



HARTNELL COLLEGE

**Student Success and Equity Committee  
Meeting Minutes  
February 1, 2021  
3:30 PM – 5:00 PM  
Zoom Meeting**

**Members**

<b>Name</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
Cynthia Ainsworth	Faculty (Library)	X	
Janet Flores	Faculty (Spanish)	X	
Ana Gonzalez	Management (Director, Continuing Ed)	X	
Guy Hanna	CSEA (O&A Specialist)	X	
Frank Henderson	CSEA (Tutorial Services Coordinator)	X	
Melvin Jimenez	Faculty (Academic Follow-up Specialist)		X
Bronwyn Moreno	Management (Director, Equity Programs)	X	
Peggy Munoz-Meador	Faculty (Political Science)	X	
Meagan Plumb	Faculty (English)	X	
Heather Rodriguez	Faculty (COU, King City Center)	X	
Jay Singh	Management (Director, PASS)	X	
Debbie Thorpe	Faculty (Nursing)	X	
Gemma Uribe-Cruz	Faculty (Veterans Program)	X	
Senorina Vazquez	Faculty (Mathematics) Chair of Committee	X	
Laurencia Walker	Management (Director, College Readiness)	X	

**Guests**

<b>Name</b>	<b>Title or Representing</b>	<b>Present</b>	<b>Absent</b>

**CALL TO ORDER:** Nina Vazquez called the meeting to order at 3:32 p.m.

**ACTION ITEMS:**

1. Approval of Agenda: The agenda was amended and approved.
2. Approval of Minutes: The minutes from the 12/7/20 meeting were approved.

## INFORMATION/DISCUSSION/PRESENTATIONS

1. **Membership:** Academic Senate President Cheryl O'Donnell contacted Nina to see if the committee is in need of more faculty members. The current roster of membership was reviewed:
  - a. Lisa Fischler (CSEA) will be removed for Spring 2021; Michelle Peters (DSPA) was removed; Valerie Maturino has been asked to replace Michelle; Bronwyn will ask student ambassadors if they are interested in joining; suggested that Layheng (IR) be asked to join; still need for CTE faculty.
  - b. Consider updating membership requirements in handbook: Fall 2021 since it will require approval of Academic Senate.
  
2. **Google Survey Update:** Survey will go out to faculty on Wednesday February 3. Still gathering feedback from other committees. This committee spent a few minutes in final review/modifications of the survey. Nina requested help with the email to accompany the survey. She will email draft to committee members for final review. Jay suggested referencing the presentation given at the Student Success Conference for context.
  
3. **Collaboration with O&A and Curriculum:**
  - a. Curriculum Audit Retreat (Summer 21): Dr. Wilkinson has expressed support and would dedicate resources. Using the format from Long Beach City College, the recommendation was to focus the retreat on area #4. The work of this group would "grow" into other groups on campus who can develop the other seven areas. The work would be concurrent not successive.
  - b. Collaborative Self-Assessment: SSEC and O&A committees have added to the document. Nina will be forwarding the document to other committees and councils.
  - c. Data dashboard: Nina, Jay, and Bronwyn met with Matt Trengove. Suggested that we develop a "data dictionary" to define terms and indicators. Discussion about the differences between a dashboard and a study. The data we are asking for more resembles a study due to its level of detailed, disaggregated information. The dashboard represents live data on an ongoing basis and is more in line with an overview. Once we see what the equity gaps are, we can then look for a study. Matt has half-way completed the dashboard.
  
4. **Task Force Update:** Jay, Nina, Laurencia, and Guy reported out that action groups have been formed. Focus has been on ways to align with what has already been done on campus. The goal is to create spaces for different discussions.
  
5. **Student Success Conference Debrief:** The committee discussed the events at the conference which left many on the committee (and campus wide) feeling attacked, unsafe, and traumatized. Discussion about what course of follow-up action seemed most appropriate. Cynthia mentioned that the Diversity/EEO committee had a similar discussion and are planning to reach out to the campus with recommended training on how to navigate microaggressions. Nina will email Daniel Lopez, co-chair of the Diversity Committee to see if we can combine our efforts.

- 6. Committee homework:** We were asked to review the Curriculum Audit link to see which of the eight areas we would be interested in addressing with other committees.

**Adjournment:** 5:12 p.m.

**Next Meeting:** March 1, 2021 3:30pm-5:00pm