



HARTNELL COLLEGE

**Online Services Committee
Minutes
August 20 2019, 2-4 PM
E112**

MEMBERS

Name	Representing	Present	Absent
Bala Kappagantula	ITR	X	
James Fitch	ITR	X	
Deborah Stephens	Faculty	X	
Celine Pinet	Academic Affairs	X	
Scott Faust	Communications, Marketing	X	
Michelle Peters	DSPS	X	
Tammy Boates	Faculty	X	
Laura Otero	PDS	X	

Others

Name	Title or Representing	Present	Absent

CALL TO ORDER & INTRODUCTIONS

Meeting called to order at 2:05 PM

Bala

ACTION ITEMS

1. None

INFORMATION/DISCUSSION/PRESENTATIONS

1. OSC Handbook
2. New CMS transition update

Bala
James

Hartnell College has transitioned to OUCampus in Spring of 2019. One of the tools available in OUCampus is Insights, which provides Accessibility, Links and Spelling reports. As of August the site score has reached 90's from 30's and 40's when the site was launched. Hartnell website (hartnell.edu pages) is compliant with WCAG 2.0 (level AA) guidelines.

HARTNELL COLLEGE VISION STATEMENT

Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

HARTNELL COLLEGE MISSION STATEMENT

Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.

3. Accessibility Check tool: The inbuilt Accessibility check tool has been turned on and is enforced. The tool prevents users from publishing page not in compliance. Accessibility cheat sheets and guides are available on PDC website.

Questions/Comments/Feedback:

(Deborah) What about accessibility check for PDF files on Hartnell website? James will be working on this.

(Mitchell) Does OUCampus record accessibility history of pages

(Laura) Training for OUCampus is available face to face and online in Canvas. Registration link has been sent via email.

3. Push Notifications:

Bala

Teacher pathway program, TRIO, Continuing Students group along with Student Life are using push notifications in Ellucian Go App. It was very well received at the Panther Prep event held in May 2019

4. DE Coordinator

Celine

Hartnell has been awarded a 1 Year grant for promoting Distance Education particularly in CTE.

- Carol Hobson is the official DE Coordinator.
- It is 14 month position
- Roles and responsibilities:
 - Growing DE at Hartnell
 - Increase the OEI compliant/OER compliant courses offered at Hartnell
 - Completely online CTE programs
 - Coordinate Accessibility workshops
 - Peer Curriculum review and
 - Improve pedagogical standards

OTHER ITEMS

The group discussed about improving the Hartnell website experience. To list a few items:

- Google search resulting in "404" errors
- Internal search returning PDFs and outdated content
- Navigation
- Overall structure of the website

The group decided to form a workgroup and meet regularly to address the issues.

BRIEF ANNOUNCEMENTS

1. Next meeting on September 17 2019

Bala

ADJOURNMENT

Meeting adjourned at 4 PM.

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