



HARTNELL COLLEGE

**Citizens' Bond Oversight Committee for Measure T Minutes**  
**APRIL 22, 2020 [APPROVED]**  
**411 Central Avenue, Building S, Room S218, Salinas, CA 93901**  
**(VIA ZOOM)**

**MEMBERS**

Name	Member Category	Present	Absent
1. Craig, Kimbley	Business Organization	X	
2. Gish, Vearl	Senior Citizens' Organization		x
3. Guss, Deneen	At-Large		x
4. LeBarre, Mike	At-Large		x
5. Leonard, Grant	At-Large	X	
6. Miguel, Timothy	At-Large	X	
7. Mori, Sam	At-Large	X	
8. Richardson, George (Ted)	Taxpayer Organization	X	
9. Wong, Frances	Student		x
10. VACANT	District Support Organization		
11. n/a			
12. n/a			

**Others**

Name	Title or Representing	Present	Absent
Dr. Patricia C Hsieh	Superintendent/President, Hartnell College	X	
Linda Wilczewski	VP, Administrative Services, Hartnell College	X	
Joseph Reyes	Executive Director, Facilities Planning and Construction Management, Hartnell College	X	
David Techaira	Controller HCCD	X	
Chet Wang	Keygent, Managing Director	X	
Cathryn Wilkinson	VP Academic Affairs	X	

CALL TO ORDER & INTRODUCTIONS  
The meeting called to order at 3:06 PM.

Grant Leonard

**NO QUORUM WAS REACHED**

ADOPTION OF THE AGENDA

Grant Leonard

Motion:  
2<sup>nd</sup>:  
Adopted

## PUBLIC COMMENTS

No public comments

## ACTION ITEMS

1. Consider: Adoption of previous meeting(s) minutes Grant Leonard  
Motion: NO QUORUM  
2<sup>nd</sup>:

## INFORMATION/DISCUSSION/PRESENTATIONS

1. Superintendent Report Dr. Patricia Hsieh  
Dr. Hsieh presented the status of the college especially in regards to the COVID-19 pandemic. The college has gone to an online delivery and closed the campus to the public. Only essential staff are remaining on site.  
Feedback initially is that there have been some students finding it hard to get online especially in the south county area. Laptops and mobile hot spots have been obtained and provided to the students. Student support is still functioning such as the Panther Lab, Counseling (on line) as well as Crisis Counseling.  
For those staff members on site, strict social distancing is being followed, and the college has posted as per County guidelines protocols at the door entrances to the buildings. The Board of Trustees has passed three resolutions in March and beginning of April in response to the pandemic. Specifically relating to Measure T is resolution 20:7 which identifies the projects as essential and work will continue per guidelines that the county and state are providing.
2. Introduction of Linda Wilczewski Joseph Reyes  
Introduction to the committee of the new Vice President of Administrative Services was conducted by Mr. Reyes. Previously at San Jose/Evergreen Community College, she has also held positions in the private industry in areas of budget and finance.
3. Plan for Measure T under COVID impact/Status of Series B Chet Wang  
Chet Wang, Managing Director of Keygent, LLC was introduced to the committee. Mr. Wang was present this meeting to discuss the second series of Measure T – B. A power point presentation was given. COVID-19 should not stop district from going forward. There are uncertainties, but it is felt that highly rated/secure financings are experiencing greater success in being sold to investors. Next steps will be to provide legal documents for board review present the districts credit profile and receive ratings. Circulate offering to prospective investors, and then sell bonds and close. Advice is for the district to do the above and position itself to be ready for a July issuance. Typically working backwards, if want to close in August, typical sale is 3 weeks prior.
4. Financial Presentation Linda Wilczewski  
The Vice President went over the financial documents that were provided to the committee via posting to the site and email. No questions were raised.
5. Online class and its impact Cathryn Wilkinson  
The Vice President of Academic Affairs joined the meeting to provide insight into how students were handling online instruction. Dr. Wilkinson shared that approximately 115 course sections were scheduled on line for Spring 2020. Courses were reviewed by the curriculum committee to ensure teaching methods would meet course objectives. Faculty were trained in online delivery. The Chancellor provided a blanket DE curriculum approval for all current sections.

The district reached out to students in need of reliable computers with priority going to those planning to graduate this spring (about 1100). 100 Chromebooks have been distributed thus far. Students starting this week can submit online requests and make arrangements for pick-up of their laptop

Student feedback: "I just want to say thank you so much for letting us students borrow the Chromebooks. A few weeks ago my computer starting giving me problems. Then it crashed. Last week I was laid off from a job I worked for the last 12 1/2 years. ... I got the email at the most perfect time because I was stressing about my semester and the use of a computer. I want to say thank you to you, and the team behind all of you that help make this possible! I really do appreciate this and I will forever remember what Hartnell does to help me towards my future.

Zoom meetings are being held to assist faculty and are using the Chancellor's Office VISION RESOURCE CENTER to get latest resources, teaching tools and guides.

Summer 2020 is being discussed. Curriculum committee is working with Scheduling dept. and student affairs to continue planning DE should it need to go into summer and beyond.

#### OTHER ITEMS/BRIEF ANNOUNCEMENTS

1. Q. How is COVID-19 impact so far on the projects? <NAME>  
So far, it has been minimal. As noted by the President, a resolution was passed identifying the projects as essential. The contractors have all complied with county and state regulations and procedures with health questions being administered to their workers and subcontractors. Prior to entering onto the job sites, they are screened with the questionnaire, temperatures taken and are being admonished to keep the 6' apart guideline in effect. The General contractors have also requested no ride sharing on coming to work. Schedules of the subcontractors is being adjusted to spread them out so they are not working on top of each other.

One subcontractor requested to be let out of their contract. The steel subcontractor for the King City project. The General Contractor already has a replacement sub under contract. Also due to the pandemic, the cost for steel increased to a slightly higher cost of \$900. No other material impact or labor impact has been felt.

#### NEXT MEETING(S)

July 15, **22** or 29 – poll to be sent to committee for a date

#### ADJOURNMENT

Meeting was adjourned at 4:32 pm

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