

HARTNELL COLLEGE
CURRICULUM COMMITTEE

Draft Minutes

5/5/2022, 3:00 PM, Virtual Meeting in Zoom
Link: <https://cccconfer.zoom.us/j/99173789947>
Meeting ID: 991 7378 9947

Members Present

Faculty: Kelly Locke, Chair; Gabriel King, Gabriela Lopez, Joel McKown, Rhea Mendoza-Lewis, Mercedes del Real, Norma Cuevas, Joel Torres, Deborah Stephens, Seaneen Sullinger, Violeta Wenger, Ann Wright, Richard Chapman, Emily Sencion, Wendy Lampart

Administrators: Joy Cowden, Guy Hanna, Cathryn Wilkinson, Maria Ceja

O & A Specialist: Elizabeth Morales

Support Staff: Ruby Garcia, Jess Green

I. Adopt Agenda

Agenda adopted, MSC

II. Approve minutes of 4/28/2022

Minutes amended to correct name of certificate in IV.B.1 "First Line Supervisor"
Minutes approved as amended, MSC

III. Consent Agenda:

All Course and PCA approvals will be implemented for Spring 2023 and DE Addenda Approvals will be implemented starting Summer 2022.
Inactivations are implemented for the 2022-23 Catalog.

No courses were pulled for separate discussion or vote. Subgroups confirmed that they had voted DE, PCA, and Course Approval recommendations as separate items in the subgroups.

PCA recommendations on consent agenda, Approved, MSC.

DE recommendations on consent agenda, Approved, MSC.

Course Approval and inactivation recommendations on consent agenda, Approved, MSC.

A) Course Inactivation/Deletion

1) BIO 59 Biological Research Methods (3 units)

- (a) Course has not been taught for many years. It was developed to meet a particular need and has been superseded by a course that meets the need in a better way.

2) COM 10 Forensics (3 units)

- (a) Course hasn't been offered in more than 2 years and is no longer needed in the discipline.

After review in the subgroups on 4/28/2022, the following courses have been reviewed and recommended for full committee approval by the subgroups. Subgroups recommended PCA approval (where indicated), DE approval (where indicated) and course approval. Course and PCA approvals become implemented in Spring 2023. DE approvals are implemented for Summer 2022.

B) BUS 111 Intermediate Office Skills (3 units)

- 1) PCA
- 2) DE Addendum
- 3) Course Approval

C) CHM 1A General Chemistry I (5 units)

- 1) PCA
- 2) DE Addendum
- 3) Course Approval

D) CHM 12B Organic Chemistry II (5 units)

- 1) PCA
- 2) DE Addendum
- 3) Course Approval

E) COU 21 Student Skills for Success: Orientation (1 unit)

- 1) DE Addendum
- 2) Course Approval

F) COU 23 Student Skills for Success: Career Development (3 units)

- 1) DE Addendum
- 2) Course Approval

G) COU 27 Life Planning (3 units)

- 1) DE Addendum
- 2) Course Approval

H) COU 9 Planning for Transfer Success (1 unit)

- 1) DE Addendum
- 2) Course Approval

I) MFGT 169 Hazardous Materials and Industrial Safety (2 units)

- 1) DE Addendum
- 2) Course Approval

J) MAT 2 Calculus for Managerial, Life, and Social Sciences (4 units)

- 1) PCA
- 2) DE Addendum
- 3) Course Approval

K) MAT 3A Analytic Geometry and Calculus I (4 units)

- 1) PCA
- 2) DE Addendum
- 3) Course Approval

L) MAT 3B Analytic Geometry and Calculus II (4 units)

- 1) PCA
- 2) DE Addendum
- 3) Course Approval

M) MAT 4 Linear Algebra (3 units)

- 1) PCA
- 2) DE Addendum
- 3) Course Approval

N) MAT 7 Discrete Mathematics (4 units)

- 1) PCA
- 2) DE Addendum
- 3) Course Approval

O) NRN 50.41 Supervised Nursing Skills Practice I (0.5 units)

- 1) PCA
- 2) DE Addendum
- 3) Course Approval

P) NRN 50.42 Supervised Nursing Skills Practice II (0.5 units)

- 1) PCA
- 2) DE Addendum
- 3) Course Approval

Q) NRN 50.43 Supervised Nursing Skills Practice III (0.5 units)

- 1) PCA
- 2) DE Addendum
- 3) Course Approval

R) NRN 50.44 Supervised Nursing Skills Practice IV (0.5 units)

- 1) PCA
- 2) DE Addendum
- 3) Course Approval

S) NVN 119 Vocational Nursing Theory I: Fundamentals (4 units)

- 1) PCA
- 2) DE Addendum
- 3) Course Approval

T) NVN 119.1 Vocational Nursing Clinical I: Fundamentals (4 units)

1) PCA

2) DE Addendum

3) Course Approval

U) NVN 121 Vocational Nursing Theory II: Health Promotion and Maintenance Across the Lifespan (6.5 units)

1) PCA

2) DE Addendum

3) Course Approval

V) NVN121.1 Vocational Nursing Clinical II: Health Promotion and Maintenance Across the Lifespan (6.5 units)

1) PCA

2) DE Addendum

3) Course Approval

W) NVN 130A Basic Pharmacology A (1 unit)

1) PCA

2) DE Addendum

3) Course Approval

X) NVN 130B Basic Pharmacology B (1 unit)

1) PCA

2) DE Addendum

3) Course Approval

Y) NVN 130C Basic Pharmacology C (1 unit)

1) PCA

2) DE Addendum

3) Course Approval

Z) TAC 50 (3 units)

1) DE Addendum

2) Course Approval

IV. Two Reading Items, Second Reading, Action

Pending BOT and external reviews, these items will be implemented when published in Catalog 2023-24 or Spring '23 Catalog Addendum.

A) New Course

1) SOC 8 Sociology of Food, Culture, and Society (3 units)

(a) DE Addendum: **Approved, MSC**

(b) Course Approval: **Approved, MSC**

This course is the first such course in the discipline of Sociology in the CCC system. It is also approved for the local Ethnic Groups in the US general education requirement.

B) New Program

1) Certificate of Achievement, Business: First-Line Supervisor (See [Degree Review](#) folder)

Certificate approved, MSC

There was discussion that this certificate provides a starting place for business students who are uncertain of which program option to choose. The requirements of this certificate overlap with those of the various business program options. It is also appealing because it can be completed quickly. Most of our other certificate options have more units than this one.

Business faculty shared that earnings data that was presented to College Planning Council show an increase in earnings after completion of certificate programs.

v. Adjourn to subgroups (next meeting date in May TBD)

Our next meeting will be either May 12 or May 19. Members are currently completing a survey to determine which day will work best for our last meeting.

A) Subgroup 1: Led by Violeta, with Maria Ceja, Richard Chapman, Jess Green, Norma Cuevas, Joel McKown, Cathryn Wilkinson

Zoom Link: Subgroup 1: <https://cccconfer.zoom.us/j/93915522612>

B) Subgroup 2: Led by Deborah Stephens, with Ruby Garcia, Guy Hanna, Gabriel King, Wendy Lampart, Liz Morales, Mercedes del Real, Seaneen Sullinger, Joel

Torres

Zoom Link Subgroup 2: <https://cccconfer.zoom.us/j/91888511373>

C) Subgroup 3: Led by Kelly Locke, with Joy Cowden, Gabriela Lopez, Rhea Mendoza-Lewis or Daniel Perez, Emily Sencion, Ann Wright

Zoom Link Subgroup 3: same as main meeting

<https://cccconfer.zoom.us/j/99173789947>

Courses for each subgroup are listed on [Curriculum Calendar](#) in the [Curriculum Drive](#). The links can also be found in the documents section of the Curriculum agenda webpage.