



# Academic Senate Minutes

10/08/2019

3:00-5:00 PM

Faculty Resource Center Training Room, A-116

NAME	POSITION	PRESENT	ABSENT
Lisa Storm	President	X	
Cheryl O'Donnell	First Vice President	X	
Melissa Hornstein	Second Vice President	X	
Nancy Shur-Beymer <i>(arrived at 3:25 p.m.)</i>	Secretary	X	
Andrew Soto	Senator	X	
Ashley Gabriel	Senator	X	
Heather Rodriguez	Senator	X	
Jennifer Moorhouse	Senator	X	
Cynthia Ainsworth	Senator	X	
Carol King	Senator	X	
Valerie Maturino	Senator		X
Jason Hough <i>(left at 3:20p.m.)</i>	Senator	X	
Emily Gutierrez	Senator	X	
Elizabeth Cabiles	Senator	X	
Isabel Ferraris <i>(arrived at 3:21 p.m.)</i>	Senator	X	
Carol Kimbrough	Senator	X	
Christine Svendsen	Ex-oficio		X
Joseph Reyes	Guest	X	
James Beck	Guest	X	
Kristen Arps	Guest	X	

## 1) Call to Order and Welcome

Meeting was called to order at 3:01 PM

## 2) Public Comments: ten minutes (3-minute maximum per person) are set aside to receive comments on agenda items or items not on the agenda but within the authority (10+1) of the Senate.

Deborah Stephens gave an update on the current full-time faculty count in each discipline designator. She provided a spreadsheet and encouraged the senate to check the designator column and verify that they were assigned for what they are teaching.

The full-time faculty committee will look at the chart and compare the target of 60% courses taught by full-time faculty, if it shows that there is a higher need, the committee will make a recommendation to hire additional full-time faculty for that discipline.

## 3) Action Items

### a) Adopt Agenda

**Lisa Storm**

MSC: (Hough/Kimbrough) to adopt agenda for October 8, 2019.

### b) Consider Approval of minutes: September 24, 2019 meeting

**Lisa Storm**

MSC: (Kimbrough/King) to approve September 24, 2019 minutes.

**c) Committee and Council Appointments**

**Lisa Storm**

MSC: (Hornstein/Hough ) to approve faculty volunteers as proposed.

**d) Approval of BP/APs**

**Lisa Storm**

**Lisa Storm**

MSC: (Hornstein/Kimbrough ) to skip action on AP/BPs, listed as information and for review only.

BP 7230

AP 7232

AP 7233

AP 7234

Hough commented on the delay of payment when doing special assignments. He mentioned if it would be in the senate purvue to discuss a more effective and efficient method to process special project agreements with the new management.

**4) Discussion and Information Items**

**a) Facilities Update**

**Joseph Reyes**

Joseph Reyes gave an update on the current construction projects.

- King City project is out to bid opening scheduled for November 7, 2019. Construction to start early December, open for classes spring 2021.
- Soledad Outreach Facility construction to start the week of October 28, 2019, construction will take 14 months.
- Nursing is out to bid with bid opening scheduled for October 31, 2019, construction will take 18 months.
- Remodel of building D and quad area ongoing, this will include an exterior elevator by building D, projects scheduled to be completed by, May 2020.
- Second floor of building B has been programed and is in construction document phase, this project will begin after the completion of the New Nursing Health Science building.

ADA compliance was brought up in regards to the fencing that has been placed on main campus. Concern over buttons to open building doors, parking lot access, and signage at the entrance of each walkway and parking lot was discussed with Joseph.

Landscaping was another item that was discussed with Joseph, it was suggested grounds workers have better and ongoing training on the type of landscape that we now have for better maintenance of it. Joseph will reach out to the landscape architect for training nearby for our grounds to receive.

**b) ESL Noncredit Program Update**

**Carol King**

An update was given on the ESL Noncredit Program and an explanation was given as to why there was a written signed agreement for another college curriculum at another district to teach here. It was explained that although we have a successful non-credit program, there is no infrastructure in place. FIELD has been given permission in the past to teach in our district; because of their excellent outreach and resources available to them they have successfully taken over ESL in our district to the point where our local adult schools have been impacted. We are in need of more advocacy overall for noncredit, we don't have the infrastructure to handle this program at the moment.

It was suggested that academic senate approve a resolution to help and advocate for ESL program at Hartnell. It shall be written and presented to academic senate for approval.

**c) Proposed AP: Instructor Action to Academic Dishonesty**

**Melissa Hornstein**

Melissa presented the language for the proposed AP to be linked to BP 4030 Academic Freedom. Currently, the language in the catalog is wrong, and does not give the instructor the ability to pursue further consequences other than issuing a failing grade for the cheated assignment. Language has been revised and updated. Academic senate was encouraged to send all feedback and comments to Melissa, and to share it with their departments. The plan is to create this AP and revise the language in the catalog.

**d) Proposed AP: Local Minimum Qualifications**

**Melissa Hornstein**

Discussion occurred over creating an AP to raise the minimum qualifications. Language was provided and it was asked for all feedback/comments to be sent to Melissa, it was also encouraged for the senators to take it back and share it with their departments.

**e) PPA Update**

**Cheryl O'Donnell**

Cheryl gave a brief update on the current PPA process. Discussion occurred on the current timeline for submitting PPA's, because of state deadlines, the deadline for the college has been pushed back and has caused many faculty to feel rushed and find it conflicting with end of semester finals. Although, a PPA specialist position was created and faculty representation is present, it would be better if more faculty are involved in the PPA process. Cheryl will gather more information on what other colleges are doing and bring it back to senate for further discussion.

**5) President's Report**

**6) Announcements (Senators): Updates on Standing Committees/Governance Councils/Task Forces/ASCCC Events.**

Lisa encouraged the senate to review the resolutions coming up at Plenary, resolutions are posted on the canvas shell and she asked for their opinions on how to vote be sent to her.

Cynthia mentioned to the senate the changes occurring with the new software database in the library it is migrating to a new platform. It is a steep learning curb for library staff, a handout and video will be available soon on how to navigate this new system. It will be going live for spring semester.

**7) Adjournment-President Storm adjourned the meeting at 4:44 p.m. (Kimbrough/Rodriguez)**