



**Accreditation Council
Minutes
January 30, 2023, 3-5p.m.
Via Zoom**

MEMBERS

| Name | Representing | Present | Absent |
|--|--------------------------------------|---------|--------|
| 1. Dr. Cathryn Wilkinson, Co-Chair | Administration | X | |
| 2. David Beymer, Co-Chair | Full-Time Faculty | X | |
| 3. Dr. Jason Hough | Academic Senate/Full-Time Faculty | | X |
| 4. Dr. Brian Lofman (I) | Administration | X | |
| 5. Dr. Romero Jalomo (II) | Administration | X | |
| 6. Graciano Mendoza (III) | Administration | X | |
| 7. Michael Gutierrez (IV) | Administration | | X |
| 8. Alicia Gregory | Manager, Supervisor, or Confidential | X | |
| 9. Shawn Pullum | CSEA | | X |
| 10. Dr. Layheng Ting | CSEA | X | |
| Vacant | L-39 | | |
| 11. Chris Moss (QFE #1) | Full-Time Faculty | | X |
| 12. Mercedes Del Real (QFE #2) | Full-Time Faculty | X | |
| 13. Dr. Emily Rustad (QFE #3) | Full-Time Faculty | | X |
| 14. Cynthia Ainsworth (Rec #1 Library) | Full-Time Faculty | X | |
| 15. Deborah Stephens (Rec #2 - Technology) | Full-Time Faculty | X | |
| Vacant | Part-Time Faculty | | |
| 16. Bryan Cabello | Associated Students | | X |
| 17. Jennifer Santiago | Associated Students | X | |

Others

| Name | Title or Representing | Present | Absent |
|------|-----------------------|---------|--------|
| | | | |

CALL TO ORDER & INTRODUCTIONS
Meeting called to order at 3:04 pm.

Cathryn Wilkinson

ACTION ITEMS

1. Consider Approval of Agenda
MOTIONED (Lofman), Seconded (Jalomo), unanimously approved.
2. Consider Approval of Minutes of October 17 2022
MOTIONED (Ainsworth), Seconded (Del Real), unanimously approved.

David Beymer

David Beymer

Hartnell College Vision Statement: Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.

Hartnell College Mission Statement: Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.

3. Consider Approval of Minutes of October 31 2022 (email votes) David Beymer
MOTIONED (Jalomo), Seconded (Lofman), unanimously approved.

4. Consider Acceptance of ACCJC 2023 Midterm Report David Beymer
a. Action by Board of Trustees, February 7, 2023
b. Submit to ACCJC no later than March 15, 2023

MOTIONED (Jalomo), Seconded (Gregory), unanimously approved.

Dr. Wilkinson noted the draft was posted on the District's accreditation web page. Ms. Ainsworth inquired if the Academic Senate suggested changes were made. Mr. Beymer and Dr. Wilkinson confirmed that Senate's changes were made before the Board's first reading. Ms. Santiago inquired if ASHC submitted comments. Dr. Wilkinson noted that she had attended the ASHC first reading in November and heard comments, and that Mr. Cabello emailed their comments. No changes have been made since December.

5. Consider option to adopt 2024 Standards for the ISER and comprehensive Cathryn Wilkinson/
visit, including move to 8-year cycle David Beymer
MOTIONED (Jalomo), Seconded (Lofman), unanimously approved to recommend to Cabinet that the district follow the 2024 Standards.

Mr. Beymer spoke in favor of adopting the 2024 standards because they are more streamlined and equity-focused. Dr. Jalomo was in favor of an 8-year cycle to give ourselves more time to work through changes that have been put in place since 2019 (e.g., leadership, Guided Pathways, Achieving The Dream). Dr. Lofman stated the timing of 2024 standards aligns more with the district's strategic plan refresh in 2027, and gives us more time to look over the data. He added that governance redesign is still underway, but the councils proposed for the new governance design would fit really well with the new standards. Ms. Ainsworth was somewhat conflicted because the library has not been mentioned in the new standards. She stated that it would be nice to let the ACCJC know what the library is doing in our report. We don't want to lose the emphasis that was in Standard II. B., but the commission is biased against reading about libraries. We will have to look for ways to make the library shine under the new standards.

INFORMATION/DISCUSSION/PRESENTATIONS

1. Process for selecting writers for ISER to replace midterm writers David Beymer

Dr. Wilkinson and Mr. Beymer presented the concept of assigning writers for each section of the ISER, and bringing on new faculty who would be assigned to the area where they have the most expertise. Ms. Ainsworth questioned if midterm writers could stay on the committee as ISER writers because she wants to ensure that librarians have a part in the writing; Mr. Beymer answered absolutely. Dr. Wilkinson noted that the past model was for each section to have tri-leads, one faculty, one administrator, and one classified professional, and that this worked out well. Ms. Ainsworth inquired if there is stipend money for adjuncts to contribute to writing teams. Dr. Wilkinson advised that funds could be moved from one area to another if we chose to do so. VP Mendoza inquired if we could review any ISERs that have been submitted by districts who have already piloted the new standards. Dr. Wilkinson stated she can request sample ISERs under the draft standards.

2. Hartnell's initial Institutional Self-Evaluation Report (ISER) training Cathryn Wilkinson/
May 5, 2023 from 8:30am to 12:00pm David Beymer
ISER training happens 2 to 2.5 years in advance of ISER due date. ISER is due Aug. 1, 2025. ACCJC will officially notify us of the due dates, if the district elects to undergo comprehensive evaluation under the new standards. Training is currently being developed for the new standards; we would be one of the first

districts to be trained on writing the new ISER and we would be asked for input and feedback on the training process.

Members inquired if the ISER training will be live. Dr. Wilkinson indicated that she believed it would be live and that all writers would be invited, as well as Cabinet and district leadership. Altogether 50-60 people could be involved. The more people who are informed of the standards and expectations for accreditation, the better.

3. Recap of ACCJC Annual Meeting, January 11, 2023, (Open session) Cathryn Wilkinson/
David Beymer
- a. Policy Changes were adopted in the following areas:
- 1) Definition of a branch campus
 - 2) Long-range planning when a new site or branch campus is proposed
 - 3) Circumstances when a visit is mandated for additional sites
 - 4) Prisons and correctional facilities are considered as additional sites if they receive title IV HEA funding
 - 5) Institutions must publicly disclose information related to transferring credit from other institutions, articulating credit, and granting credit for prior learning
- b. 2024 Draft Standards
First reading, with second reading and vote set for June 2023

ANNOUNCEMENTS

1. [ACCJC Educational Series](#) to learn more about a variety of topics related to accreditation. Dr. Wilkinson encouraged everyone to view these webinars.
2. ACCJC Town Halls, 2024 Standards Review:
Town Hall Listening Session - Virtual #5, February 14, 2023, 1:00-2:00pm PST - [REGISTER HERE](#)
Town Hall Listening Session - Virtual #6, February 14, 2023, 5:00-6:00pm PST - [REGISTER HERE](#)
3. [ACCJC Open Session Meeting Materials](#) from January 11, 2023
(scroll down to view/download materials of interest)
4. Announcement that the Commission usually calls for new members in the spring. Nominees need the recommendation of their superintendent. Let Dr. Wilkinson know if anyone is interested.

ITEMS TO BE CONSIDERED FOR FUTURE AGENDAS:

1. None

NEXT MEETING(S)

- February 27, 2023
- March 20, 2023
- April 17, 2023
- May 15, 2023

MOTION TO ADJOURN

Meeting adjourned at 4:06 pm.

MOTIONED (Jalomo), Seconded (Lofman), unanimously approved.

Cathryn Wilkinson