



HARTNELL COLLEGE

**Student Success and Equity Committee
Meeting Minutes
November 4, 2019
3:00 PM – 4:30 PM
A-116**

Members

Name	Representing	Present	Absent
Cynthia Ainsworth	Faculty (Library)	X	
Kristen Arps	Management (Director, AB104)	X	
Lisa Fischler	CSEA (PLL, Alisal)	X	
Ana Gonzalez	Management (Director, Continuing Ed)	X	
Guy Hanna	CSEA (O&A Specialist)		X
Frank Henderson	CSEA (Tutorial Services Coordinator)	X	
Melvin Jimenez	Faculty (Academic Follow-up Specialist)	X	
Kathy Mendelsohn	Management (Dean, LLS&R)	X	
Bronwyn Moreno	Management (Director, Equity Programs)		X
Peggy Munoz-Meador	Faculty (Political Science)	X	
Ulises Palmeno	Faculty (English)		X
Michelle Peters	Management (Director, DSP&S)	X	
Meagan Plumb	Faculty (English)		X
Jay Singh	Management (Director, PASS)	X	
Gemma Uribe	Faculty (Veterans Program)	X	
Nina Vazquez	Faculty (Mathematics) Chair of Committee	X	
Maya Watson	Faculty (English)		X
Hetty Yelland	Faculty (English)	X	

Guests

Name	Title or Representing	Present	Absent
none			

CALL TO ORDER: Nina Vazquez called the meeting to order at 3:05 p.m.

ACTION ITEMS:

1. Approval of Agenda: The agenda was approved as amended.
2. Approval of Minutes: The minutes from May 6, 2019 were approved; October 21, 2019 were approved as corrected.

INFORMATION/DISCUSSION/PRESENTATIONS

- 1. Handbook:** The handbook is still a draft document; once Academic Senate indicates their willingness to allow a non-faculty member (Bronwyn) to serve as co-chair, the handbook will be revised and then approved by the committee.
- 2. Jigsaw activity to summarize survey:** The committee broke into four groups to summarize the results from the survey sent out by Nina. The purpose of the survey was to see if the committee's understanding of our purpose aligned with what the handbook was stating. After discussing the survey, the committee concluded that the handbooks does accurately reflect our goals in regards to purpose, outcomes, and connections to current services/programs.
- 3. Definitions for "equity" and "success":** The discussion on these items was tabled until the next meeting.
- 4. SEAP Funding:** Kathy explained the integration of the three funding streams (SEP, BSI, SSSP) as recommended by the Chancellor's Office. Jay discussed the criteria for formulating/distribution of the funds. SEAP (Student Equity Achievement Program) funds pay for support services/activities and personnel (salaries). The committee does not need to determine which funds to tap into; when there is a need for funds, the SEAP Steering Committee will identify the appropriate funding source. Funding is provided by using data and following the defined metrics by the SEAP; the SSEC will be asked to show improvement (evidence of our work) with regards to support for disproportionately impacted groups.
- 5. Next steps:** Committee members should come prepared next meeting with ideas for resources such as an Equity Audit, or Equity and Success Indicators.

Adjournment: 4:37 p.m.

Next Meeting: November 18, 2019