



**HARTNELL COLLEGE**

**Professional Development Committee  
Minutes  
Monday, October 18, 2021 1:00 p.m.  
Zoom**

**MEMBERS**

Name	Representing	Present	Absent
Linda Beam	CHRO; co-chair		X
Moises Almendariz	Administrative	X	
Augustine Nevarez	Administrative	X	
Melissa Chin-Parker	Administrative	X	
Laura Otero	Professional Development Center	X	
Janet Flores	Faculty	X	
Sunita Lanka	Faculty	X	
John Perez	Faculty	X	
Nancy Wheat	Faculty	X	
Nancy Reyes	Faculty	X	
Jazmin Rios	Faculty		X
Jennifer Baumback	Faculty, Flex Coordinator, co-chair	X	
Erica Rowe	HR Professional Development		X
Delia Edeza	CSEA	X	
Fanny Salgado	CSEA	X	
VACANT	Student		

**Others**

Name	Title or Representing	Present	Absent
Cristina Zavala	Confidential	X	

**CALL TO ORDER & INTRODUCTIONS**

Meeting called to order at 1:03 PM

**ACTION ITEMS**

1. Agenda was approved  
MSC: Sunita Lanka/Nancy Reyes
2. September 20, 2021 Minutes  
MSC: Jennie Baumback/Laura Otero

**Hartnell College Vision Statement:** *Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.*

**Hartnell College Mission Statement:** Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.]

## INFORMATION/DISCUSSION/PRESENTATION

### 1. Student Success Conference

**J. Baumback**

Jenni spoke on needing to get a subcommittee and rough draft agenda going, she asked if anyone was interested in being part of the committee. Volunteers include: Sharon Albert, Cathryn Wilkinson, Laura Otero and Sunita Lanka. Jennie will send the invite out to the group, input from all is needed and appreciated.

Jennie gave an update on the budget, we have \$20K, but we can ask for more. The Classified Leadership Academy has \$26K.

### 2. Educator in Residence Update

**J. Baumback**

Sunita asked about Jean Foxtree and asked if we have received a response on her coming back to give her second presentation.

Jennie reached out to her with the date and has not heard back.

Committee did not vote on the conference grant the last time because of the uncertainty of budget. Jennie asked for suggested amount of increase to the budget. The committee agreed we should ask for an additional \$80K to cover: keynote speaker, innovation grant, and educator in residence expenditures.

Jennie will work on compiling the past numbers and put in the request to the business office.

## STANDING REPORTS

### 1. Flex Coordinator

**J. Baumback**

Jennie will be training with Laura Otero on how to enter flex time. A lot of flex time is being submitted.

### 2. HR/Training Update (not available)

**L. Beam**

### 3. Professional Development Center

**L. Otero**

More training course completions are being entered. The committee was encouraged to go to VRC and take the training. We want more usage of that system.

### 4. Classified Staff Development Committee

**L. Otero**

The Classified Leadership Academy is coming to a close, the last session will be December 3, 2021. There are 24 co-hort member participants, there is data collection on satisfaction that has been people have enjoyed the sessions and presenters. Average of 24 participants in every training session.

The direction the committee would like to go with, will have us spend around \$13K for the year. We want to give commemorative plaques to the co-hort members. The classified members will be surveyed and we are looking at launching the same program for a new cohort or perhaps having an advanced topics or having a mentorship, project-based type academy to demonstrate that

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they are getting what they expect. Not only are we looking at user satisfaction, we want to see if they are getting interviews as a result of participating in this academy.

## **ADJOURNMENT**

Meeting adjourned at 1:29 pm.

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