

HARTNELL COLLEGE
CURRICULUM COMMITTEE

Draft Minutes

11/19/2020, 2:00 PM, Virtual Meeting in Zoom
Link to: <https://cccconfer.zoom.us/j/92774160069>
Meeting ID: 927 7416 0069

Members

Faculty: Kelly Locke, Chair, Gabriel King, Gabriela Lopez, Ivan Guerrero, Emily Gutierrez, Daniel Perez or Rhea Mendoza-Lewis, Mercedes del Real, Norma Cuevas, Hermelinda Rocha-Tabera, Joel Torres, Deborah Stephens, Seaneen Sullinger, Violeta Wenger, Ann Wright

Administrators: Joy Cowden, Sachiko Matsunaga, Mohammed Yahdi, Maria Ceja

O & A Specialist: Guy Hanna

Support Staff: Herbert Cortez, Ruby Garcia, Jess Green

I. Adopt Agenda

Adopted, MSC, with change of typo in next meeting date. Next meeting date is 12/3/2020.

II. Approval of Minutes: 11/5/2020

Approved, MSC, with correction of administrators names on the list of administrators present.

III. Addition of Meeting Date:

Approved, MSC, to add one additional meeting on December 10, 2020

IV. Announcements

Two modalities in our addendum have required synchronous class meetings. For courses scheduled under these modalities there are some scheduling considerations.

- **Fully Online, Some Synchronous meetings required**
- **Fully Online, Fully Synchronous**

Notations will be made in the schedule for any online courses with required synchronous class meetings. Required synchronous class meetings will be scheduled for specific days and times or it will be noted in the schedule that they will occur and students will be able to plan for them. The section notes/comments show up in the new Self Serve Student Planner when students click on the section they are interested in.

Required synchronous class meetings are treated similarly to F2F class meetings with respect to attendance and absences. Attendance policies apply and instructors treat absences and make up work as they would in a F2F class.

v. Adjournment to subgroups (next meeting date: 12/3 2020)

Subgroup 1, Led by Violeta: <https://cccconfer.zoom.us/j/95001185245>

Meeting ID: 950 0118 5245

Subgroup 2, Led by Deborah: <https://cccconfer.zoom.us/j/99727323853>

Meeting ID: 997 2732 3853

Subgroup 3, Led by Kelly: Remain in current meeting

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