

HARTNELL COLLEGE
CURRICULUM COMMITTEE

Minutes

9/3/2020, 2:00 PM, Virtual Meeting in Zoom

Link to:

Meeting ID:

Members Present

Faculty: Kelly Locke, Chair, Gabriel King, Gabriela Lopez, Ivan Guerrero, Rhea Mendoza-Lewis, Mercedes del Real, Norma Cuevas, Hermelinda Rocha-Tabera, Joel Torres, Deborah Stephens, Seaneen Sullinger, Violeta Wenger, Ann Wright

Administrators: Sharon Albert, Maria Ceja

Members Absent: Joy Cowden, Debra Kaczmar, Ann Wright, Emily Gutierrez

O & A Specialist: Guy Hanna

Support Staff: Herbert Cortez, Ruby Garcia, Jess Green

I. Adopt Agenda

**Amend agenda by removing approval lines from first reading items IV.A
Approved, MSC**

II. Approval of Minutes: 5/21/2020 **Approved, MSC**

III. Consent Agenda

Approved, MSC

A) JPA courses, JAJ

- 1) JAJ 1 PC 832 Laws of Arrest
- 2) JAJ 103 Field Training Officer
- 3) JAJ 107 Instructor Development
- 4) JAJ 109 First Aid CPR/AED First Responder
- 5) JAJ 12 Canine Update
- 6) JAJ 13 Firearms Update
- 7) JAJ 14 Officer Safety/Field Tactics
- 8) JAJ 15 Radar Training
- 9) JAJ 16 Gang Training
- 10) JAJ 17 Accident Investigation

- 11) JAJ 159 Traffic Collision Investigations Advanced
- 12) JAJ 165 Active Shooter
- 13) JAJ 166 Crime Scene and Forensic Photography
- 14) JAJ 204 Annual Training for Corrections
- 15) JAJ 205 Background Investigation
- 16) JAJ 206 Citizen Police Academy
- 17) JAJ 208 Campus Law Enforcement
- 18) JAJ 211 Public Safety Dispatch
- 19) JAJ 212 Emergency Medical Dispatch
- 20) JAJ 22 Law Enforcement Seminar/Conference Multiple Investigations
- 21) JAJ 222 Advanced Officer Skills
- 22) JAJ 224 Communications Training Officer
- 23) JAJ 230 DUI--Field Sobriety Testing
- 24) JAJ 231 Search Warrant Investigations
- 25) JAJ 27 Crisis Intervention Training Academy
- 26) JAJ 28 Defensive Tactics Instructor

B) JPA courses, JFS

- 1) JFS 185 Fire Fighter I
- 2) JFS 230 Fire Academy Prep Course

IV. Two Reading Course Items—First Reading, no action

A) HSE

- 1) HSE 640 High School Equivalency: HISET/GED Level 1 (noncredit)
- 2) HSE 650 High School Equivalency: HISET/GED Level 2 (noncredit)
- 3) HSE 660 High School Equivalency: HISET/GED Level 3 (noncredit)

These courses will be amended to have a number ending in S for the

courses offered in Spanish and identical courses without an S for the courses offered in English. The description of the courses offered in Spanish will so state. The courses offered in Spanish will be required to comply with CCCCCO guidance on courses in languages other than English and students taking the course in Spanish will have ESL corequisite.

Each pair of courses will be identical except in course description and corequisites.

- v. Curriculum Committee Planning approval of Modified DE Addenda and other needs related to offering courses online in emergency situations.

A) Subgroup meeting logistics

Faculty have already submitted almost half of the required Modified DE Addenda. Another email should go out to faculty and deans reminding them of the 9/11 preferred deadline and the 9/24 final deadline.

Each subgroup will have its own Zoom link. Breakout rooms have some problems so we won't use them. Main meeting will adjourn to subgroup meetings when a main meeting is necessary. Otherwise members will just report to subgroups. List of courses for subgroups to review will come out with agenda.

Subgroups are as follows:

Group 1

**Violeta leads, Herbert is staff support,
Members are Joy, Norma, Ann, Ivan, and Maria Ceja**

Group 2

**Deborah leads, Ruby is staff support,
Members are Debra, Gaby, Mercedes, Seaneen, and Gabriel**

Group 3

**Kelly leads, Jess is staff support,
Members are Sharon, Hermelinda, Joel, Daniel P. or Rhea, and Emily Gutierrez**

B) Approval criteria for DE approval

Subgroup members will review with regulations in mind, commenting on addenda where needed. If subgroup is in agreement for approval, Addendum will go on consent agenda of future full committee meeting. If not, it will go on as a regular agenda item with discussion and recommendation of subgroup, if any.

C) How do the Modified DE Addenda get invoked?

Draft language for recommendation to Academic Senate.

“The Modified DE Addendum was created for emergency purposes only. The ability of the college to offer a DE or hybrid course using this addendum will be invoked by mutual agreement of the Academic Senate and the district governing board, or such representatives as it may designate.”

This language will come back to next meeting for vote to recommend this to Academic Senate.

VI. Certification Training

The committee went over the regulations on Distance Education curriculum in preparation for reviewing DE Addenda at fall semester meetings.

VII. Announcements

VIII. Adjournment (next meeting date, September 17, 2020)