

HARTNELL COLLEGE  
CURRICULUM COMMITTEE

Draft Minutes

3/18/2021, 2:00 PM, Virtual Meeting in Zoom  
Link: <https://cccconfer.zoom.us/j/92774160069>  
Meeting ID: 927 7416 0069

Members Present

Faculty: Kelly Locke, Chair; Gabriel King, Gabriela Lopez, Ivan Guerrero, Mercedes del Real, Norma Cuevas, Hermelinda Rocha-Tabera, Joel Torres, Deborah Stephens, Violeta Wenger, Ann Wright, Richard Chapman, Emily Gutierrez

Administrators: Joy Cowden, Sachiko Matsunaga, Mohammed Yahdi, Maria Ceja

Members Absent: Seaneen Sullinger, Daniel Perez

O & A Specialist: Guy Hanna

Support Staff: Herbert Cortez, Ruby Garcia, Jess Green

I. Adopt Agenda

**Adopted MSC, with the removal of ETH 3 from the CE Addenda list (item VIII.B) because it has already been approved for correspondence education in an emergency.**

II. Approve Minutes 3.4.2021 meeting

**Approved, MSC**

III.

IV. Consent Agenda

A) Corrections (To be implemented Fall 2021 pending BOT approval).

1) ADJ 3 Concepts of Criminal Law (3 units)

(a) Correction of error, course reinstated to HC GE area: Social and Behavioral Sciences. Left off inadvertently when course was last revised in 2018.

B) Course inactivations/deletions

1) RCP 99 Respiratory Care Residency (6 units)

(a) Course not offered.

Approve Consent Agenda: **Approved, MSC**

v. Experimental New Course, One Reading, Action

[From PCAH 7<sup>th</sup> ed.](#) “One type of stand-alone credit course is the “experimental” course. In general, an experimental course is one for which full information on some approval criterion, such as feasibility or need, cannot be determined until the course is actually offered on a pilot basis. After an experimental course has been offered twice, it must be submitted to the college curriculum committee for approval as a regular course, or the college must discontinue offering the course as experimental. As noted above, experimental courses must be submitted to the Chancellor’s Office curriculum inventory system and receive a control number in order for the college to claim apportionment. “

A) ESL

1) ESL 639 English and Spanish in the Community (noncredit)

(a) Course Approval: **Approved, MSC**

**This course proposal grew from an experiment done with a section of an existing noncredit course. The course is taught in collaboration with an Middlebury Institute of International Studies Spanish class. In this class ESL students from Hartnell will meet each week with MIIS students learning Spanish for guided conversations and language practice.**

vi. Two Reading Program Items, First Reading, No Action—New Degrees and Certificates (See [degree review folder](#))

A) ABT

- 1) Certificate of Achievement – Horticulture Technician
- 2) Certificate of Achievement – Small Farm
- 3) Certificate of Achievement – Sustainable Crop

B) CSS

- 1) Certificate of Achievement – Technical Support
- 2) Certificate of Achievement – Cisco Certified Network Associate (CCNA)

3) Certificate of Achievement – Cybersecurity

VII. One Reading Program Items – Degree and Certificate Revisions

A) ABT

1) Certificate of Achievement – Agriculture Business

(a) Approve Revisions to CoA: **Tabled, MSC**

2) Certificate of Achievement – Food Safety

(a) Approve Revisions to CoA: **Tabled, MSC**

3) Certificate of Achievement – Agriculture Production

(a) Approve Revisions to CoA: **Tabled, MSC**

4) AS – Agriculture with Emphasis

(a) Approve Revisions to AS: **Tabled, MSC**

**The committee had significant discussion about better aligning the required courses in each certificate with the required courses in each emphasis of the degree. Also, the committee questions some courses that were in a certificate but not in the degree.**

**The inability to list emphases of the AS degree Agriculture with Emphasis in the transcript means that earning the certificate will be a way for students to have the specific title in their transcript. The committee discussed the possibility of splitting the degree with emphasis into separate degrees to achieve that purpose. Whether revision or new degree a proposal packet with narrative will have to be submitted to CCCCCO. So there is no timeline benefit to revision over new degree as there was previously.**

**Faculty representative agreed to go back to discipline to discuss whether to split the degree and then, if needed, to align the certificate courses.**

VIII. One Reading Items—Course Revisions and Reactivations (To be implemented Spring 2022 pending publication in the catalog or addendum)

A) BIO

1) BIO 2 General Zoology

(a) DE Approval: **Approved, MSC**

(b) PCA Approval: **Approved, MSC**

(c) Course Approval: **Approved, MSC**

2) BIO 20 Field Biology

(a) Course Approval: **Approved, MSC**

3) BIO 47 Ecology

(a) DE Approval: **Approved, MSC**

(b) Course Approval: **Approved, MSC**

4) BIO 48L Environmental Science Laboratory

(a) DE Approval: **Approved, MSC**

(b) PCA Approval: **Approved, MSC**

(c) Course Approval: **Approved, MSC**

B) CSS

1) CSS 3 Computer Architecture and Assembly Language Programming

(a) DE Approval: **Approved, MSC**

(b) PCA Approval: **Approved, MSC**

(c) Course Approval: **Approved, MSC**

IX. Modified DE and CE Addenda

A) Modified DE Addenda for BIO 6: **Approved, MSC**

B) Continuing Education Addenda for SOC 30, PSY 10, ENG 1B, POL 1: **Approved, MSC**

X. Announcements

**Don't forget to sign up for an Equitable Curriculum Guide presentation/discussion. Presentations will start at next meeting.**

- xI. Adjournment (next meeting date, April 1, 2021)

Enjoy your Spring Break!