



HARTNELL COLLEGE

**Outcomes & Assessment Committee
Meeting Minutes
March 30, 2020 • 3:30 p.m. – 4:45 p.m.
HOME**

Members

| Name | Representing | Present | Absent |
|-------------------|--------------------------|---------|--------|
| Dave Beymer | Faculty (PE/Kinesiology) | X | |
| Eric Bosler | Faculty (Photography) | X | |
| Brook Foley | Faculty (Counseling) | X | |
| Toni Gifford | Faculty (Nursing) | X | |
| Guy Hanna | Classified (LLS&R) | X | |
| Peggy Mayfield | Faculty (Library) | X | |
| Sachiko Matsunaga | Dean (L&LSR) | X | |
| Liz Morales | Faculty (Business) | X | |
| Cheryl O'Donnell | Faculty (Business, CSS) | X | |
| Dan Petersen | Faculty (English) | X | |
| Lesha Rodriguez | Faculty (Art) | X | |

Guests

| Name | Representing | Present | Absent |
|------|--------------|---------|--------|
| | | | |

CALL TO ORDER: The meeting was called to order at 3:35 p.m. by Cheryl O'Donnell. Meeting was conducted via Zoom due to the shelter-in-place order.

ACTION ITEMS:

- Approval of Agenda:** The 03.30.2020 agenda was approved as written.
- Approval of Minutes:** No minutes to approve. Minutes for 3/9/20 will be approved at 4/13/20 meeting along with the 3/30/20 minutes.

INFORMATION/DISCUSSION/PRESENTATIONS

- Value Rubric Project:** Guy presented the "Build A Rubric" for the Personal Growth Core Competency. This rubric was a blend of elements of the AACU Value Rubrics 1) Ethical Reasoning, and 2) Foundations and Skills. The elements of Ethical Self-Awareness and Ethical Issue Recognition were taken from the Ethical Reasoning AACU rubric, and the elements of Independence and Transfer were taking from the Foundation and Skills rubric. He then added a 5th assessment category - Understand Personal Wellness, which came

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Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

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Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.

from the rubric that Dave Beymer shared at the 3/9/20 meeting. The committee discussed the rating categories in terms of the language used for Benchmark (rating of 1). Dave commented that the criteria for Benchmark 1 of Understanding Personal Wellness did not represent any learning or knowledge. He suggested shifting each category to the right, so Benchmark 2 language becomes criteria for Benchmark 1, etc. New language for the Capstone category would be created. Dave will bring back suggestions of this new language at the next meeting. In addition, some questions were asked regarding other category labels such as Transfer and Independence. It was decided to change those to Independent Learning and Transfer of Knowledge.

A schedule was set for the next group of rubric assignments to be presented. Cheryl and Peggy will present Information Competency and Eric and Lesha will present on the Aesthetics rubric.

2. **GE Sub-Committee Final Review:** Guy presented a summary of the finalized placement of GE courses into Core Competency categories. This was done through a project that spanned both fall and spring using a committee of four counselors as well as Guy and Cheryl. Guy explained the criteria that was used to make decisions on the placement. Initial placement of courses was done in the fall and those results were taken to all of the counselors at the Flex Day activity in January for a broader review. Feedback was received and incorporated. The sub-committee then met to actually use student transcripts for ## students. The GE courses taken by those students were cross referenced with the placement of those courses in the CC areas to determine if indeed a student would take a combination of GE courses that would touch on each and every CC.

The PowerPoint presented by Guy will be distributed to all members for review due to the volume of courses listed throughout the slides. Members can bring back comments and/or suggestions and the committee will vote to modify or approve as needed. Once this is done, the list will be forwarded to the Curriculum committee.

3. **Assessment Plan Project:** Guy shared a rough draft of the assessment plan with defined placeholders for the elements that had been identified at the 3.09.20 meeting. These elements included:
 - Philosophy Statement/Guiding Principles
 - Our methods of assessment for all levels, including mapping
 - Closing the loop
 - Rubrics
 - Timelines and Calendars
 - ACCJC Standards
 - Terminology/Vocabulary
 - SLO Resources including Elumen materials
 - SAOs?
 - Linking to institutional processes including budget
 - Disaggregated Data
 - Dialogue

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He had links to certain resources and web pages that already exist on the Hartnell website and/or at other websites as well as notes for various sections. Guy emphasized to the committee that in light of the shift to 100% instruction and the need for faculty to focus on their students and courses, he would put together the assessment plan with Cheryl's input and would present to the committee for suggestions, recommendations, and changes.

ADJOURNMENT: The meeting concluded at 4:40 p.m.

NEXT MEETING(S): April 13, 2020

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