



# Hartnell College - Office of Institutional Advancement

## Grant Concept Form

November 2020

### 1. New/Renewal Grant Project - What do you want to do?

**Title:** The Salinas Valley Ag/Tech Academy

**Website:** <https://www.nifa.usda.gov/sites/default/files/2023-01/FY23-HSI-RFA-508.pdf>

**Abstract:** Fill in Abstract below:

Hartnell College proposes creating and scaling The Salinas Valley Ag/Tech Academy which will establish an agricultural mechatronics technology pipeline from high school/adult school through an Associate's degree. Utilizing dual enrollment and paid pre-college internships, the project will provide a high skill, high wage career pathway for a large population of low income, underserved, and underrepresented students. The project will also improve high skill ag industry diversity, in terms of both ethnicity and gender.

### 2. Alignment with the College Strategic Plan and Feasibility

10 \_\_\_\_\_ % **Goal 1** - Increase Student Completion

[Link to Hartnell College Strategic Plan](#)

10 \_\_\_\_\_ % **Goal 2** - Increase Student Completion Efficiency

20 \_\_\_\_\_ % **Goal 3** - Increase Student Transfer to 4 Year Institute

60 \_\_\_\_\_ % **Goal 4** - Improve Student Employment Subsequent to Training or Completion

100 \_\_\_\_\_ % **Total (should equal 100)**

**Please provide a list of the Hartnell values that this grant fulfills:**

[Hartnell College's Values](#)

Students First, Academic and Service Excellence, Diversity, Equity, and Inclusion, Alliances, Leadership and Empowerment, Innovation, and Stewardship of Resources

Be prepared to provide data to support scoring below such as Labor Market Data.

\* **Scoring Criteria (1-5 WEAK to STRONG)**

- |   |            |
|---|------------|
| 1) Staff expertise/experience in similar projects   | 5<br>_____ |
| 2) Compelling need in college or community          | 5<br>_____ |
| 3) Strong business/community/education partnerships | 5<br>_____ |
| 4) Aligns with new funding formula                  | 4<br>_____ |
| 5) Low demand on resources (space, equipment, etc.) | 5<br>_____ |
| 6) Capable of sustaining project after grant ends   | 5<br>_____ |

**Total:** <sup>9</sup> \_\_\_\_\_ (Total should not exceed 30)

**List Accreditation Standards (i.e.; II.A.):**

[Link to Accreditation Standards](#)

Standard I, II.A-C, III.B & D



**3. If the project is for broad institutional capacity building, what are the plans for institution-wide development & implementation of proposed activities?**

This grant is not for broad institutional capacity building.

**4. Does the project align with or overlap with current activities or events? If yes, please provide information about activities and how current directors and program staff are involved in developing this new project/grant proposal.**

Career Hub: This program will bring the Hartnell Career Hub services to high school and adult school students and provide internships for pre-college students.

Dual Enrollment: This grant will support the implementation of dual enrollment in service area high schools and adult schools in the area of mechatronics. Director of Career Readiness, Ben Grainger, was involved in the design of the programs.

Mechatronics Program: Richard Chapman, faculty, was involved in the design of the programs.



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<b>5. Grant Type</b>		<b>Due Date</b>	
<input checked="" type="checkbox"/> New		03/29/2023	
Continuation			
<b>Funding Source</b>		<b>Agency/Organization</b>	
<b>Public:</b> State <input checked="" type="checkbox"/> Federal		USDA/NIFA	
<b>Private:</b> Foundation Corporation			
Individual			
<b>6. Fiscal Information - Fiscal Agent</b>			
<input checked="" type="checkbox"/> College		Foundation	Indirect Cost Rate: 30 Grant Amount: 400,000
<b>7. Does the proposed project require matching funds or in-kind contributions?</b>			
<input checked="" type="checkbox"/> No		Yes	If yes, explain:
<b>8. Intellectual Property</b>			
<i>Will the proposed project include the development of intellectual property?</i>			
<input checked="" type="checkbox"/> No		Yes	If yes, explain:
<b>9. Grant Timeline</b>			
Grant Start Date: 09/01/2023		Grant Ending Date: 08/31/2027	
<b>10. Proposal Lead</b>			
<ul style="list-style-type: none"> <li>• Proposal Lead:</li> <li>• Title:</li> <li>• College Department:</li> <li>• Phone:</li> <li>• Email:</li> </ul>		Belen Gonzales Job & Internship Placement Director Career Hub 8317596077 bgonzale@hartnell.edu	



**11. Additional Partners**

*Will this project include other agencies?*

No       Yes      If yes, explain:

**12a. Human Resources - Staffing Positions to Support the Grant**

*What new/continuing positions will be created to meet the proposed project objectives?*

*Please list the proposed titles and one-sentence job description below; include cost detail and a source of funding.*

This grant will be supported by the existing Career Hub Director and soon-to-be refilled coordinator position.

**12b. Will the proposed project require HCCD to eventually absorb the cost of staffing for the project?**

No       Yes      If yes, explain below and complete 16a and 16b:



**13a. Facilities, Furniture and Equipment Resources to Support the Grant**

*Will new/remodeled space be needed? (e.g. offices, lab and activity space, etc.)?*

*If so, please confer with Facilities to review the underutilized space map and describe plans below.*

*Will furniture and equipment be needed (e.g. workstations for staff, computers, phones, chairs, etc.)?*

*If so, include the estimated cost and source of the funding below.*

This grant will be housed in the existing Career Hub locations including the soon-to-be occupied location at Main Campus.

**13b. Will proposed facilities, furniture and equipment needs continue after grant?**

No       Yes      If yes, explain below and complete 16a and 16b:

**14a. Impact on Student Affairs and its resources?**

*What current resources will be used to implement this grant?*

*What new resources will be needed?*

This grant will require collaboration between the Career Hub and the Career Readiness office to implement dual enrollment classes.



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### 14b. Impact on Institutional Resource and Information Technology resources?

*What new institutional research will be needed? (e.g. evaluation, new data sets, new reports.)*

*What new informational technology will be needed? (e.g. new or additional software.)*

We anticipate needing one or more student data reports per year from Institutional Research.

### 14c. Will proposed institutional research and IT needs continue after grant?

No       Yes      If yes, explain below and complete 16a and 16b:

### 15. Budget Plan – over the term of the grant

	Grant	HCCD Match	Match Other
Personnel Instructional	25,000		
Personnel Non-Instructional	38,546		
Operating	272,000		
Equipment	42,000		
Indirect	21,000		
<b>Total</b>	<b>398,546</b>		

#### Budget Notes:

"operating" includes student internship stipends \$240,000, high school faculty training stipends \$30,000, and supplies \$2,000.



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### 16a. If proposed activities will continue after grant funding ends, what are the plans for sustainability?

Indicate years and activities that will be included in Program Planning and Assessment (PPA) and Resource Requests.

We will work to institutionalize successful projects (such as dual enrollment and/or pre-college internships) from the grant during the 2026-27 PPA process.

### 16b. Budget Plan – HCCD institutional commitment – after grant term ends

Fiscal Year:			
Personnel Instructional			
Personnel Non-Instructional			
Operating			
Other			
<b>Total</b>	0		

#### Budget Notes:

### 17. Academic Senate - New Programs, Curriculum and/or Faculty

Does the proposal include new programs, curriculum, or faculty?

No     Yes    Proposed date to present to the Academic Senate: \_\_\_\_\_

List faculty members involved in development:



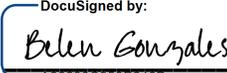
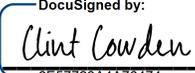
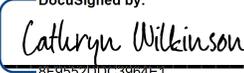
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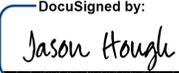
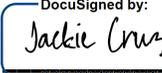
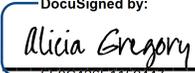
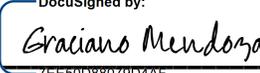
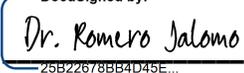
### 18. The proposed project supports the goals and objectives of Hartnell College

The following signatures are the responsibility of the Proposal Lead:

<b>Support</b> X	<b>Do Not Support</b>	DocuSigned by:  <small>A86238C953E240B...</small> <b>Proposal Lead</b>	03/23/2023 <b>Date</b>
<b>Support</b> X	<b>Do Not Support</b>	DocuSigned by:  <small>6E57723A4A76474...</small> <b>Dean</b>	03/23/2023 <b>Date</b>
<b>Support</b> X	<b>Do Not Support</b>	DocuSigned by:  <small>8F9552DDC3964E1...</small> <b>VP</b>	03/27/2023 <b>Date</b>

### 19. The proposed project supports the goals and objectives of Hartnell College

The following signatures are the responsibility of the Office of Institutional Advancement:

<b>Support</b> X	<b>Do Not Support</b>	DocuSigned by:  <small>9981D56969C8422...</small> <b>Academic Senate</b>	03/27/2023 <b>Date</b>
<b>Support</b> X	<b>Do Not Support</b>	DocuSigned by:  <small>8DADC543DB574EE...</small> <b>Vice President of Advancement and Development</b>	04/11/2023 <b>Date</b>
<b>Support</b> X	<b>Do Not Support</b>	DocuSigned by:  <small>FF0C426E115947...</small> <b>Accounting Manager</b>	04/11/2023 <b>Date</b>
<b>Support</b>	<b>Do Not Support</b>	DocuSigned by:  <small>7EE50D88079D4AF...</small> <b>Vice President of Administrative Services</b>	04/12/2023 <b>Date</b>
<b>Support</b> X	<b>Do Not Support</b>	DocuSigned by:  <small>55314F659EDF4D7...</small> <b>Vice President of Information Technology</b>	04/12/2023 <b>Date</b>
<b>Support</b>	<b>Do Not Support</b>	  <b>Vice President of Human Resources</b>	<b>Date</b>
<b>Support</b> X	<b>Do Not Support</b>	DocuSigned by:  <small>25B22678BB4D45E...</small> <b>Director/Vice President (as required)</b>	04/12/2023 <b>Date</b>



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### 20 . Approval

*The proposed project is approved and supports the goals and objectives of Hartnell College.*

**Support    Do Not Support**

\_\_\_\_\_  
**Superintendent/President**

\_\_\_\_\_  
**Date**