



HARTNELL COLLEGE

**Professional Development Committee
Minutes
Monday, February 22, 2021, 1:45 p.m.
Zoom**

MEMBERS

Name	Representing	Present	Absent
Lyle Engeldinger	CHRO; co-chair	X	
Moises Almendariz	Administrative		X
Augustine Nevarez	Administrative		X
Melissa Chin-Parker	Administrative	X	
Laura Otero	Professional Development Center	X	
Janet Flores	Faculty	X	
Sunita Lanka	Faculty	X	
John Perez	Faculty		X
Nancy Wheat	Faculty	X	
Nancy Reyes	Faculty	X	
Jazmin Rios	Faculty		X
Janeen Whitmore	Faculty, Flex Coordinator, co-chair	X	
Erica Rowe	HR Professional Development		X
Belen Gonzales	CSEA	X	
Marlene Tapia	CSEA		X
Mishell Guzman Espinoza	Student	X	

Others

Name	Title or Representing	Present	Absent
Cristina Zavala	Confidential	X	

CALL TO ORDER & INTRODUCTIONS

Meeting called to order at 1:50 pm.

ACTION ITEMS

1. Agenda was approved
2. March 15, 2021 Minutes
MSC: Flores/Chin-Parker to approve March 15, 2021 minutes.

INFORMATION/DISCUSSION/PRESENTATION

Hartnell College Vision Statement: *Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.*

Hartnell College Mission Statement: Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.]

1. Educator in Residence

Janeen gave an update on the Educator in Residence and talked about the hosting of Ben Percy who was also our guest author for our student success conference this past spring. There were about 25-30 people in attendance which was one of the best attendance we have had. Laura commented that perhaps with zoom it is easier for people to connect as well as getting a calendar invitation with the link included. If we could do something like that it might improve attendance as well as having a variation of speakers that are interesting to different groups of people.

The next Educator in Residence will be Diego Navarro coming up on, April 30, 2021.

2. Travel in Conference Grant

Only one application was submitted, the link will be forwarded to the committee for review and approval.

3. Onboarding and Socialization Workgroup

A workgroup was formed with classified, managerial staff, faculty – we have about eight participants; the purpose is to develop the onboarding and socialization plan. Alma provided the results of a survey that was sent out to new hires on onboarding and with their suggestions. We are now looking at what the other colleges are doing, along with recent changes and developments.

Laura Otero expressed interest in being part of the workgroup.

STANDING REPORTS

1. Flex Coordinator

J. Whitmore

Janeen spoke on the report for faculty that have already submitted their FLEX for the year. She presented the request from Marnie for an activity for a workshop for music coming up in May. The committee agreed it fits the criteria for FLEX credit. Flores voted for approval of Marnie's request.

2. HR/Training update

L. Engeldinger

Lyle talked about the Code of Communication Conduct, in an effort to establish a communication code that those who are employed with the college adhere to with the purpose to improve the communication between the employees and the students. Lyle touched on it briefly and offered to send the presentation to the members for more information.

3. Professional Development Center

L. Otero

Laura gave an update on the PDC, a lot of people joining the trainings. She also talked about cornerstone system over the next 10-12 weeks. This system allows people to take their own professional development into their own hands and opens up a wealth of new training opportunities. This is available to faculty and staff that will allow us to be able to curate training programs and take programs that already exist and assemble them into a bigger space and give more options for employees.

4. Classified Staff Development Committee update

L. Otero

Laura gave an update on the classified leadership sessions, the attendees are fun and people are very engaged in it. We are getting positive feedback from the sessions. These sessions are being done on a cohort basis and are going through the entire program with a certificate at the end of the year, and they are also available to employees if they would like to attend specific sessions.

This is something we would like to continue every year, it has been a success and well received.

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ADJOURNMENT

Meeting adjourned at 2:53 pm.

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