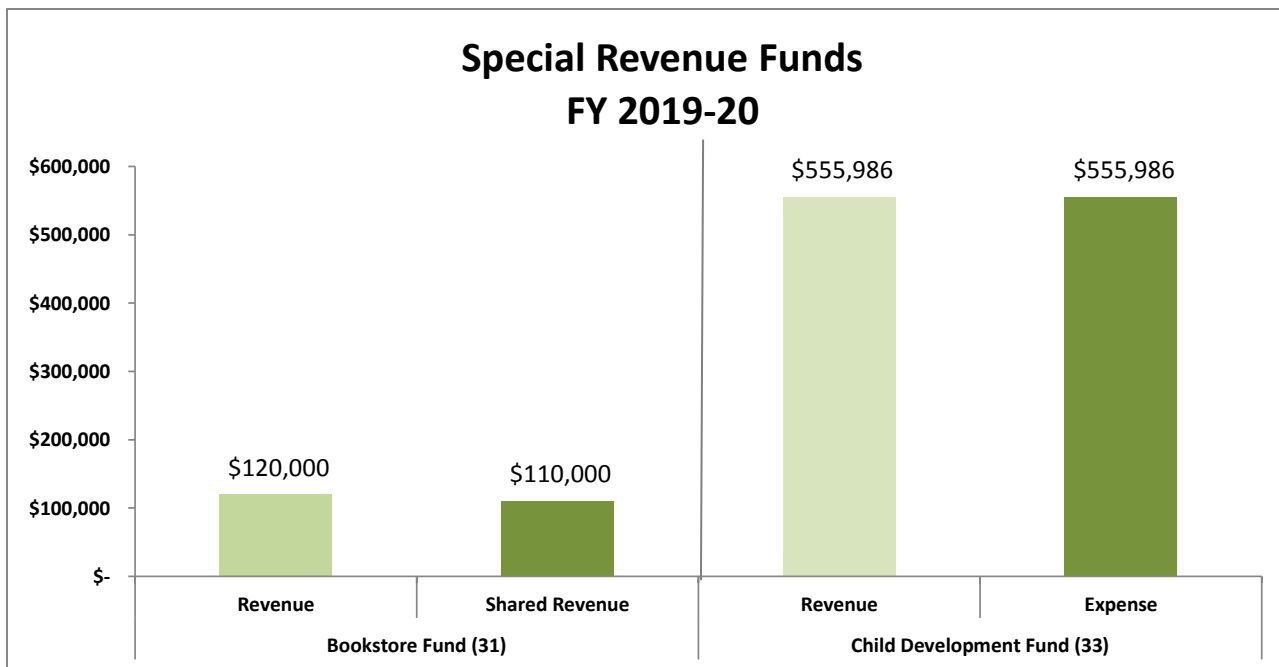
OTHER FUNDS

Special Revenue Fund (31 &33)
\$ 665,986 requirement

Special Revenue Funds are used to account for the proceeds of specific revenue sources whose expenditures are legally restricted. Activities in these funds may or may not be self-supporting and are generally not related to direct educational services.

The Bookstore Fund is used to account for the lease of the college bookstore. The District contracts with Follett Higher Education Group to manage the day-to-day operations of the store. Follett pays all operational expenses but shares revenue with the District. The District is projecting approximately **\$110,000** in shared revenue. A total of **\$110,000** will then be transferred to the General Fund (**\$100,000**) and Associated Student Body Fund (**\$10,000**.)

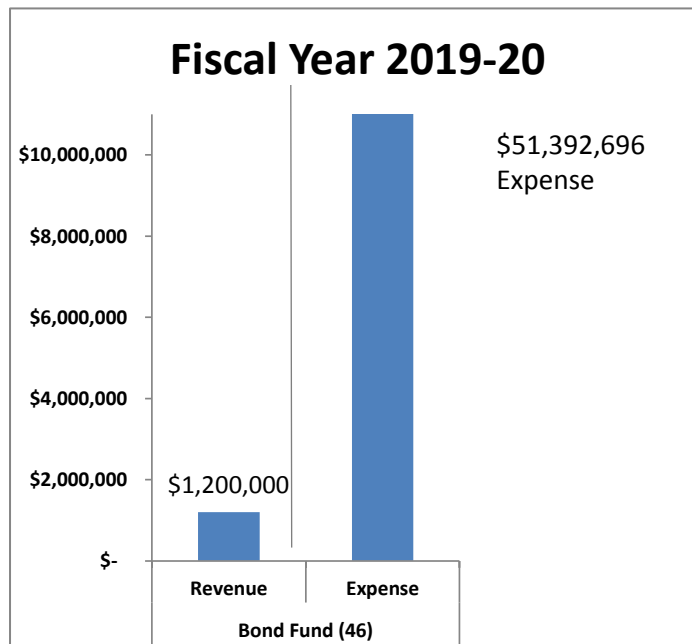
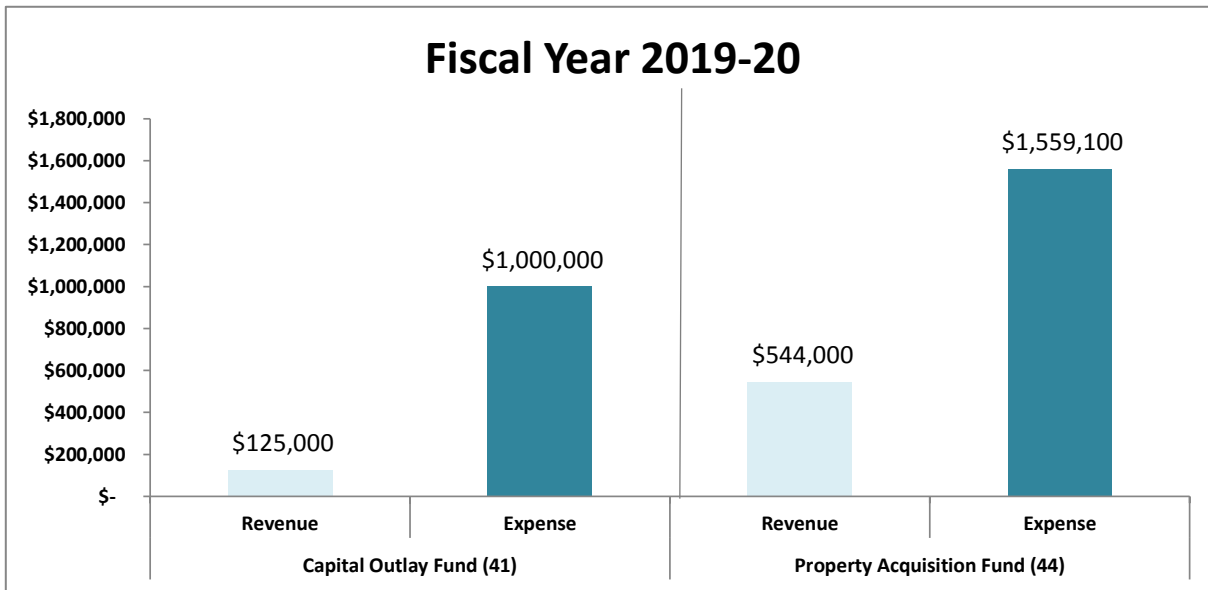
The District operates a full-service child development center on its main campus. The Child Development Fund is designated to account for child care and development services, revenue generated by student fees, and expenses related to direct costs. This program has traditionally been self-supporting.



Fund Type	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Unaudited	2019-20 Budget
Special Revenue Fund					
Bookstore (Fund 31)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	-	-	-	-	-
Local	120,958	130,956	102,389	110,889	120,000
Transfers In	-	-	-	-	-
Total Resources	\$ 120,958	\$ 130,956	\$ 102,389	\$ 110,889	\$ 120,000
<u>Requirements</u>					
Academic Salaries	-	-	-	-	-
Classified Salaries	-	-	-	-	-
Payroll Costs/Benefits	-	-	-	-	-
Supplies/Materials	-	-	9,313	-	-
Operating Exp.	107	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers Out	399,879	109,675	411,922	108,131	110,000
Total Requirements	\$ 399,986	\$ 109,675	\$ 421,235	\$ 108,131	\$ 110,000
FUND BALANCE	\$ 920,904	\$ 942,185	\$ 623,339	\$ 626,097	\$ 636,097
Child Development (Fund 33)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	553,830	521,279	584,100	551,175	552,340
Local	16,841	14,076	24,955	7,182	3,646
Transfers In	-	-	-	-	-
Total Resources	\$ 570,671	\$ 535,355	\$ 609,055	\$ 558,357	\$ 555,986
<u>Requirements</u>					
Academic Salaries	61,081	77,099	84,614	81,029	76,813
Classified Salaries	315,886	266,845	278,653	377,205	300,875
Payroll Costs/Benefits	114,668	130,877	140,725	128,789	137,801
Supplies/Materials	17,998	11,504	18,205	16,840	21,000
Operating Exp.	20,961	6,480	4,965	17,661	19,115
Capital Outlay	8,972	-	6,937	2,117	383
Transfers Out	-	-	23	-	-
Total Requirements	\$ 539,567	\$ 492,806	\$ 534,123	\$ 623,641	\$ 555,986
FUND BALANCE	\$ 71,935	\$ 114,484	\$ 189,416	\$ 124,132	\$ 124,132
Total Special Revenue Fund					
Resources	\$ 691,629	\$ 666,311	\$ 711,444	\$ 669,246	\$ 675,986
Requirements	\$ 939,553	\$ 602,481	\$ 955,358	\$ 731,772	\$ 665,986

Capital Projects Fund (41, 44, & 46)
\$ 53,951,796 requirement

This group of funds is used to account for financial resources used in the acquisition or construction of major capital facilities and other capital outlay projects. This includes land acquisition, scheduled maintenance, significant equipment and furnishings for new buildings, information technology equipment, software, and educational equipment. The Bond Projects Fund, financed with voter-approved Measure T bond proceeds, will be the largest fund in the group.

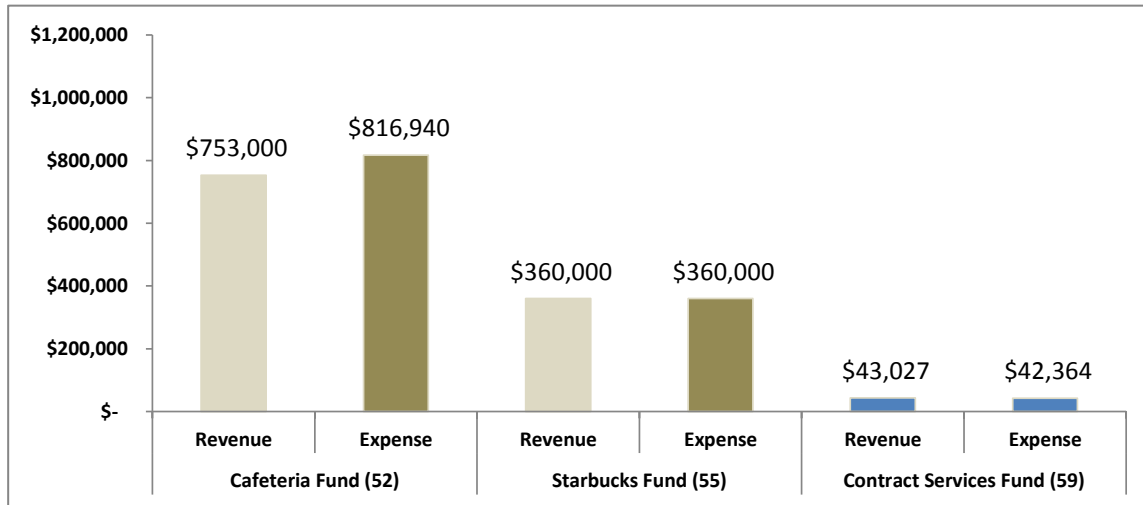


Fund Type	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Unaudited	2019-20 Budget
Capital Projects Fund					
Capital Outlay (Fund 41)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	-	-	-	-	-
Local	260,216	212,852	207,224	220,448	125,000
Transfers In	3,612,518	-	500,000	1,450,000	-
Total Resources	\$ 3,872,734	\$ 212,852	\$ 707,224	\$ 1,670,448	\$ 125,000
<u>Requirements</u>					
Academic Salaries	-	-	-	-	-
Classified Salaries	17,000	-	-	-	-
Payroll Costs/Benefits	1,655	-	-	-	-
Supplies/Materials	9,319	79,181	3,660	12,807	15,000
Operating Exp.	655,783	974,155	699,506	717,253	285,000
Capital Outlay	1,407,268	1,466,128	777,397	729,355	700,000
Transfers Out	-	-	-	-	-
Total Requirements	\$ 2,091,025	\$ 2,519,464	\$ 1,480,563	\$ 1,459,415	\$ 1,000,000
FUND BALANCE	\$ 4,043,227	\$ 1,736,615	\$ 963,276	\$ 1,174,309	\$ 299,309
Facilities Development (Fund 44)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	204,839	3,156,567	365,426	-	-
Local	491,063	577,724	430,717	1,093,543	544,000
Transfers In	2,000,000	-	500,000	-	-
Total Resources	\$ 2,695,902	\$ 3,734,291	\$ 1,296,143	1,093,543	\$ 544,000
<u>Requirements</u>					
Academic Salaries	-	-	-	-	-
Classified Salaries	-	-	-	-	-
Payroll Costs/Benefits	-	-	-	-	-
Supplies/Materials	-	-	-	-	-
Operating Exp.	655,780	(53,739)	637,452	634,647	759,100
Capital Outlay	529,399	3,422,193	356,078	2,124,556	800,000
Transfers Out	-	-	-	-	-
Total Requirements	\$ 1,185,179	\$ 3,368,454	\$ 993,530	\$ 2,759,203	\$ 1,559,100
FUND BALANCE	\$ 2,996,844	\$ 3,362,681	\$ 3,665,294	\$ 1,999,634	\$ 984,534

Fund Type	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Unaudited	2019-20 Budget
Capital Projects Fund					
BOND PROJECTS (Fund 45)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	-	-	-	-	-
Local	106,573	12,619	-	-	-
Transfers In	-	-	-	-	-
Total Resources	\$ 106,573	\$ 12,619	\$ -	\$ -	\$ -
<u>Requirements</u>					
Academic Salaries	-	-	-	-	-
Classified Salaries	24,507	-	-	-	-
Payroll Costs/Benefits	10,026	-	-	-	-
Supplies/Materials	-	-	-	-	-
Operating Exp.	50	-	-	-	-
Capital Outlay	13,512,467	2,425,484	-	-	-
Transfers Out	-	-	-	-	-
Total Requirements	\$ 13,547,050	\$ 2,425,484	\$ -	\$ -	\$ -
FUND BALANCE	\$ 13,538,271	\$ 11,125,406	\$ 11,125,406	\$ 11,125,406	\$ 11,125,406
BOND PROJECTS (Fund 46)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	-	-	-	-	-
Local	-	-	705,341	1,502,511	1,200,000
Transfers In	-	-	69,715,000	-	-
Total Resources	\$ -	\$ -	\$ 70,420,341	\$ 1,502,511	\$ 1,200,000
<u>Requirements</u>					
Academic Salaries	-	-	-	-	-
Classified Salaries	-	4,074	173,936	243,774	243,158
Payroll Costs/Benefits	-	1,735	76,850	126,544	125,538
Supplies/Materials	-	-	504	574	1,000
Operating Exp.	-	350,845	47,336	78,767	25,000
Capital Outlay	-	117,305	2,792,237	5,368,549	50,998,000
Transfers Out	-	-	-	-	-
Total Requirements	\$ -	\$ 473,958	\$ 3,090,863	\$ 5,818,208	\$ 51,392,696
FUND BALANCE	\$ -	\$ (473,958)	\$ 66,855,520	\$ 62,539,823	\$ 12,347,127
Total Capital Projects Fund					
Resources	\$ 6,675,209	\$ 3,959,762	\$ 72,423,708	\$ 4,266,502	\$ 1,869,000
Requirements	\$ 16,823,254	\$ 8,787,361	\$ 5,564,956	\$ 10,036,826	\$ 53,951,796

Enterprise Fund (52, 55 & 59)
\$ 1,219,304 requirement

The Contract Service Fund and the Cafeteria Fund are examples of Hartnell Enterprise Funds. Enterprise Funds are intended to operate as self-supporting entities. The Cafeteria Fund is used to account for the sale of food from café sales, catering, and vending machines. This fund has historically been self-supporting. The Contract Service Fund was established in 2012-13 to provide services to local enterprises.



Fund Type	2015-16 Actual	2016-17 Actual	2017-16 Actual	2018-19 Unaudited	2019-20 Budget
Enterprise Fund					
CAFETERIA (Fund 52)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	-	-	-	-	-
Local	500,715	797,667	787,756	733,336	753,000
Transfers In	-	-	-	-	-
Total Resources	\$ 500,715	\$ 797,667	\$ 787,756	\$ 733,336	\$ 753,000
<u>Requirements</u>					
Academic Salaries	-	-	-	-	-
Classified Salaries	242,003	250,880	262,143	289,408	276,240
Payroll Costs/Benefits	128,124	136,050	144,681	153,990	133,000
Supplies/Materials	35,997	325,657	328,955	318,371	335,000
Operating Exp.	19,221	30,607	25,321	53,682	72,700
Capital Outlay	-	3,767	2,830	885	-
Transfers Out	-	-	-	-	-
Total Requirements	\$ 425,345	\$ 746,961	\$ 763,930	\$ 816,336	\$ 816,940
RETAINED EARNINGS	\$ 365,709	\$ 416,415	\$ 440,241	\$ 357,241	\$ 293,301

STARBUCKS CAFE (Fund 55)

Resources

Federal	-	-	-	-	-
State	-	-	-	-	-
Local	-	-	-	-	360,000
Transfers In	-	-	-	-	-

Total Resources	\$ -	\$ -	\$ -	\$ -	\$ 360,000
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Requirements

Academic Salaries	-	-	-	-	-
Classified Salaries	-	-	-	-	195,400
Payroll Costs/Benefits	-	-	-	-	44,631
Supplies/Materials	-	-	-	-	40,000
Operating Exp.	-	-	-	-	79,969
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-

Total Requirements	\$ -	\$ -	\$ -	\$ -	\$ 360,000
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RETAINED EARNINGS	\$ -	\$ -	\$ -	\$ -	\$ -
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Fund Type	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Unaudited	2019-20 Budget
Contract Services (Fund 59)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	239,746	-	-	-	-
Local	(543)	26,389	63,939	106,473	43,027
Transfers In		-	-	-	-
Total Resources	\$ 239,203	\$ 26,389	\$ 63,939	\$ 106,473	\$ 43,027
<u>Requirements</u>					
Academic Salaries	5,855	9,570	3,482	12,700	
Classified Salaries	185,990	3,178	25,434	48,537	7,193
Payroll Costs/Benefits	20,022	2,321	3,787	7,330	1,448
Supplies/Materials	1,610	2,898	32,024	8,441	2,522
Operating Exp.	7,628	-	44	4,664	29,343
Capital Outlay	-	-	21,508	-	
Transfers Out	21,795	398	2,629	16,550	1,857.76
Total Requirements	\$ 242,900	\$ 18,365	\$ 88,908	\$ 98,221	\$ 42,364
FUND BALANCE	\$ 39,368	\$ 47,393	\$ 22,424	\$ 30,676	\$ 31,339
Total Enterprise Fund					
Resources	\$ 739,918	\$ 824,057	\$ 851,695	\$ 839,809	\$ 1,156,027
Requirements	\$ 668,245	\$ 765,325	\$ 852,838	\$ 914,557	\$ 1,219,304

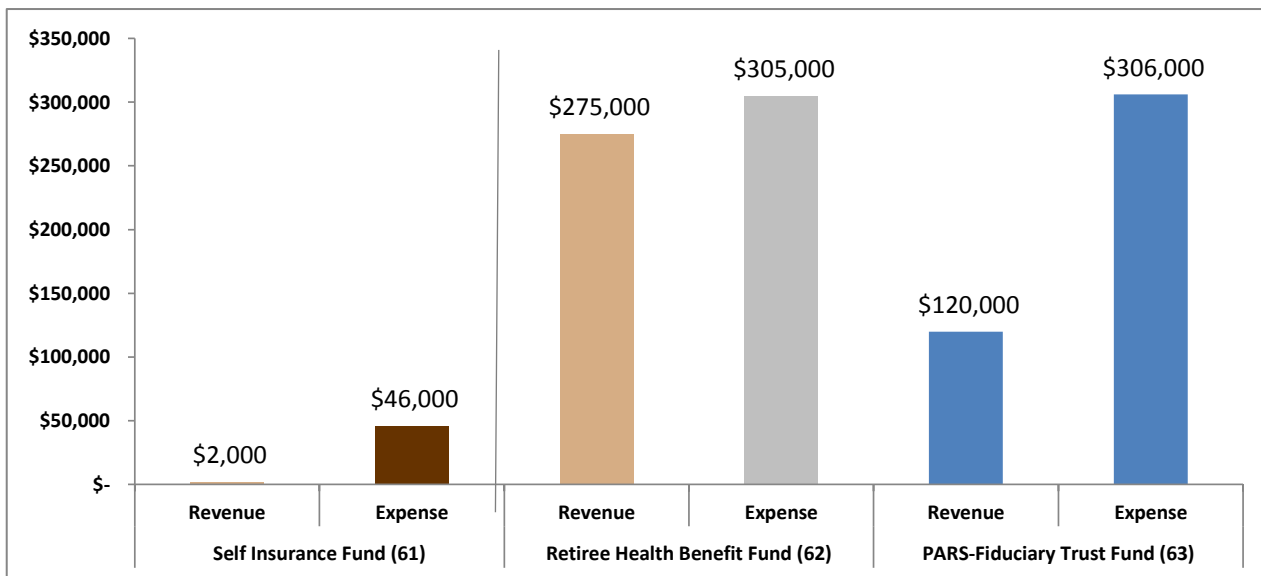
Internal Service Fund (61, 62 & 63)
\$ 657,000 requirement

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis.

In 2003, the District joined a statewide workers’ compensation purchasing pool, the Protected Insurance Program for Schools (PIPS). This program has reduced premiums for the District. Prior to 2003, the District participated in a Monterey County workers’ compensation consortium. The District established a self-insured fund to account for outstanding claims which occurred prior to 2003 (which would not be covered by PIPS). It also uses this fund to pay for property loss and liability deductibles. Revenue is generated through interest and the remaining claims are paid through this fund.

A Retiree Health Benefits Fund has also been established to account for future benefit liabilities as required by the Government Accounting Standards Board (GASB Statement No. 43 and 45). The actuarial value for these future commitments is approximately \$5.0 million. Although GASB allows up to 30 years to fully fund this liability, the District has already funded 95% of the projected liability. An irrevocable trust has been established with CalPERS as part of their California Employers Retirement Benefit Trust. Therefore the fund balance of Fund 62 was transferred out of Fund 62 into the irrevocable trust during FY 2015-16.

The Public Agency Retirement Services (PARS) account was established to support Hartnell College manage ongoing pension obligations. As funds become available within the General Fund, the surplus is transferred to the PARS Fiduciary Account. Earnings within the Fiduciary account has an annualized return of approximately 5-7%. The funds in the trust are securely set-aside and protected from diversion for uses other than pension funding requirements..



Fund Type	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Unaudited	2019-20 Budget
Internal Service Fund					
Self Insured (Fund 61)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	-	-	-	-	-
Local	8,131	10,343	8,173	4,842	2,000
Transfers In	-	-	-	-	-
Total Resources	\$ 8,131	\$ 10,343	\$ 8,173	\$ 4,842	\$ 2,000
<u>Requirements</u>					
Academic Salaries	-	-	-	-	-
Classified Salaries	-	-	-	-	-
Payroll Costs/Benefits	(6,581)	23,710	(43,605)	(27,381)	40,000
Supplies/Materials	-	226	-	-	-
Operating Exp.	14,588	8,072	8,306	64,659	6,000
Capital Outlay	-	360	-	-	-
Transfers Out	-	-	500,000	-	-
Total Requirements	\$ 8,007	\$ 32,367	\$ 464,701	\$ 37,278	\$ 46,000
FUND BALANCE	\$ 952,477	\$ 930,453	\$ 473,924	\$ 441,488	\$ 397,488
Retiree Health Benefits (Fund 62)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	-	-	-	-	-
Local	36,818	342,644	288,156	310,719	275,000
Transfers In	-	-	-	-	-
Total Resources	\$ 36,818	\$ 342,644	\$ 288,156	\$ 310,719	\$ 275,000
<u>Requirements</u>					
Academic Salaries	-	-	-	-	-
Classified Salaries	-	-	-	-	-
Payroll Costs/Benefits	-	-	-	-	-
Supplies/Materials	-	-	-	-	-
Operating Exp.	-	3,843	4,187	4,256	5,000
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	300,000
Total Requirements	\$ -	\$ 3,843	\$ 4,187	\$ 4,256	\$ 305,000
FUND BALANCE	\$ 4,381,651	\$ 4,720,452	\$ 5,004,421	\$ 5,310,884	\$ 5,280,884

PARS-Fiduciary Trust Fund (63)

Resources

Federal	-	-	-	-	-
State	-	-	-	-	-
Local	-	96,788	78,843	136,751	120,000
Transfers In	-	1,000,000	805,000	-	-

Total Resources	\$ -	\$ 1,096,788	\$ 883,843	\$ 136,751	\$ 120,000
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Requirements

Academic Salaries	-	-	-	-	-
Classified Salaries	-	-	-	-	-
Payroll Costs/Benefits	-	-	-	-	-
Supplies/Materials	-	-	-	-	-
Operating Exp.	-	3,110	4,237	5,484	6,000
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	300,000

Total Requirements	\$ -	\$ 3,110	\$ 4,237	\$ 5,484	\$ 306,000
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FUND BALANCE	\$ -	\$ 1,093,678	\$ 1,973,284	\$ 2,104,551	\$ 1,918,551
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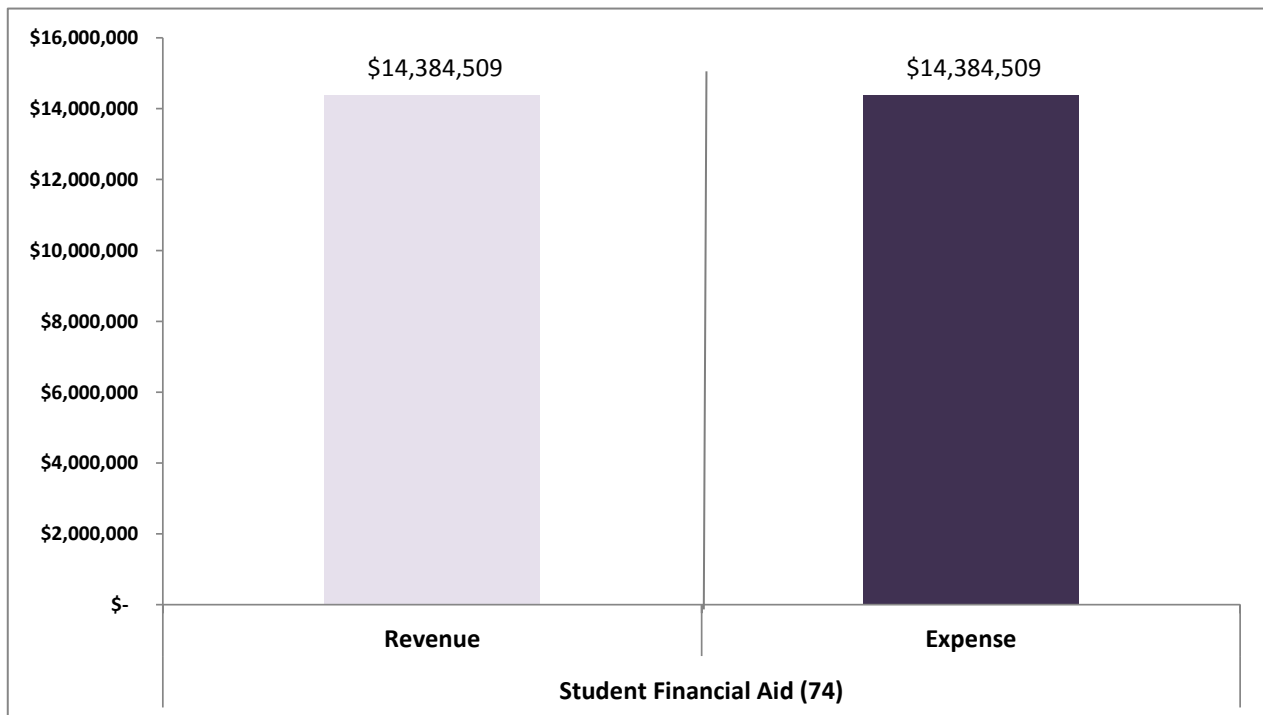
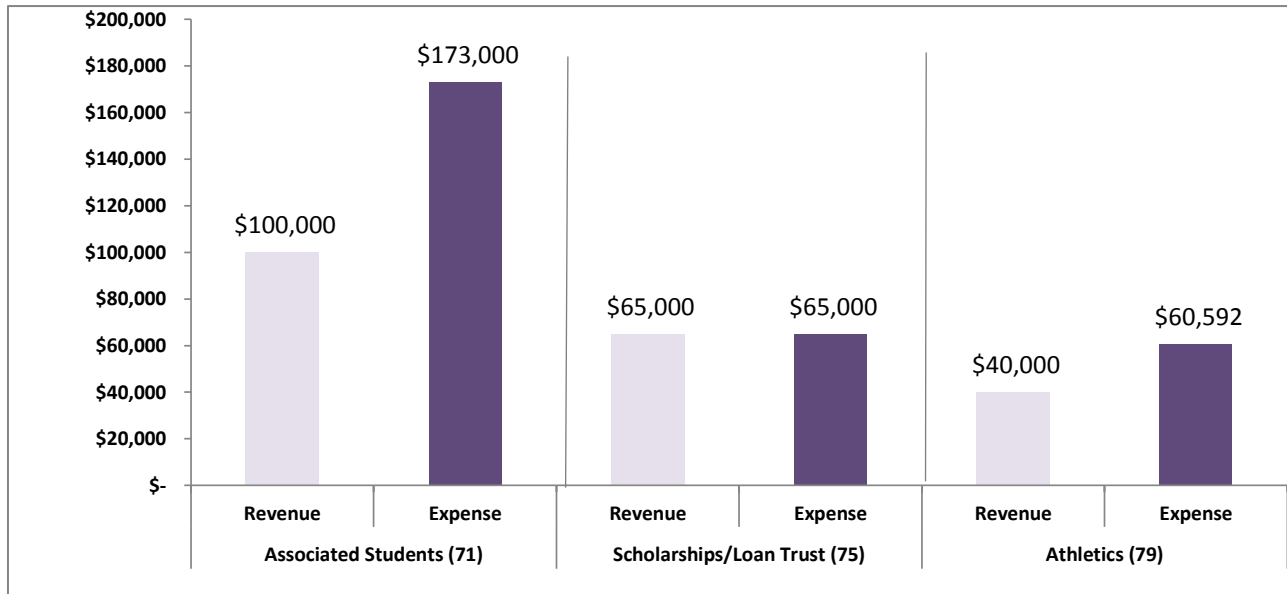
Total Internal Service Fund

Resources	\$ 44,949	\$ 1,449,775	\$ 1,180,172	\$ 452,312	\$ 397,000
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Requirements	\$ 8,007	\$ 39,320	\$ 473,125	\$ 47,018	\$ 657,000
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Trust and Agency Fund
\$ 14,683,101 requirement

Trust and Agency Funds are used to account for assets held by the District in a trustee or agency capacity for individuals, private organizations, or other governmental units. The District has a fiduciary responsibility for such funds, with some degree of discretionary authority. Operations of these funds are measured and reported in the District's financial statements. Funds in this group include assets held for the Associated Student Body, scholarships/loans trust, athletics, and student financial aid.



Fund Type	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Unaudited	2019-20 Budget
Trust and Agency Fund					
ASSOCIATED STUDENTS (Fund 71)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	-	-	-	-	-
Local	118,234	123,678	133,113	129,736	90,000
Transfers In	11,379	465	6,922	4,165	10,000
Total Resources	\$ 129,614	\$ 124,144	\$ 140,035	\$ 133,901	\$ 100,000
<u>Requirements</u>					
Academic Salaries	100	-	-	-	-
Classified Salaries	59,300	60,316	60,118	52,028	55,000
Payroll Costs/Benefits	14,022	18,951	20,020	21,823	22,000
Supplies/Materials	13,270	9,920	7,889	89	1,000
Operating Exp.	124,746	93,659	53,091	60,891	95,000
Capital Outlay	-	-	19,088	185	-
Transfers Out	-	-	5,763	18,011	-
Total Requirements	\$ 211,438	\$ 211,438	\$ 182,845	\$ 165,969	\$ 173,000
FUND BALANCE	\$ 401,198	\$ 313,903	\$ 271,093	\$ 239,025	\$ 166,025
FINANCIAL AID (Fund 74)					
<u>Resources</u>					
Federal	11,126,012	11,007,745	11,534,045	10,883,706	11,227,603
State	1,134,528	1,442,983	2,109,199	2,802,792	3,156,906
Local	-	-	-	-	-
Transfers In	-	-	-	-	-
Total Resources	\$ 12,260,540	\$ 12,450,728	\$ 13,643,244	\$ 13,686,498	\$ 14,384,509
<u>Requirements</u>					
CAL Grants	923,928	1,114,650	1,285,199	1,383,792	1,411,468
Community College Completion	-	-	-	48,750	-
Dreamer Students	-	-	81,000	6,000	-
Full-Time Student Success	-	-	-	96,200	-
PELL	10,961,989	10,811,118	11,358,275	10,676,226	11,000,000
Salinas Valley Promise (AB 19)	-	-	-	91,080	364,000
Student Success Completion	210,600	328,333	743,000	1,176,970	1,381,438
SEOG	164,023	196,627	175,770	207,480	227,603
Total Requirements	\$ 12,260,540	\$ 12,450,728	\$ 13,643,244	\$ 13,686,498	\$ 14,384,509
FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -

Fund Type	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Unaudited	2019-20 Budget
Trust and Agency Fund					
SCHOLARSHIPS/LOAN TRUST (Fund 75)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	-	-	-	-	-
Local	67,292	66,223	68,133	67,508	65,000
Transfers In	-	-	-	-	-
Total Resources	\$ 67,292	\$ 66,223	\$ 68,133	\$ 67,508	\$ 65,000
<u>Requirements</u>					
Classified Salaries	-	-	-	-	-
Payroll Costs/Benefits	-	-	-	-	-
Supplies/Materials	-	-	-	-	-
Operating Exp.	42,493	59,868	44,320	64,195	65,000
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total Requirements	\$ 42,493	\$ 59,868	\$ 44,320	\$ 64,195	\$ 65,000
FUND BALANCE	\$ 165,348	\$ 171,703	\$ 195,516	\$ 198,829	\$ 198,829

ATHLETICS (Fund 79)Resources

Federal	-	-	-	-	-
State	-	-	-	-	-
Local	53,813	47,469	69,192	48,405	40,000
Transfers In	-	-	-	-	-
Total Resources	\$ 53,813	\$ 47,469	\$ 69,192	\$ 48,405	\$ 40,000

Requirements

Academic Salaries	-	-	-	-	-
Classified Salaries	12,165	14,235	12,833	13,151	13,000
Payroll Costs/Benefits	1,283	1,513	1,498	1,603	1,710
Supplies & Materials	6,781	4,921	5,099	4,885	4,082
Operating Expenses	51,206	29,816	26,115	25,043	26,200
Team Accounts/FB	28,769	11,067	2,761	12,572	15,600
Transfers Out	-	-	-	-	-
Total Requirements	\$ 100,204	\$ 61,552	\$ 48,306	\$ 57,254	\$ 60,592
FUND BALANCE	\$ 40,305	\$ 26,222	\$ 47,108	\$ 38,259	\$ 17,667

Total Trust and Agency Fund

Resources	\$ 12,511,258	\$ 12,688,564	\$ 13,920,604	\$ 13,936,312	\$ 14,589,509
Requirements	\$ 12,614,675	\$ 12,783,587	\$ 13,918,715	\$ 13,973,916	\$ 14,683,101

APPENDICES

APPENDIX A
DETAIL REVENUE AND EXPENDITURES

**HARTNELL COMMUNITY COLLEGE DISTRICT
GENERAL FUND RESOURCES - UNRESTRICTED**

	2018-19	2019-20	Increase
	Unaudited	Budget	(Decrease)
FEDERAL FUNDS:			
VA Reporting Fee	\$ 1,545	\$ 1,500	\$ (45)
Pell Grant Administration	1,500	10,000	\$ 8,500
Subtotal	<u>3,045</u>	<u>11,500</u>	<u>8,455</u>
STATE FUNDS:			
State Apportionment	12,734,917	10,852,160	(1,882,757)
Full-Time Faculty	326,873	438,578	111,705
Proposition 30 Education Protection Account (EPA)	6,885,691	7,181,643	295,952
State Lottery	1,223,771	1,200,000	(23,771)
Part-Time Faculty	204,003	200,000	(4,003)
BOG Fee Waiver	128,817	125,000	(3,817)
Home Owners Property Tax Relief	106,755	105,000	(1,755)
Apprentice Program	82,527	83,000	473
State Mandate Block Grant	214,956	215,000	44
Subtotal	<u>21,908,310</u>	<u>20,400,381</u>	<u>(1,507,929)</u>
LOCAL FUNDS:			
Property Taxes	24,986,702	26,185,836	1,199,134
Student Enrollment Fees	2,284,274	2,122,859	(161,415)
Non-Resident Enrollment Fees	186,944	200,000	13,056
Community Use of Facilities	58,129	60,000	1,871
Transcripts	57,794	55,000	(2,794)
Other	832,363	541,000	(291,363)
Transfer-In From Other Funds	-	1,562,000	1,562,000
Subtotal	<u>28,406,206</u>	<u>30,726,695</u>	<u>2,320,489</u>
TOTAL RESOURCES	<u><u>\$ 50,317,561</u></u>	<u><u>\$ 51,138,576</u></u>	<u><u>\$ 821,015</u></u>

GENERAL FUND REQUIREMENTS- UNRESTRICTED

	2018-19	2019-20	Increase
	Unaudited	Budget	(Decrease)
ACADEMIC SALARIES:			
Instructional	\$ 14,617,420	\$ 15,155,338	\$ 537,918
Noninstructional	4,257,400	4,455,420	\$ 198,020
Subtotal	<u>18,874,820</u>	<u>19,610,758</u>	<u>735,938</u>
CLASSIFIED SALARIES:			
Instructional	664,779	626,082	(38,697)
Noninstructional	9,710,317	10,445,270	734,953
Subtotal	<u>10,375,096</u>	<u>11,071,352</u>	<u>696,256</u>
EMPLOYEE BENEFITS:			
State Teachers' Retirement	2,355,279	2,674,486	319,207
Public Employees' Retirement	2,008,588	2,092,664	84,076
Health & Welfare Benefits	6,007,260	6,384,625	377,365
Social Security/Medicare	1,074,734	1,149,491	74,757
Unemployment Insurance	42,643	52,976	10,333
Workers' Compensation Insurance	524,101	472,229	(51,872)
Subtotal	<u>12,012,604</u>	<u>12,826,471</u>	<u>813,867</u>
SUPPLIES/MATERIALS			
Maintenance & Facilities	102,755	138,811	36,056
General Supplies	42,843	44,896	2,053
Instructional Supplies	483,702	621,098	137,396
Subtotal	<u>629,300</u>	<u>804,805</u>	<u>175,505</u>
OPERATIONAL COSTS			
Contracts	2,149,509	2,126,482	(23,027)
Travel & Conferences	291,206	383,383	92,177
Memberships	136,201	158,412	22,211
Insurance	423,363	429,000	5,637
Utilities	1,169,377	733,193	(436,184)
Leases/Printing/Maintenance	1,395,446	1,567,592	172,146
Legal, Audit & Elections	264,438	200,000	(64,438)
Advertising/Postage & Other	949,463	1,004,421	54,958
Subtotal	<u>6,779,003</u>	<u>6,602,483</u>	<u>(176,520)</u>
CAPITAL OUTLAY			
Books & Software	46,193	59,344	13,151
Equipment	539,489	-	(539,489)
Subtotal	<u>585,682</u>	<u>59,344</u>	<u>(526,338)</u>
OTHER OUTGO:			
Interfund Transfers	954,702	126,000	(828,702)
TOTAL REQUIREMENTS	<u><u>\$ 50,211,207</u></u>	<u><u>\$ 51,101,213</u></u>	<u><u>\$ 890,006</u></u>

APPENDIX B
THE SCHOOLS AND LOCAL PUBLIC SAFETY PROTECTION ACT OF 2012

THE SCHOOLS AND LOCAL PUBLIC SAFETY PROTECTION ACT OF 2012

The Schools and Local Public Safety Protection Act of 2012 raises the income tax on those at the highest end of the income scale. It also temporarily restores some sales taxes in effect last year, while keeping the overall sales tax rate lower than it was in early 2011.

The new tax revenue is guaranteed in the California Constitution to go directly to local schools and community colleges. Cities and counties are guaranteed ongoing funding for public safety programs as local police and child protective services.

To ensure these funds go where the voters intended, they are put in special accounts that the Legislature cannot touch. None of these new revenues can be spent on state bureaucracy or administrative costs. The revenues would be deposited into a newly created "Education Protection Account" (EPA) within the state's General Fund.

These funds will be subject to an independent audit every year to ensure they are spent only for schools and public safety. Elected officials will be subject to prosecution and criminal penalties if they misuse the funds. Expenses incurred by schools and public safety entities to meet the audit requirement may be paid with funding from the EPA funds and shall not be considered administrative costs.

Community College Districts would decide how the funds could be used, but they would be required to hold public meetings when making spending decisions. In addition, they would be required to publish annual reports online explaining who the money was to be spent. In no event shall the governing board authorize the use of EPA funds for salaries or benefits of administrators or any other administrative costs.

During public open session of the governing board of Hartnell College on September 3, 2019, Resolution No. 19:11 Education Protection Account Spending Authorization 2019-20 was adopted as required under Article XIII, Section 36 of the California Constitution. The governing board has determined to spend the monies received from the Education Protection Act as stated:

Faculty and Adjunct Instructional Salaries
Estimated EPA Funds \$7,181,643

Education Protection Act Budget
Fiscal Year 2019-20

EPA Revenue	\$7,181,643
Faculty and Adjunct Instructional Salaries	\$7,181,643

APPENDIX C
COLLEGE SYSTEM APPORTIONMENT

MEMORANDUM

August 9, 2019

Apportionments 18-09 | Via Website

TO: Chief Executive Officers
Chief Business Officers
District Staff

FROM: Fiscal Services Unit
College Finance and Facilities Planning Division

RE: 2019-20 Advance Principal Apportionment

The 2019 Budget Act ([Assembly Bill 74](#)) appropriates funds for various purposes, including the Student Centered Funding Formula and other apportionments to the California Community Colleges. The 2019-20 advance principal apportionment exhibits reflect those apportionments and are now available on the Chancellor's Office's [website](#). For support with any issues obtaining needed information, please email apportionments@cccco.edu.

APPORTIONMENT EXHIBITS

The available 2019-20 exhibits are:

- Exhibit A: District Apportionments and Payments by Program
- Exhibit B-4: Monthly Payment Schedule by County and District
- Exhibit R: 2019-20 Advance Apportionment
- Exhibit B-4c: Apprenticeship Training and Instruction, Monthly Payment by County and LEA
- Exhibit B-4o: Reimbursements, Temporary Assistance for Needy Families (TANF), July 2019 Quarterly Payment by County and District

STUDENT CENTERED FUNDING FORMULA

MAJOR POLICY CHANGES

Overview

Legislation enacted with the 2019 Budget Act continues implementation of the Student Centered Funding Formula (SCFF) with some adjustments that would primarily be implemented beginning in the 2019-20 apportionments. (Adjustments made to the 2018-19 apportionments were described in the [2018-19 second principal apportionment memorandum](#).)

Recalculation of Funding Rates

The 2019 Budget Act requires that funding rates in the base, supplemental, and student success allocations be determined so that, in the 2019-20 fiscal year, of the funds described in the statute:

- 70 percent are allocated for the base allocation.
- 20 percent are allocated for the supplemental allocation.
- 10 percent are allocated for the student success allocation.

In the 2020-21 fiscal year and subsequent years, the funding rates determined in 2019-20 would simply be adjusted by the cost-of-living adjustment (COLA). Therefore, the distribution of funds across the three allocations will be determined by changes in the underlying factors, and that distribution may deviate from the percentages specified above.

Student Success Allocation Measures and Calculation

The 2019 Budget Act makes three primary substantive changes to the student success allocation:

- It counts the factors using a three-year averages of each of the measures in the allocation. That is, for 2019-20, the data used for the calculation are from prior year (2018-19), the prior prior year (2017-18), and the prior prior prior year (2016-17).
- It specifies the SCFF counts only the highest of all awards (i.e., associate degree for transfer, associate degree, baccalaureate degree, and credit certificate requiring 16 units or more) a student earns in the same year, and it counts the awards only if the student was enrolled in the district in the year the award was granted. For example, for a student who was enrolled in the prior year and earned an associate degree for transfer, an associate degree, and a credit certificate in that year, the district would receive SCFF points only for the associate degree for transfer.
- It amends the definition of a successful transfer to a four-year university. Under the definition that will be used beginning with the 2019-20 apportionment, a student

must have completed 12 or more units in the district, exited the CCC system in the following year, and be enrolled in a four-year university in that year of exit. For example, a student who completed 12 or more units in the district in 2017-18, exited, and was enrolled in a four-year university in 2018-19 would be counted in the district's SCFF count of successful transfer to a four-year university for 2018-19. The 2018-19 data, then, is one of the three years used in the 2019-20 apportionment.

Minimum Revenues

Finally, the 2019 Budget Act extends the existing minimum revenue provision of the SCFF, specifying that districts will receive at least the 2017-18 total computational revenue (TCR), adjusted by COLA each year, through 2021-22. In making these changes, the budget also modifies the stability provisions for 2019-20. In 2019-20, a district will receive the higher of 1) the district's minimum revenue commitment or 2) the SCFF calculation.

Implementation

The 2019 Budget Act charges the Chancellor's Office with determining the final funding rates for 2019-20 consistent with these policy adjustments. The Chancellor's Office intends to make new apportionments, and specify new funding rates, no later than the first principal apportionment.

ADVANCE APPORTIONMENT CALCULATION

For the advance apportionment, the Chancellor's Office has used a limited set of calculations to provide resources that districts may use to meet immediate costs. For most districts, the TCR does not represent the funds that would be available under the calculation specified under the existing statutes.

In the advance apportionment, districts will receive one of the following:

- The minimum revenue provided under the formula, which is 2017-18 TCR, with the 2018-19 COLA of 2.71% and 2019-20 COLA of 3.26%, compounded.
- The "constrained TCR," which was displayed in the 2018-19 second principal apportionment exhibits. That amount represents the lesser of the 2018-19 TCR or the 2017-18 TCR adjusted by 8.13% (three times the 2018-19 COLA of 2.71%).

With regard to revenues, the advance apportionment reflects the state appropriations included in the 2019 Budget Act and the state's estimates for property taxes and enrollment fees. Consistent with prior years, the budget does not formalize any increase in state appropriations in the case that other revenue collections are lower than collected.

The Exhibit R is a summary document that shows each district's TCR and the various revenue components (i.e., general appointment, property taxes, enrollment fees, FTFH, and EPA) used by the Chancellor's Office to fund each district's TCR. This year, the exhibit has been updated to include explanatory language on its various components.

MANDATES

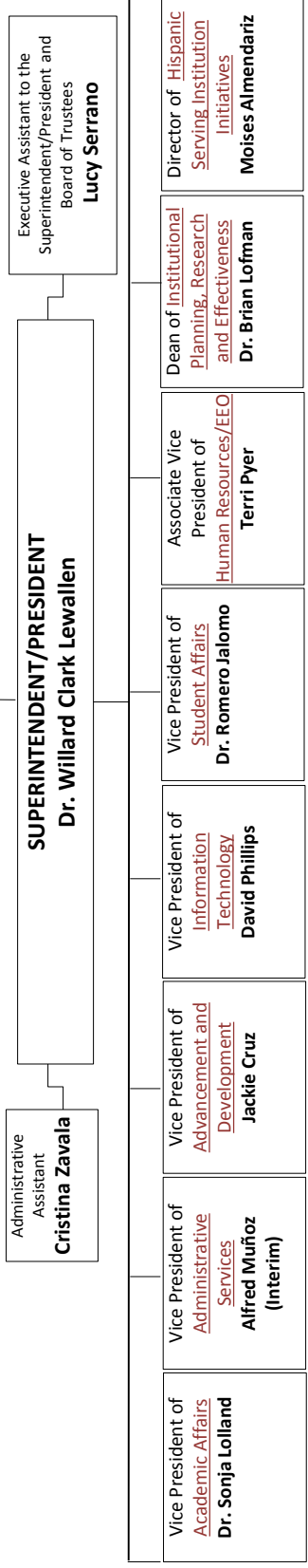
The 2019 Budget Act appropriates \$33.881 million for the Mandated Programs Block Grant to be distributed to districts electing to participate in the block grant on the basis of funded FTES as of the 2018-19 second principal apportionment. As described in the 2018-19 second apportionment memorandum, districts were erroneously apportioned funds for FTES above growth targets. The FTES will be corrected at the final recalculation apportionment. For purposes of calculating the estimated block grant funding, the correct FTES data was used. Because total funding provided was insufficient to fully fund at the specified rate of \$30.16, the Chancellor's Office proportionately reduced the rate to approximately \$30.14 to conform to available funding. These amounts are estimates and will be adjusted once written notification from districts choosing to participate in the block grant is obtained.

As a reminder, the Chancellor's Office must be notified if districts choose to opt in. Each year is handled separately. Therefore, opting in for the block grant funding this year does not affect any prior years' claims districts have already submitted or eliminate the option of filing claims in future years. Letters stating intent to opt in must be signed and emailed to apportionments@cccoco.edu by August 30. These funds will be distributed in November 2019.

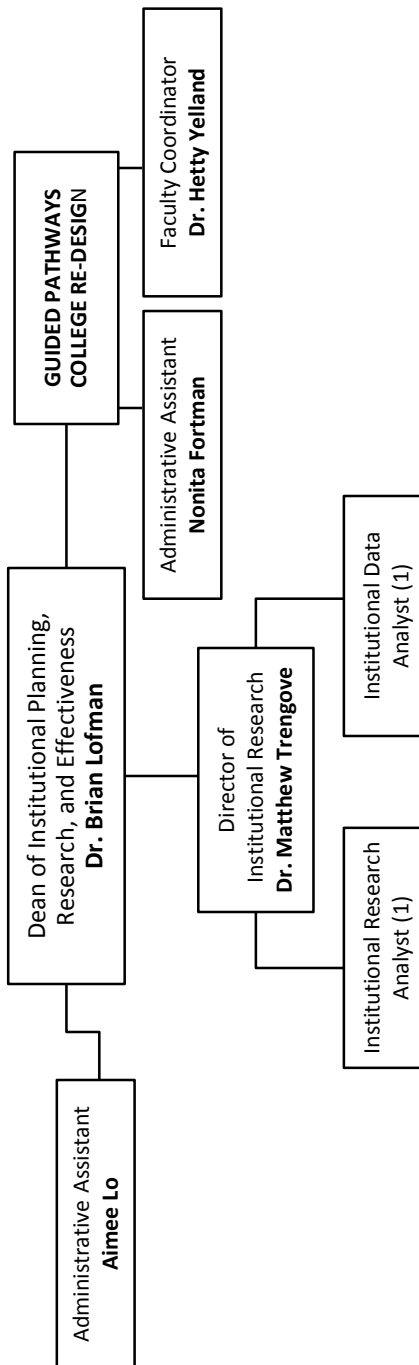
APPENDIX D
ORGANIZATIONAL STRUCTURE

HARTNELL COMMUNITY COLLEGE DISTRICT Organizational Chart

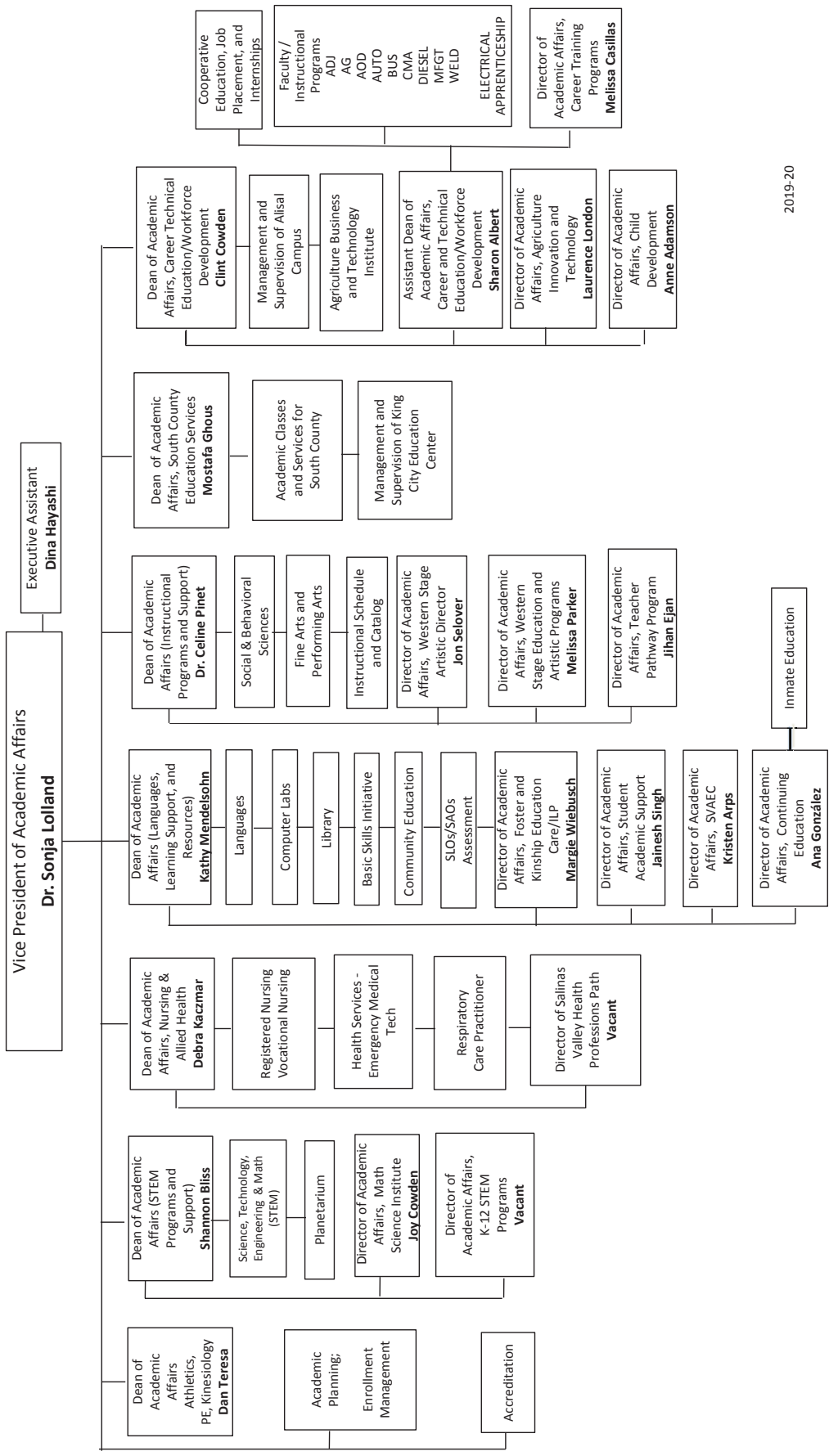
GOVERNING BOARD



HARTNELL COMMUNITY COLLEGE DISTRICT
Institutional Planning, Research, and Effectiveness

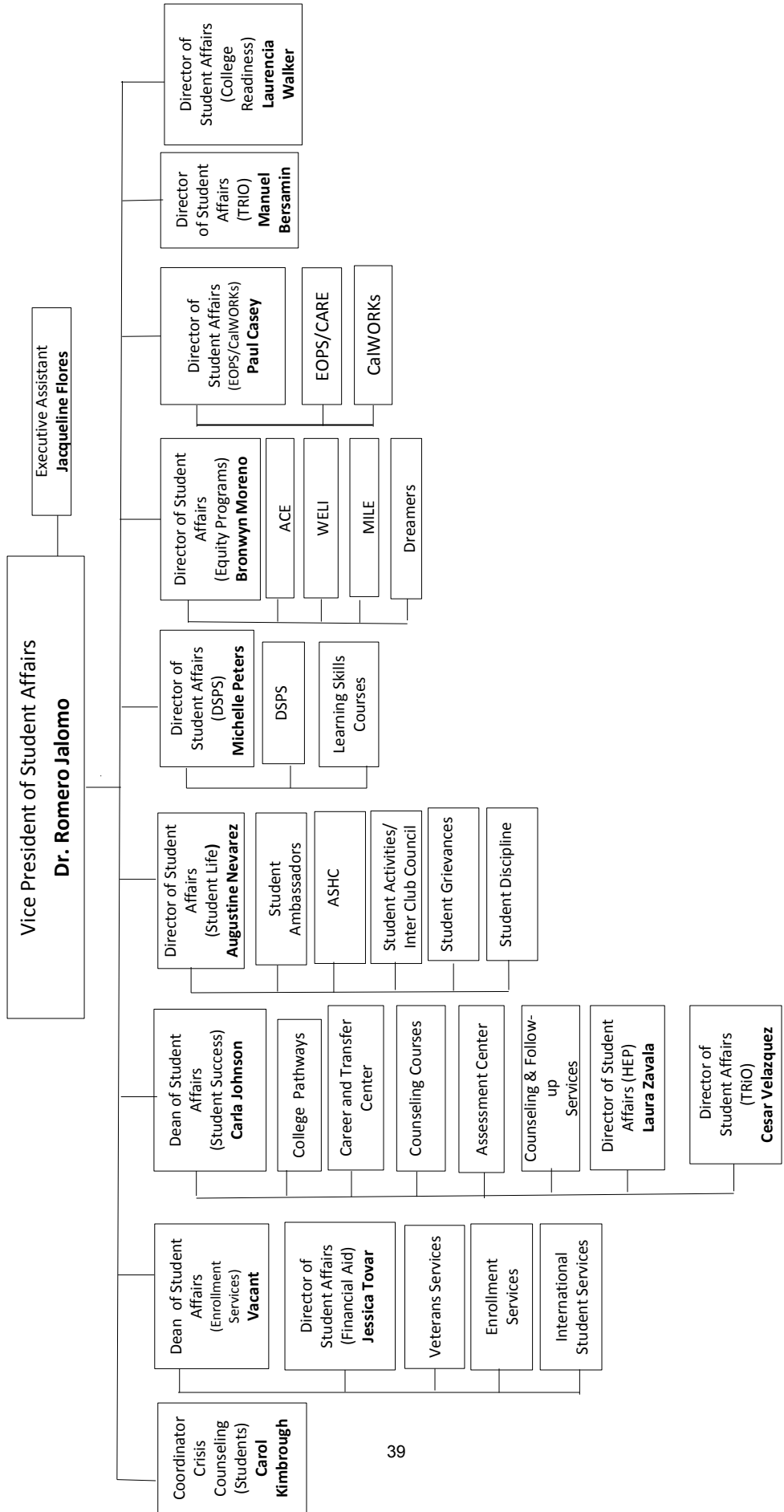


**HARTNELL COMMUNITY COLLEGE DISTRICT
Academic Affairs Division**

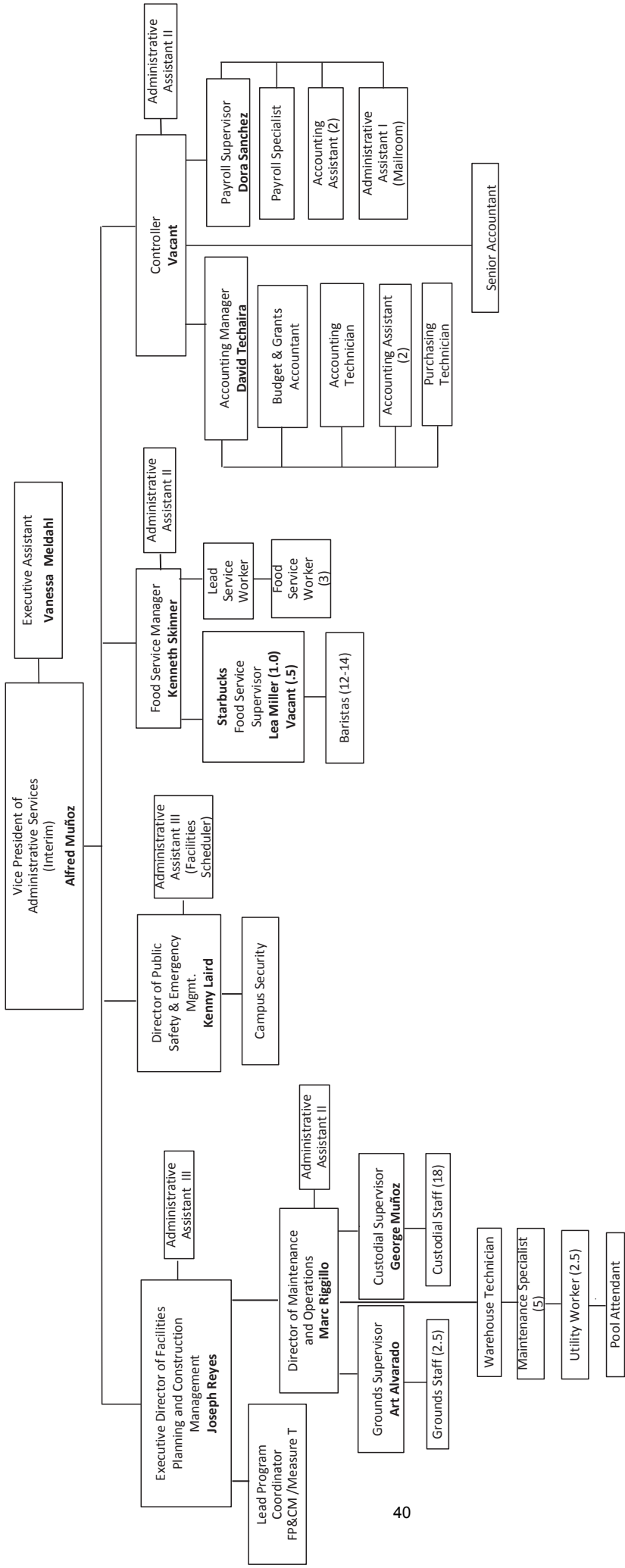


2019-20

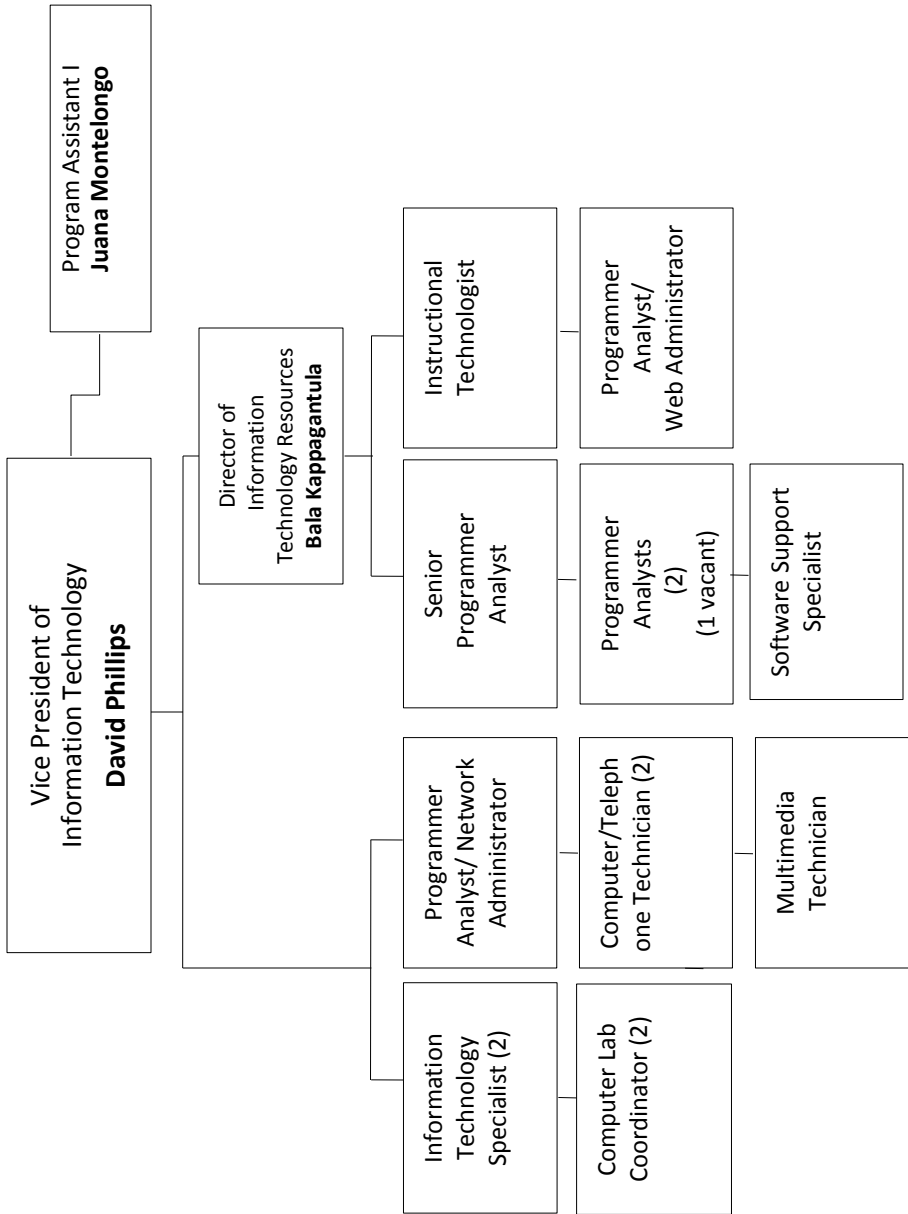
HARTNELL COMMUNITY COLLEGE DISTRICT Student Affairs Division



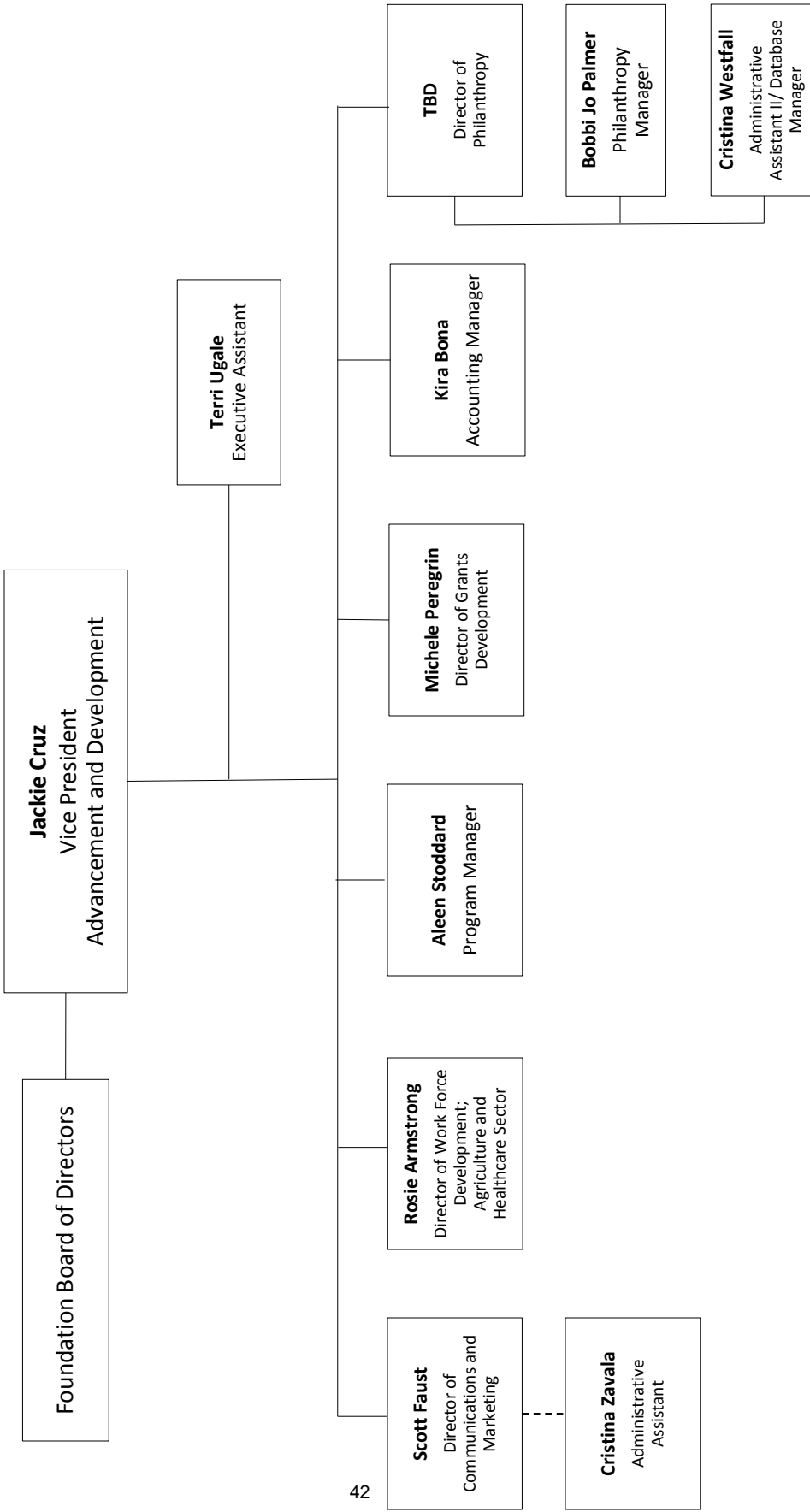
**HARTNELL COMMUNITY COLLEGE DISTRICT
Administrative Services Division**

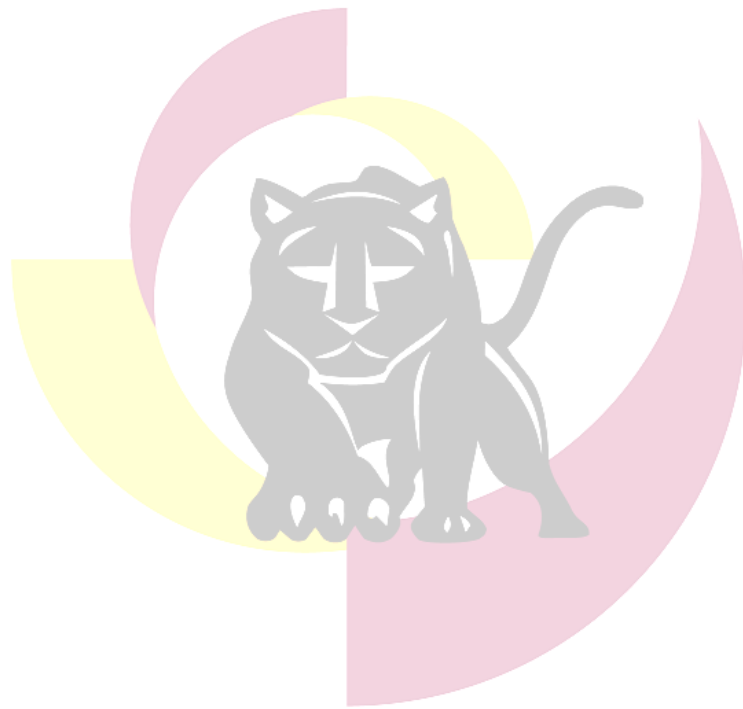


HARTNELL COMMUNITY COLLEGE DISTRICT Information and Technology Resources Division



HARTNELL COMMUNITY COLLEGE DISTRICT
Office of Institutional Advancement/Foundation Division





HARTNELL COLLEGE



HARTNELL COLLEGE

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