

HARTNELL COLLEGE
CURRICULUM COMMITTEE

Draft Minutes

4/15/2021, 2:00 PM, Virtual Meeting in Zoom
Link: <https://cccconfer.zoom.us/j/92774160069>
Meeting ID: 927 7416 0069

Members Present

Faculty: Kelly Locke, Chair; Gabriel King, Gabriela Lopez, Ivan Guerrero, Daniel Perez, Mercedes del Real, Norma Cuevas, Hermelinda Rocha-Tabera, Joel Torres, Deborah Stephens, Seaneen Sullinger, Violeta Wenger, Ann Wright, Richard Chapman, Emily Gutierrez

Administrators: Joy Cowden, Sachiko Matsunaga, Mohammed Yahdi, Maria Ceja

O & A Specialist: Guy Hanna

Support Staff: Herbert Cortez, Ruby Garcia, Jess Green

- I. Adopt Agenda
Adopted, MSC with the addition of Item III.B.
- II. Approve Minutes 4.1.2021 meeting
Approved, MSC
- III. Presentation and Discussion—Equitable Curriculum Guide Development
 - A) Methods of Instruction and Methods of Evaluation: Gabriel and Daniel
 - B) Equitable Prerequisites, Corequisites, and Advisories
Both groups presented materials and led discussion about standards for these items including standards for considering the equity built into the course outline of record in these areas.
- IV. Update on Cultural Curriculum Audit
 - A) **10 faculty will be able to attend the LBCC Cultural Curriculum Audit (dates TBA) in order to work on their own curriculum and also to become trainers so that we can conduct our own version in January 2022.**
- V. Update on CSU Area F-Ethnic Studies requirement
A letter was sent out to all faculty from our Ethnic Studies faculty detailing the requirements for Area F courses to be courses brought forward by the Ethnic Studies department.
- VI. Two Reading Program Items, Second Reading, Action—New Degrees and Certificates (See [degree review folder](#))
 - A) CSS

1) Certificate of Achievement – Technical Support

Approved, MSC

2) Certificate of Achievement – Cisco Certified Network Associate (CCNA)

Approved, MSC

3) Certificate of Achievement – Cybersecurity

Approved, MSC

VII. Agriculture—New Degrees and Certificates (See [degree review folder](#))

Discussion was held with Agriculture faculty about the package of new and revised programs. The intention is that the certificates represent the required degree courses without the GE requirements. There was discussion about whether the degree should be split into separate degrees instead of being a degree with six emphases. Discipline faculty member indicated that there is a lot of work to assessing so many degrees if we split it. Degree emphases are not stated on transcript but students would earn a specialized certificate in addition to the degree with emphasis so the emphasis would be clear from the certificate. Some discrepancies and areas for review and correction were noted: BIO 59 is being deleted by BIO department. BIO 10 isn't appropriate for ABT degrees. BIO 101 might fill the need. Double check that degree emphases and certificate requirements are aligned properly. These will come back for further review after some revisions. No action taken on package of new and revised ABT programs.

A) ABT (Two reading items, second reading-new certificates)

1) Certificate of Achievement – Horticulture Technician

2) Certificate of Achievement – Small Farm

3) Certificate of Achievement – Sustainable Crop

VIII. One Reading Program Items – Degree and Certificate Revisions

A) ABT (One reading items-revisions)

1) Certificate of Achievement – Agriculture Business

(a) Approve Revisions to CoA

2) Certificate of Achievement – Food Safety

(a) Approve Revisions to CoA

3) Certificate of Achievement – Agriculture Production

(a) Approve Revisions to CoA

4) AS – Agriculture with Emphasis

(a) Approve Revisions to AS

IX. Modified DE Addenda **Tabled due to lack of time, MSC**

A) Modified DE Addenda for BIO 6L, BIO 27, BIO 1, BIO 11

X. Checklist for new CTE Programs and Labor Market Analysis Considerations
In meeting materials for future use.

XI. Announcements

A) Catalog Review—your help is REALLY needed!

XII. Adjournment (next meeting date, May 6, 2021)