



1. New/Renewal Grant Project – What do you want to do?

Title: Improving Online CTE Pathways Grant Program

Website: <https://cvc.edu/pathwaysgrant/>

Abstract: Briefly describe the proposed project and how it will directly benefit Hartnell College.

Ready | Set | Go builds upon existing pathways, addressing gaps to support the most disenfranchised into, along, and out of short, industry-valued certificates and credentials by instigating meaningful improvements in its online education structure. The interventions focus on increasing upward mobility and include leveraging partnerships and dovetailing with the new Online Community College (OCC) by improving access to and filling gaps in online pathways that meet workforce needs.

The initiative focuses on building upon existing Hartnell programs in Business and Allied Health (e.g., BIW, AOD, EMT), easing the transition of the new Online Community College graduates to continue into Hartnell programs. The interventions proposed are threefold:

1. Reaching the most disenfranchised and that with the least access to tech literacy whereby opening doors to up-skilling opportunities by getting students **READY for access** and success.
2. Growing access to a short industry-valued certificate. Getting students **SET for success** by replicating best practices, embedding tools in courses shells (e.g., Jigsaw to support mentorship, Pronto to help English Language Learners) targeted to the needs of first-generation Latinx.
3. We are focusing on getting students to **GO by easing completion**, through the instigation of online/hybrid practicum programs (e.g. EMT, AOD). This focus involves a partnership with Palo Verde College, with Jacob Maciel, AOD program faculty, with a strong connection.

Three initiatives focus on supporting online students' success into, along, and out of certificates or credentials. The interventions address filling existing gaps in current on-ground education pathways, building bridges via online tools to addresses regional workforce needs. It folds in much-needed staff development funding. It involves partnerships via Advisory Boards and others. It requires industry content as it relates to creating the EMT online pathway. Finally, it taps into cutting edge thinking about online or partially online practicums.

2. Alignment with the College Strategic Plan and Feasibility

- 20% **Priority 1** – Student Access
- 20% **Priority 2** – Student Success
- 10% **Priority 3** – Employee Diversity and Development
- 15% **Priority 4** – Effective Utilization of Resources
- 20% **Priority 5** – Innovation and Relevance for Programs & Services
- 15% **Priority 6** – Partnerships with Industry, Business, Agencies & Education

List Strategic Goals (i.e. 2A, 2B, 5A)

[Link to Hartnell College Strategic Plan](#)
1 and 2, 3B, 4C-D, 5, 6

Scoring Criteria (1-5, WEAK to STRONG)

1) Staff expertise/experience in similar projects	5
2) Compelling need in college or community	5
3) Strong business/community/education partnerships	5
4) Reasonable regulations for managing grants	5
5) Low demand on resources (space, equipment, etc.)	5
6) Capable of sustaining project after grant ends	N NA: 4
TOTAL (30 possible)	29

Be prepared to provide data to support scoring below such as Labor Market Data.

List Accreditation Standards (i.e. II.A.)
[Link to Accreditation Standards](#) II.A.B.C. – III.B.C.D

3a. If the project is for broad institutional capacity building, what are the plans for institution-wide development & implementation of proposed activities?

This project is not necessarily for broad institutional capacity building. It focuses on infusing resources to grow access, success, and completion with Hartnell's online and hybrid education



Hartnell College - Office of Institutional Advancement
Grant Concept Form

May 2016

offerings. It focuses specifically on the intersection of our CTE programs and distance education.

3b. Does the project align with or overlap current activities or events? If yes, please provide information about activities and how current directors and programs staff are involved in developing this new project/grant proposal.

This project is a collaboration between Distance Education and CTE stakeholders and is led by Celine Pinet, Sharon Albert, Lindsey Bertomen and Carol Hobson. Other faculty are also involved, including Jacob Maciel and the DE committee. From a broader perspective, the DE committee requested we pursue this grant in support of their continued efforts to strengthen DE and hybrid offerings at Hartnell College.

4. If proposed activities will continue after grant funding ends, what are the plans for sustainability? Indicate years and activities that will be included in Program Planning and Assessment (PPA) and Resource Requests. Complete **15. Budget Plan**.

The Improving Online CTE Pathways Grant Program Funding is one time only and lasts a year. The effort will provide for stronger online curriculum as a result of the intensive oversight the grant will allow us to deliver. The grant will support the implementation of the OEI which the college is expected to take part in, providing support for managers currently involved in this effort, and it will also help a few more CTE areas (e.g., AOD, EMT) to grow online and hybrid alternatives to their current offerings which will remain after the end of the grant.

5. Grant Type		Due Date	6. Fiscal Information - Fiscal Agent	
<input checked="" type="checkbox"/> New		May 1, 2019	<input checked="" type="checkbox"/> College <input type="checkbox"/> Foundation	
<input type="checkbox"/> Continuation			Indirect Cost Rate: NA	
Funding Source		Agency/Org	Amount of Funds Available	
Public			\$250,000 to \$500,000	
<input checked="" type="checkbox"/> State <input type="checkbox"/> Federal			7. Does the proposed project require matching funds or in-kind contributions?	
Private			<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, please complete 14. Budget Plan	
<input type="checkbox"/> Foundation			8. Intellectual Property <i>Will proposed project result in the development of an intellectual property?</i>	
<input type="checkbox"/> Corporation			<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, please explain below:	
<input type="checkbox"/> Individual			No, since this is state funded	
9. Grant Timeline				
Grant Start Date:		Grant Ending Date:		
10. PI/Proposal Lead		11. Additional Partners		
Proposal Lead: Carol Hobson/Celine Pinet		<i>Will this project include other agencies?</i>		
Title: Faculty/Dean		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, please explain below:		
College Department: CTE/SBSFArts		There is a potential of collaboration with Pearson Publishing and with Palo Verde College		
Phone: 408-460-7462				
Email: chobson@hartnell.edu				

12. Staffing Positions



Hartnell College - Office of Institutional Advancement
Grant Concept Form

May 2016

Email: chobson@hartnell.edu

12. Staffing Positions
What new/continuing positions will be created to meet the proposed project objectives?
Please, list proposed titles and one sentence job description below:

Project Manager: Lead the project to meet the objectives of the grant

13. Will the proposed project require HCCD to eventually absorb the cost of staffing for the project?

No **Yes**, please explain below and complete **15. Budget Plan:**

There is no denying the apparent need for a stable staff structure to serve our DE and Hybrid education population, though the grant does not require after the fact absorption. The College is exploring how to grow staffing structural support for DE students and faculty. We are counting on the seed funding from the grant to more formally e that.

14. Budget Plan – over the term of grant

	Grant	HCCD Match	Match Other
Personnel Instructional with benefits	\$80,000	NA	NA
Personnel Non-instructional	\$220,000	NA	NA
Operating	\$150,000	NA	NA
Equipment	\$50,000	NA	NA
Indirect	\$	NA	NA
TOTAL	\$	NA	NA

Budget Notes: Funding for lead, special projects, staff development, consultant, assistance, and related equipment.

15. Budget Plan –HCCD institutional commitment – after grant term ends

FY	20xx/20xx	20xx/20xx	20xx/20xx
Personnel Instructional	\$	\$	\$
Personnel Non-instructional	\$	\$	\$
Operating	\$	\$	\$
Other	\$	\$	\$
TOTAL	\$	\$	\$

Budget Notes: NA

16. New Programs, Curriculum and/or Faculty – Does the proposal include new programs, curriculum, or faculty?

No **Yes**, proposed date to present to Academic Senate_4-16-2019_ please list faculty members involved in development below: Lindsey Bertomen, Carol Hobson, Jacob Maciel, DE committee

17. Impact to College Facilities, Technology, Research resources?



Hartnell College - Office of Institutional Advancement
Grant Concept Form

May 2016

Facilities	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes, please explain:
Technology	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes, Would provide support for the implementation of OEI for Fall 19
Research	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes, please explain:

18. The proposed project supports the goals and objectives of Hartnell College.
The following signatures are the responsibility of the Proposal Lead:

Support <input checked="" type="checkbox"/>	Do Not Support <input type="checkbox"/>	Carol Hobson <i>Carol Hobson</i> Proposal Lead	4-7-2019 Date
Support <input checked="" type="checkbox"/>	Do Not Support <input type="checkbox"/>	Celine Pinet and Sharon Albert <i>[Signature]</i> Dean	4-7-2019 Date
Support <input checked="" type="checkbox"/>	Do Not Support <input type="checkbox"/>	<i>[Signature]</i> VP	4/16/19 Date

19. The proposed project supports the goals and objectives of Hartnell College.
The following signatures are the responsibility of the Office of Institutional Advancement:

Support <input type="checkbox"/>	Do Not Support <input type="checkbox"/>	_____	_____
		Academic Senate	Date
Support <input type="checkbox"/>	Do Not Support <input type="checkbox"/>	_____	_____
		Grants Accounting Manager	Date
Support <input type="checkbox"/>	Do Not Support <input type="checkbox"/>	_____	_____
		VP Administrative Services	Date
Support <input type="checkbox"/>	Do Not Support <input type="checkbox"/>	_____	_____
		Director/VP (as required)	Date
Support <input checked="" type="checkbox"/>	Do Not Support <input type="checkbox"/>	<i>[Signature]</i> Vice President of Advancement and Development	4/16/19 Date

20. Approval *The proposed project is approved and supports the goals and objectives of Hartnell College.*

Approved <input type="checkbox"/>	Not Approved <input type="checkbox"/>	_____	_____
		Superintendent/President	Date