HARTNELL COLLEGE
CURRICULUM COMMITTEE
Minutes
4/21/2022, 3:00 PM, Virtual Meeting in Zoom
Link: https://cccconfer.zoom.us/j/99173789947
Meeting ID: 991 7378 9947

Members
Faculty: Kelly Locke, Chair; Gabriel King, Gabriela Lopez, Joel McKown, Daniel Perez or Rhea Mendoza-Lewis, Mercedes del Real, Norma Cuevas, Joel Torres, Deborah Stephens, Seaneen Sullinger, Violeta Wenger, Ann Wright, Richard Chapman, Emily Sencion, Wendy Lampart

Administrators: Joy Cowden, Guy Hanna, Cathryn Wilkinson, Maria Ceja

O & A Specialist: Elizabeth Morales

Support Staff: Herbert Cortez, Ruby Garcia, Jess Green

I. Adopt Agenda
    Adopted, MSC

II. Recognition of Herbert Cortez' new position! Congratulations Herbert!

III. Approve minutes of 3/3/2022 and 3/17/2022
    Minutes of 3/3/2022 approved, MSC
    Minutes of 3/17/2022 with the addition of the statement that "Course Approvals and PCA Approvals are implemented for Spring 2023 and DE Addenda Approvals are implemented starting Summer 2022." We will have this in the minutes/agendas in all following meetings this semester for clarity.

    A) Consent Agenda: After review in the subgroups on 3/17/2022, the following courses have been reviewed and recommended for full committee approval by the subgroups. Subgroups recommended PCA approval (where indicated), DE approval (where indicated) and course approval.

    All Course and PCA approvals will be implemented for Spring 2023 and DE Addenda Approvals will be implemented starting Summer 2022. Deletions/Inactivations will be implemented for the 2022-23 catalog.

    No courses were pulled for separate discussion or vote. Subgroups confirmed that they had voted DE, PCA, and Course Approval recommendations as separate items in the subgroups.

    PCA recommendations on consent agenda, Approved, MSC.

    DE recommendations on consent agenda, Approved, MSC.

Course Approval recommendations on consent agenda, Approved, MSC.

B) Course Inactivations

1) BUS 110 Beginning Keyboarding and Document Formatting (2 units)

Course is equivalent to self paced 110A and 110B (lab class with DE Addenda). The DHR (hours by arrangement) lab class meets student needs better and BUS 110 has not been offered since 2018-19.

2) BUS 151 Business Mathematics (3 units)

Course has been removed from program requirements since the development of quantitative reasoning focused MAT 106 and MAT 126. Has not been offered since 2018-2019.

C) BUS

1) BUS 135 Professional Office Skills (4 units)

(a) DE Addendum

(b) Course Approval

2) BUS 136 Introduction to Personal Management Software (2 units)

(a) DE Addendum

(b) Course Approval

3) BUS 150.15 Word Processing (3 units)

(a) DE Addendum

(b) Course Approval

4) BUS 150.25 Electronic Spreadsheets (3 units)

(a) DE Addendum

(b) Course Approval

5) BUS 154 Computerized Accounting (3 units)

(a) PCA

      (b) DE Addendum

      (c) Course Approval

  6) BUS 173 Filing Procedures and Records Management (3 units)

      (a) DE Addendum

      (b) Course Approval

  7) BUS 175 Business Communications (3 units)

      (a) DE Addendum

      (b) Course Approval

D) CSS

  1) CSS 1 Intro to Computer Science & Programming Fundamentals (4 units)

      (a) DE Addendum

      (b) Course Approval

E) EGN

  1) EGN 4 Materials Science and Engineering (4 units)

      (a) PCA

      (b) DE Addendum

      (c) Course Approval

  2) EGN 5 Programming and Problem-Solving in MATLAB (3 units)

      (a) PCA

      (b) DE Addendum

      (c) Course Approval

  3) EGN 6 Circuit Analysis (4 units)

      (a) PCA

      (b) DE Addendum

      (c) Course Approval

   4) EGN 8 Statics (3 units)

      (a) PCA

      (b) DE Addendum

      (c) Course Approval

F) HIS

   1) HIS 10 History of California (3 units)

      (a) DE Addendum

      (b) Course Approval

   2) HIS 5A World History A

      (a) DE Addendum

      (b) Course Approval

G) NRN

   1) NRN 56 Care of Diverse Individuals and Families with Stable conditions (8 units)

      (a) PCA

      (b) DE Addendum

      (c) Course Approval

   2) NRN 57 Nursing Interventions and Scenarios (0.5 unit)

      (a) PCA

      (b) DE Addendum

      (c) Course Approval

3) NRN 58 Application of Pharmacology for Nursing Practice Across the Lifespan (0.5 unit)

    (a) PCA

    (b) DE Addendum

    (c) Course Approval

IV. Two Reading Item, First Reading, no action

A) Proposed recommendation to Academic Senate to remove minimum math and English requirements from Certificates of Achievement.

Currently all Certificates of Achievement (CoA) at Hartnell are required to include a minimum math and English requirement of MAT 106 and ENG 102. We are one of the few community colleges in the system to have minimum math and English requirements for the CoA. AB 705 required colleges to place students **with a goal of transfer** directly into transfer level math and English. Currently there is pressure from CCCCO to enroll **all students** in transfer level math and English regardless of goal. Statements made in CCCCO sponsored webinars have indicated that students with a goal of Certificate of Achievement might one day decide to transfer, so if a math or English class is required by the CoA, it is better to have them take transfer level courses. Since this would significantly change the focus of the math and English required by our CoAs, and could create a barrier to students who weren't interested in taking transfer level math or English, the committee will consider removing the minimum math and English requirements for the CoA. Individual programs would be free to include math and English requirements as appropriate for the certificate, but it would not be required of all CoAs.

Information was presented to the committee about this proposal. There was discussion about the ability of some certificates to continue to require math and/or English as appropriate. There was also discussion about the possibility that certificate level math and English classes (MAT 106 and ENG 102) may not be scheduled in the future and that certificate students might be placed and enrolled in transfer level classes instead of the certificate level course.

B)

V. Adjourn to subgroups (next meeting date, April 28, 2022)

A) Subgroup 1: Led by Violeta, with Maria Ceja, Richard Chapman, Herbert Cortez, Norma Cuevas, Joel McKown, Cathryn Wilkinson
Zoom Link: Subgroup 1: https://cccconfer.zoom.us/j/93915522612

B) Subgroup 2: Led by Deborah Stephens, with Ruby Garcia, Guy Hanna, Gabriel King, Wendy Lampart, Liz Morales, Mercedes del Real, Seaneen Sullinger, Joel Torres
   Zoom Link Subgroup 2: https://cccconfer.zoom.us/j/91888511373

C) Subgroup 3: Led by Kelly Locke, with Jess Green, Joy Cowden, Gabriela Lopez, Rhea Mendoza-Lewis or Daniel Perez, Emily Sencion, Ann Wright
   Zoom Link Subgroup 3: same as main meeting
   https://cccconfer.zoom.us/j/99173789947

Courses for each subgroup are listed on Curriculum Calendar in the Curriculum Drive. The links can also be found in the documents section of the Curriculum agenda webpage.