



HARTNELL COLLEGE

**Accreditation Council  
Minutes  
February 3, 2020, 3-4p.m.  
Building E-112**

*Approved 4/20/20*

**MEMBERS**

Name	Representing	Present	Absent
Dr. Cathryn Wilkinson	Administration	X	
David Beymer	Full-Time Faculty	X	
Michael Hooper	Full-Time Faculty	X	
Lisa Storm	Academic Senate/Full-Time Faculty	X	
Dr. Brian Lofman	Administration	X	
Dr. Patricia Hsieh	Administration		X
Dr. Romero Jalomo	Administration	X	
Linda Wilczewski	Administration	X	
Alma Arriaga	Confidential		X
Vacant	CSEA		
Vacant	CSEA		
Vacant	L-39		
Tanya Ho	Full-Time Faculty		X
Chris Moss	Full-Time Faculty		X
Dr. Ann Wright	Full-Time Faculty	X	
Vacant	Part-Time Faculty		
Fabian Rodrigueaz	Associated Student		X
Vacant	Associated Students		

**CALL TO ORDER & INTRODUCTIONS**

Cathryn Wilkinson/  
David Beymer

Meeting called to order at 3:05 pm.

**ACTION ITEMS**

1. Consider Approval of Minutes of September 16, 2019 David Beymer  
**MOTIONED** (Storm), Seconded (Wright), majority approved, Wilkinson & Wilczewski abstained.
2. Consider Approval of Minutes of November 18, 2019 David Beymer  
**MOTIONED** (Wright), Seconded (Storm), majority approved, Wilkinson & Wilczewski abstained.

**Hartnell College Vision Statement:** Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.

**Hartnell College Mission Statement:** Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.

## INFORMATION/DISCUSSION/PRESENTATIONS

### 1. Formation of teams to start data collection

For the QFEs and Recommendations

All

Mr. Beymer explained that Dr. Hsieh suggested we form teams from committees already in existence. Decision was made to assign the following committees/task forces:

- a) QFE #1 – Guided Pathways (GP)  
Brian recommended the GP Steering Committee  
Faculty co-chair: Hetty Yelland  
Administrator co-chair: Brian Lofman  
Staff co-chair: Marina Reyes
- b) QFE #2 – Student Transfer  
Student Transfer to 4-Year Institutions Task Force  
Faculty co-chair: Mercedes Del Real  
Administrator co-chair: Cathryn Wilkinson  
Staff co-chair: Jessie Betancourt
- c) QFE #3 – Career Placement  
Student Career Placement Task Force  
Faculty co-chair: Liz Cabiles  
Administrator co-chair: Sharon Albert  
Staff co-chair: Belen Gonzales

#### Recommendations:

- Library: Student Equity Steering Committee (SEAP) – Romero will lead and hand off to Dr. Sachiko Matsunaga, soon to be dean of academic affairs, languages, learning support & resources  
Faculty co-chair: Cynthia Ainsworth  
Administrator co-chair: Romero Jalomo/Sachiko Matsunaga  
Staff co-chair: Frank Henderson
- Technology Master Plan: Technology Development Council  
Faculty co-chair: Deborah Stephens  
Administrator co-chair: Dave Philips  
Staff co-chair: Laura Otero

#### **ACTION**

Dr. Wilkinson and Mr. Beymer will send a joint email to the co-chairs appointed.

### 2. Data Collection repository in Google

David Beymer

- ❖ Tabled for next meeting

3. Term length for Accreditation Council members David Beymer  
Members discussed the current wording in the handbook. Dr. Wright suggested a term date would be helpful to bring in "new blood" to the council. Ms. Storm agreed and Mr. Hooper agreed.

Dr. Lofman suggested that for the mid-term report, we could have the term of council membership be three years. Dr. Wright recommended that we send new members to ACCJC trainings, as well as requesting that they participate in site visits. Dr. Wilkinson and Mr. Beymer inquired if members were in favor of the proposed new term length being brought forward to Academic Senate.

### **ACTION**

Ms. Storm will bring our recommendation for a three and a half year term length (seven semesters) for new members to the next Academic Senate meeting next Tuesday, February 11, 2020. Dr. Wright will bring as an information item. (The new appointees would only serve a two and half year term to align with where we are in the cycle.)

### OTHER ITEMS/BRIEF ANNOUNCEMENTS

1. [New Accreditation Basics Course](#) (On-line)  
New members must complete the course and email their certificate of completion to Dina at [dhayashi@hartnell.edu](mailto:dhayashi@hartnell.edu).
2. New ACCJC president Dr. Stephanie Droker effective February 8, 2020
3. [Memo](#) regarding ACCJC officers announced January 27, 2020
4. [ACCJC Policy comment invitation to the field](#)  
Deadline to send comments is February 14, 2020. Council members can email Dina if they have feedback.

### NEXT MEETING(S)

- March 9, 2020
- April 20, 2020
- May 18, 2020

### MOTION TO ADJOURN

Cathryn Wilkinson/  
David Beymer

**MOTIONED** (Lofman), Seconded (Wilczewski), unanimously approved.  
Meeting adjourned at 4:12 p.m. |