



HARTNELL COLLEGE

**Professional Development Committee  
Minutes  
Monday October 19, 2020, 1:45 p.m.  
Zoom**

**MEMBERS**

Name	Representing	Present	Absent
Lyle Engeldinger	CHRO; co-chair	X	
Moises Almendariz	Administrative	X	
Joy Cowden	Administrative		X
Augustine Nevarez	Administrative	X	
Laura Otero	Professional Development Center	X	
Janet Flores	Faculty		X
Sunita Lanka	Faculty	X	
John Perez	Faculty	X	
Nancy Wheat	Faculty	X	
Nancy Reyes	Faculty	X	
Jazmin Rios	Faculty		X
Janeen Whitmore	Faculty, Flex Coordinator, co-chair	X	
Erica Rowe	HR Professional Development		X
Belen Gonzales	CSEA	X	
Marlene Tapia	CSEA	X	
Melissa Chin-Parker	Administrative	X	
Mishell Guzman Espinoza	Student	X	

**Others**

Name	Title or Representing	Present	Absent
Belle Lozada	HR Staff	X	
Cathryn Wilkinson	Administrative	X	

**CALL TO ORDER & INTRODUCTIONS**

Meeting called to order at 1:45 pm.

**ACTION ITEMS**

1. Agenda was approved
2. September 21, 2020 minutes were approved with a date correction.

**INFORMATION/DISCUSSION/PRESENTATION**

**Hartnell College Vision Statement:** *Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.*

**Hartnell College Mission Statement:** Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.]

1. Student Success Conference

Janeen reported that there were 49 responses to the survey. Ben Percy would be happy to be a speaker either as keynote or in a breakout session. Survey reflected that most people are interested in Canvas studio, Humanizing the virtual classroom, accessibility. Similar topics of interest still relevant topics as was during Convocation.

There was discussion whether the same Canvas shell can be used as Convocation. It will still be very time consuming and take lots of effort. We need to look into hiring a virtual meeting planner and see if there is a budget for it. We will continue to move forward with developing the schedule and topics while this is figured out.

2. Employee Innovation Grant and Conference Travel Grant

Belle reported that no applications came in for the innovation grant. There was one application reviewed and approved for an online conference. Belle will send out an email to advertise.

3. Management Training

Lyle reported that we are working with LCW to develop this training. The first training in the series is scheduled for early December. It will be for 4 hours, and then it will continue on a monthly basis after the holidays. The first topic will be regarding CBA training. The training will be funding by the Foundation. Laura suggested perhaps a Q&A with union stewards.

4. Dr. Wilkinson introduced Melissa Chin-Parker as the new Academic Affairs designee to the committee.

Belle introduced Mishell Guzman Espinoza as the student representative.

**STANDING REPORTS**

1. Flex Coordinator

J. Whitmore

1 request was reviewed and approved. Others are mostly DE and PDC training.

2. PDC Coordinator

L. Otero

3. HR/Training update

L. Engeldinger

4. Classified Staff Development Committee update

L. Otero

Laura provided an update regarding the Classified Leadership Academy. The subcommittee continues to meet regularly to develop the workshop topics, speakers, and schedule. Scheduled to start in Spring 2021.

**ADJOURNMENT**

Meeting adjourned at 2:44 pm.

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