



# Hartnell College - Office of Institutional Advancement

## Grant Concept Form

March 2020

### 1. New/Renewal Grant Project - What do you want to do?

**Title:** Monterey County Early Learning Consortium Inclusive Early Education and Expansion Program Grant

**Website:** <https://www.cde.ca.gov/fg/fo/r2/ieeep1819err2.asp>

**Abstract:**

The Monterey County Early Learning Program, is requesting \$22,790,397 dollars through this grant application from the California Department of Education (CDE) in partnership with and acting on behalf of the Monterey County Early Learning Consortium. The consortium plans to utilize local, public and private partners to provide inclusive Early Learning and Care (ELC) services in order to expand access and opportunities for children with disabilities and children receiving subsidized care.

### 2. Alignment with the College Strategic Plan and Feasibility

[Link to Hartnell College Strategic Plan](#)

25 \_\_\_\_\_ % **Goal 1** - Increase Student Completion

25 \_\_\_\_\_ % **Goal 2** - Increase Student Completion Efficiency

25 \_\_\_\_\_ % **Goal 3** - Increase Student Transfer to 4 Year Institute

25 \_\_\_\_\_ % **Goal 4** - Improve Student Employment Subsequent to Training or Completion

100 \_\_\_\_\_ % **Total (should equal 100)**

**Please provide a list of the Hartnell values that this grant fulfills:** [Hartnell College's Values](#)  
 Students First, Academic and Service Excellence, Diversity, Equity, and Inclusion, Alliances, Innovation, Health, Safety, and Security.

Be prepared to provide data to support scoring below such as Labor Market Data.

**\* Scoring Criteria (1-5 WEAK to STRONG)**

- |   |         |
|---|---------|
| 1) Staff expertise/experience in similar projects   | 5 _____ |
| 2) Compelling need in college or community          | 5 _____ |
| 3) Strong business/community/education partnerships | 5 _____ |
| 4) Aligns with new funding formula                  | 5 _____ |
| 5) Low demand on resources (space, equipment, etc.) | 5 _____ |
| 6) Capable of sustaining project after grant ends   | 5 _____ |

**Total:** <sup>30</sup> \_\_\_\_\_ (Total should not exceed 30)

**List Accreditation Standards (i.e.; II.A.):**

I.A., II.A., II.B., III.B.

[Link to Accreditation Standards](#)



**3. If the project is for broad institutional capacity building, what are the plans for institution-wide development & implementation of proposed activities?**

Not applicable

**4. Does the project align with or overlap with current activities or events? If yes, please provide information about activities and how current directors and program staff are involved in developing this new project/grant proposal.**

The project will leverage the current activities of the Child Development Center. There will be no changes in staffing duties. I will help strategize and develop the project with collaborating partners as part of my current duties as Director of the Child Development Center.



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5. Grant Type		Due Date
<input checked="" type="checkbox"/> New		
Continuation		
Funding Source		Agency/Organization
<b>Public:</b> <input checked="" type="checkbox"/> State    Federal	California Department of Education, Early Learning and Care Division/MCOE provides fiscal oversight for program.	
<b>Private:</b> Foundation    Corporation  Individual		
6. Fiscal Information - Fiscal Agent		
<input checked="" type="checkbox"/> College    Foundation	Indirect Cost Rate: <sup>10.06</sup>	Grant Amount: 13,085,061
7. Does the proposed project require matching funds or in-kind contributions?		
No <input checked="" type="checkbox"/> Yes	If yes, explain: MCOE Business Office provides fiscal oversight to the program. HCCD match will be from in-kind.	
8. Intellectual Property		
<i>Will the proposed project include the development of intellectual property?</i>		
<input checked="" type="checkbox"/> No    Yes	If yes, explain: N/A	
9. Grant Timeline		
Grant Start Date: <u>07/01/2020</u>	Grant Ending Date: <u>06/30/2024</u>	
10. Proposal Lead		
• Proposal Lead:	<u>Anne Adamson</u>	
• Title:	<u>Director of Academic Affairs, Early Childhood Education</u>	
• College Department:	<u>Academic Affairs</u>	
• Phone:	<u>8317557945</u>	
• Email:	<u>aadamson@hartnell.edu</u>	



**11. Additional Partners**

*Will this project include other agencies?*

No  Yes

If yes, explain:

MCOE and collaborating local Special Education Expert, local community partners with expertise in inclusive ELC program environments and local ELC subsidized providers/LEAs.

**12a. Human Resources - Staffing Positions to Support the Grant**

*What new/continuing positions will be created to meet the proposed project objectives?*

*Please list the proposed titles and one-sentence job description below; include cost detail and a source of funding.*

Not applicable.

**12b. Will the proposed project require HCCD to eventually absorb the cost of staffing for the project?**

No

Yes

If yes, explain below and complete 16a and 16b:

N/A



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### 13a. Facilities, Furniture and Equipment Resources to Support the Grant

*What new and/or remodeled space will be needed? (e.g. offices, lab and activity space, etc.)*

*What furniture will be needed? (e.g. workstations for staff, tables, and chairs, etc.)*

*What equipment will be needed? (e.g. computers/laptops for staff, phones, etc.)*

Please describe below and include estimated cost and source of funding:

Not applicable.

### 13b. Will proposed facilities, furniture and equipment needs continue after grant?

No       Yes      If yes, explain below and complete 16a and 16b:

N/A

### 14a. Impact on Student Affairs and its resources?

*What current resources will be used to implement this grant?*

*What new resources will be needed?*

Not applicable.



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### 14b. Impact on Institutional Resource and Information Technology resources?

*What new institutional research will be needed? (e.g. evaluation, new data sets, new reports.)*

*What new informational technology will be needed? (e.g. new or additional software.)*

Not applicable.

### 14c. Will proposed institutional research and IT needs continue after grant?

No       Yes      If yes, explain below and complete 16a and 16b:

N/A

### 15. Budget Plan – over the term of the grant

	Grant	HCCD Match	Match Other
Personnel Instructional	0	0	0
Personnel Non-Instructional	0	0	0
Operating	0	0	0
Equipment	250,000	0	0
Indirect	134,300		0
<b>Total</b>	<b>384,300</b>	<b>150,000</b>	<b>0</b>

#### Budget Notes:

MCOE will be the fiscal agent for the grant.  
HCCD match is In-kind.



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### 16a. If proposed activities will continue after grant funding ends, what are the plans for sustainability?

Indicate years and activities that will be included in Program Planning and Assessment (PPA) and Resource Requests.

N/A

### 16b. Budget Plan – HCCD institutional commitment – after grant term ends

Fiscal Year:			
Personnel Instructional			
Personnel Non-Instructional			
Operating			
Other			
<b>Total</b>			

#### Budget Notes:

### 17. Academic Senate - New Programs, Curriculum and/or Faculty

Does the proposal include new programs, curriculum, or faculty?

No       Yes      Proposed date to present to the Academic Senate: \_\_\_\_\_

#### List faculty members involved in development:

N/A



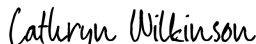


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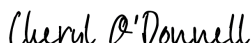
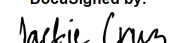



### 18. The proposed project supports the goals and objectives of Hartnell College

The following signatures are the responsibility of the Proposal Lead:

<b>Support</b> X	<b>Do Not Support</b>	DocuSigned by:  Anne Adamsen 2B7E87BEDB99480... <b>Proposal Lead</b>	10/07/2020 <b>Date</b>
<b>Support</b> X	<b>Do Not Support</b>	DocuSigned by:  Joy Cowden CB55CAD987A840A... <b>Dean</b>	10/13/2020 <b>Date</b>
<b>Support</b>	<b>Do Not Support</b>	DocuSigned by:  Cathryn Wilkinson 8F9552DDC3964E1... <b>VP</b>	10/22/2020 <b>Date</b>

### 19. The proposed project supports the goals and objectives of Hartnell College

The following signatures are the responsibility of the Office of Institutional Advancement:

<b>Support</b>	<b>Do Not Support</b>	DocuSigned by:  Cheryl O'Donnell E80E80D7B7AA498... <b>Academic Senate</b>	11/02/2020 <b>Date</b>
<b>Support</b> X	<b>Do Not Support</b>	DocuSigned by:  Jackie Cruz 8DADC543DB574EE... <b>Vice President of Advancement and Development</b>	11/12/2020 <b>Date</b>
<b>Support</b> X	<b>Do Not Support</b>	DocuSigned by:  David Techara 33EC38DA7C954E0... <b>Accounting Manager</b>	11/12/2020 <b>Date</b>
<b>Support</b>	<b>Do Not Support</b>	DocuSigned by:  Al Munoz 45D55A1C0B504A3... <b>Vice President of Administrative Services</b>	11/12/2020 <b>Date</b>
<b>Support</b>	<b>Do Not Support</b>	DocuSigned by:  N/A 05E3B95A6C4F480... <b>Director/Vice President (as required)</b>	11/13/2020 <b>Date</b>

### 20 . Approval

The proposed project is approved and supports the goals and objectives of Hartnell College.

<b>Support</b>	<b>Do Not Support</b>	_____ <b>Superintendent/President</b>	_____ <b>Date</b>
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