



HARTNELL COLLEGE

**Professional Development Committee  
Minutes  
Monday September 21, 2020, 1:45 p.m.  
Zoom**

**MEMBERS**

Name	Representing	Present	Absent
Lyle Engeldinger	CHRO; co-chair	x	
Moises Almandariz	Administrative	x	
Joy Cowden	Administrative	x	
Augustine Nevarez	Administrative		x
Laura Otero	Professional Development Center	x	
Janet Flores	Faculty		x
Sunita Lanka	Faculty	x	
John Perez	Faculty	x	
Nancy Wheat	Faculty	x	
Nancy Reyes	Faculty	x	
Jazmin Rios	Faculty		x
Janeen Whitmore	Faculty, Flex Coordinator, co-chair	x	
Erica Rowe	HR Professional Development		x
Belen Gonzales	CSEA	x	
Marlene Tapia	CSEA	x	

**Others**

Name	Title or Representing	Present	Absent
Belle Lozada	HR Staff	x	
Dr. Raul Rodriguez	Administrative	x	

**CALL TO ORDER & INTRODUCTIONS**

Meeting called to order at 1:45 pm.

**ACTION ITEMS**

1. Approval of Agenda
2. Approval of August 31, 2020 minutes.

**INFORMATION/DISCUSSION/PRESENTATION**

1. Student Success Conference

**Hartnell College Vision Statement:** *Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.*

**Hartnell College Mission Statement:** Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.]

Janeen said that since it was announced that Spring 2021 will be online we can start planning an online format. We could ask for the Convocation survey results to help with planning for SSC.

Possible themes were discussed including race and equity, resilience during COVID-19, how to keep students engaged in this virtual learning climate, overcoming isolation.

2. Classified Leadership Academy proposal  
Laura presented the proposal on behalf of the subcommittee. Dr. Rodriguez asked if the 4 hours of release time would be in addition to the time that was allotted for the Classified Staff Development Day. Laura clarified that no, these hours would replace and not be in addition. The proposal was approved to move forward.
3. Dr. Rodriguez provided his views on professional development. He believes it is important to provide these opportunities for faculty and staff. At his former institutions, they implemented a faculty training program and orientation, management training program, and a classified leadership academy. He expressed these programs are vital depending on the budget. He said he does not want to cut the professional development budget any more than it has been reduced. It is important to find the right resources to allow for these opportunities. He and Moises discussed the USC Race and Equity Center training and that more information will be sent to the college.
4. Lyle discussed the management training program proposal. This first part of the program includes learning about collective bargaining. Dr. Wilkinson agreed this is a necessary training. She also suggested training regarding equity and new technology is needed.
5. Johnny asked how do we check in with students and keep them engaged? How can we connect with students behind the computer screen? Sunita suggested to maybe make a phone call if you are not able to connect with the students online. There are many students who find the technology challenging, even though they are very smart in class. How do we bridge that gap? Belen said there are resources available. There are student success coaches available who are peers that can reach out to the students. CTE is partnering with early alert. Laura said it would be nice to coordinate efforts. Maybe there would be a centralized support website.

#### **STANDING REPORTS**

- |  |                |
|--|----------------|
| 1. Flex Coordinator                              | J. Whitmore    |
| Three flex requests were approved.               |                |
| 2. PDC Coordinator                               | L. Otero       |
| 3. HR/Training update                            | L. Engeldinger |
| 4. Classified Staff Development Committee update | L. Otero       |

#### **ADJOURNMENT**

Meeting adjourned at 2:49 pm.

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