



HARTNELL COLLEGE

**Professional Development Committee
Minutes
Monday August 31, 2020, 2:00 p.m.
Zoom**

MEMBERS

Name	Representing	Present	Absent
Lyle Engeldinger	CHRO; co-chair	x	
Moises Almandariz	Administrative	x	
Joy Cowden	Administrative	x	
Augustine Nevarez	Administrative		x
Laura Otero	Professional Development Center	x	
Janet Flores	Faculty		x
Sunita Lanka	Faculty	x	
John Perez	Faculty		x
Nancy Wheat	Faculty	x	
Nancy Reyes	Faculty		x
Jazmin Rios	Faculty		x
Janeen Whitmore	Faculty, Flex Coordinator, co-chair	x	
Erica Rowe	HR Professional Development		x
Belen Gonzales	CSEA	x	
Marlene Tapia	CSEA		x

Others

Name	Title or Representing	Present	Absent
Belle Lozada	HR Staff	x	
Clint Cowden	Administrative	x	

CALL TO ORDER & INTRODUCTIONS

Meeting called to order at 1:49 pm.

ACTION ITEMS

1. Approval of Agenda
2. Approval of May 18, 2020 minutes after revision.

INFORMATION/DISCUSSION/PRESENTATION

1. Convocation

Hartnell College Vision Statement: *Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.*

Hartnell College Mission Statement: Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.]

Clint reported that over 800 people were invited to Convocation. The President's Message was also broadcast on Facebook Live. There was an internal and external help desk. There were minor hiccups such as broken links, but overall it was a successful event. Several of the presentations were recorded, so people can still attend a breakout session they were not able to attend due to schedule conflicts. If Convocation is still remote next year, we already have the experience and will have an even better result.

Lyle asked if there was feedback regarding the President's Call to Action. Clint said this wasn't surveyed; however, we may request the survey feedback from the VPAA.

2. Student Success Conference

It still isn't determined if this will be in-person or remote. Janeen asked if we should reach out to faculty and staff for topics to include. The group agreed to move forward with soliciting topics. Moises said for SSC and Convocation, it has been a recent practice to invite all faculty and staff and close the campus.

3. Educator in Residence

Janeen spoke about Ben Percy and the possibility of having a webinar on the topic of resilience during COVID-19. He proposed to do a pre-recorded session. Sunita said a live Zoom session is preferred so there can be a Q&A and dialogue. Moises liked how we did an Educator in Residence Series last year instead of only inviting one speaker. He would like us to think of more "outside of the box" ideas.

4. Travel and Conference

Belle said the September 15 deadline is approaching. She asked the group if they would be open to extending this grant to webinars, and they said yes. The deadline was extended to September 30.

5. Employee Innovation Grant

Belle said the deadline is approaching. Janeen provided some background about the program. She explained that people from different disciplines often form a team and have created some really great ideas that continue to benefit Hartnell. Lyle spoke about providing training to local businesses as part of a community education program. Janeen said the innovation grant would be a good place to start for funding.

6. Classified Leadership Academy

Lyle reported that Dr. Rodriguez was very interested and open to the proposal. He suggested for the subcommittee to present the proposal to him directly at the next meeting.

STANDING REPORTS

1. Flex Coordinator J. Whitmore
Flex requests were approved.
2. PDC Coordinator L. Otero
Laura asked about the stipend and CARES funding for the distance ed training. Lyle said the Faculty

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COVID-19 MOU was recently approved, and that this is included in that document. Belle to send Laura a copy of the MOU.

3. HR/Training update L. Engeldinger
Lyle said he is in the process of developing a management training in regards to the collective bargaining agreements. Several people in the group agree this is a necessary training.
4. Classified Staff Development Committee update L. Otero

ADJOURNMENT

Meeting adjourned at 3:08 pm.

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