

**HARTNELL COLLEGE
CURRICULUM COMMITTEE
AGENDA**

5/16/2019, 2:00 PM, Information Competency Room, A212

Members: Chair: Kelly Locke

Faculty: Ashley Gabriel, Gabriel King, Gabriela Lopez, Ivan Guerrero, Daniel Perez or Rhea Mendoza-Lewis, Mercedes del Real, Hermelinda Rocha-Tabera, Deborah Stephens, Seaneen Sullinger, Violeta Wenger, Ann Wright, Joel Torres (Articulation Specialist)

Administrators: Sharon Albert, Mary Dominguez, Debra Kaczmar, Celine Pinet

Support Staff: Herbert Cortez, Ruby Garcia, Marina Reyes

- I. Adopt Agenda
- II. Approval of Minutes
 - A) 5/2/2019
 - B) 4/4/2019
- III. Consent Agenda
- IV. Two Reading Program Items: Second Reading—Action (materials available in [Degree Review Folder](#))

Implementation Fall 2020, pending all external approvals.

 - A) New Certificate of Achievement: Engineering Fundamentals
 - B) New AA-T: Film, Television, and Electronic Media
- V. Two Reading Course Items, Second Reading—Continuing discussion, no action
 - A) New Course BIO
 - 1) BIO 101 Foundations of Biology (1 unit)

B) New Courses TAC

Implementation Spring 2020, pending Board of Trustee approval and publication in an addendum.

1) TAC 57 Introduction to Electronic Media (3 units)

(a) Course Approval:

2) TAC 59 Beginning Audio Production (3 units)

(a) Course Approval:

VI. One Reading Course Items—Action

Implementation Spring 2020, pending Board of Trustee approval and publication in an addendum.

A) BUS

1) BUS 110B Beginning Formatting and Document Processing (1 unit)

(a) Course Approval:

B) COM

1) COM 4 Intercultural Communication (3 units)

Removal of prerequisite, per Title 5 regulations on math and English prerequisites on courses outside of math and English.

(a) DE:

(b) Course Approval:

2) COM 8 Interpersonal Communication (3 units)

Removal of prerequisite, per Title 5 regulations on math and English prerequisites on courses outside of math and English.

(a) DE:

(b) Course Approval:

VII. One Reading Minimum Qualifications/Disciplines items

A) Astronomy

Subject	Course Number	Course Title	Masters	Non-Masters
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AST	I	Introduction to Astronomy	Physics/Astronomy	
AST	IL	Astronomy Laboratory	Physics/Astronomy	

B) Chemistry

Subject	Course Number	Course Title	Masters
CHM	12A	Organic Chemistry I	Chemistry
CHM	12B	Organic Chemistry II	Chemistry
CHM	1A	General Chemistry I	Chemistry
CHM	1B	General Chemistry II	Chemistry
CHM	22	The Science of Chemistry	Chemistry
CHM	23	Organic and Biological Chemistry for Health Sciences	Chemistry
CHM	45	Special Projects	Chemistry
CHM	60	Principles of Chemistry	Chemistry

C) Early Childhood Education

Subject	Course Number	Course Title	Masters	Non-Masters
ECE	1	Principles and Practices of Teaching Young Children	Child Development/Early Childhood Education	
ECE	10	Observation and Assessment	Child Development/Early Childhood Education	
ECE	11	Cognitive Activities and Materials	Child Development/Early Childhood Education	
ECE	12	Practicum: Field Teaching Experience	Child Development/Early Childhood Education	
ECE	16	Preschool Curriculum: Music	Child Development/Early Childhood Education	

ECE	17	Preschool Curriculum: Movement	Child Development/Early Childhood Education	
ECE	19	Health, Safety and Nutrition in Early Childhood	Child Development/Early Childhood Education	
ECE	2	Child, Family, School & Community Relations	Child Development/Early Childhood Education	
ECE	20	Infant and Toddler Development	Child Development/Early Childhood Education	
ECE	200	Parent Enrichment		
ECE	21	Infant/Toddler Care and Education	Child Development/Early Childhood Education	
ECE	24	Infant/Toddler: Special Needs	Child Development/Early Childhood Education	
ECE	25	Preschool Learning Problems	Child Development/Early Childhood Education	
ECE	26	Children with Special Needs	Child Development/Early Childhood Education	
ECE	27	Principles and Practices in Guiding Children's Behaviors	Child Development/Early Childhood Education	
ECE	4	Introduction to Curriculum	Child Development/Early Childhood Education	
ECE	53	Teaching in a Diverse Society	Child Development/Early Childhood Education	
ECE	54	Language and Early Literacy Curriculum	Child Development/Early Childhood Education	
ECE	6	Child Growth & Development	Child Development/Early Childhood Education	

ECE	70A	Administration I-Programs in Early Childhood Education	Child Development/Early Childhood Education	
	70B	Advanced Administration II: Personnel and Leadership in Child Development Programs	Child Development/Early Childhood Education	
	71	Adult Supervision and Mentoring in ECE Settings	Child Development/Early Childhood Education	

D) Economics

Subject	Course Number	Course Title	Masters	Non-Masters
ECO	1	Principles of Macroeconomics	Economics	
ECO	10	Introduction to Economics	Economics	
ECO	45	Special Projects	Economics	
ECO	5	Principles of Microeconomics	Economics	

E) Engineering

Subject	Course Number	Course Title	Masters	Non- Masters
EGN	1	Introduction to Engineering	Engineering, Engineering Technology	
EGN	11	Surveying	Engineering, Engineering Technology	
EGN	2	Engineering Graphics and Design	Engineering, Engineering Technology	
EGN	4	Materials Science and Engineering	Engineering	
EGN	5	Programming and Problem-Solving in MATLAB	Engineering	
EGN	6	Circuit Analysis	Engineering	

EGN	7	Programming for Scientists and Engineers	Engineering, Computer Science	
EGN	8	Statics	Engineering	

F) English

Subject	Course Number	Course Title	Masters	Non-Masters
ENG	101	Intermediate Composition and Reading	English	
ENG	17	The Contemporary Shakespeare	English	
ENG	1A	College Composition and Reading	English	
ENG	1B	College Literature and Composition	English	
ENG	2	Critical Thinking and Writing	English	
ENG	2	Critical Thinking and Writing	English	
ENG	22	Studies in Poetry	English	
ENG	24	The Short Story	English	
ENG	253	Fundamentals of Composition and Reading	English	
ENG	26	Chicano Literature	English	
ENG	31	Beginning Creative Writing	English	
ENG	32	Intermediate Creative Writing	English	
ENG	33	Advanced Creative Writing	English	
ENG	41	Art of Steinbeck	English	
ENG	44A	World Literature I	English	
ENG	44B	World Literature II	English	
ENG	46A	Survey of British Literature I	English	
ENG	46B	Survey of British Literature II	English	
ENG	47A	Survey of American Literature I	English	
ENG	47B	Survey of American Literature II	English	
ENG	48	Introduction to Children's Literature	English	

VIII. Election for Chair for Fall 2019 through Spring 2021

IX. Proposed procedure for locally defining higher minimum qualifications:

A) Went to Academic Senate for first reading

DRAFT -- Procedure for Raising Minimum Qualifications

Minimum qualifications are reviewed and modified by action of the State Academic Senate regularly at the request of discipline faculty through their local Senate Governing Councils.

The minimum qualifications determined by the ASCCC are published in the handbook Minimum Qualifications for Faculty and Administrators in California Community Colleges. However, local college districts may determine that higher minimum qualifications are needed.

The Academic Senate of Hartnell College may recommend to raise the statewide minimum qualifications for a discipline to create a higher local qualification. Where Hartnell College standards are higher than the state minimum qualifications, those local qualifications shall prevail.

Discipline faculty prepare a proposal to increase minimum qualifications. The proposal is presented first to the Curriculum Committee for two readings. Upon approval, the Curriculum committee will recommend the change to the Academic Senate. The Academic Senate will also have two readings. If the proposal is approved by the Academic Senate, the Senate will recommend the revised minimum qualifications to the Board of Trustees or Designee. All locally approved minimum qualifications will be added to the curriculum management system and a list will also be maintained by Human Resources.

When higher qualifications are deemed necessary at Hartnell, the Academic Senate should strongly consider proposing the higher minimum qualifications as a change to the Handbook through the Disciplines List revision process.

When a discipline recommends establishing higher minimum quals to the Senate, the onus is on the discipline to provide substantial supporting evidence. The evidence will be evaluated by the Curriculum Committee and the Senate prior to voting. The following provides guidelines for the types of evidence or justification that are acceptable:

- Evidence that other community colleges have instituted similar higher min quals.
- Evidence that an advisory group has recommended higher min quals.
- Evidence that an accrediting board recommends or requires high min quals.
- Evidence that a more specific or higher level of qualification will improve student success.
- Evidence that the minimum qualifications for noncredit in that discipline lead to inequities for noncredit students.

X. Plan for General Education Subcommittee—starting Fall 2019

XI. Announcements

Next meeting date: 8/29/2019 (5th Thursday).