



1. New/Renewal Grant Project - What do you want to do?

Title: NIFA joint grant with CSUMB-Capacity Building Grant for Non-Land Grant Colleges of Agriculture Proc

Website: <https://nifa.usda.gov/sites/default/files/rfa/FY2020-NLGCA-20200420.pdf>

Abstract:

This is a two-year grant submitted in collaboration with CSUMB (with Hartnell as the sub-awardee). The purpose of this grant is to provide students with meaningful research experiences which will provide them with experience as they move forward in their scientific careers as well as allowing them the opportunity to foster a relationship with our collaborating institution, CSUMB, as they prepare to potentially transfer to a four year institution.

2. Alignment with the College Strategic Plan and Feasibility

[Link to Hartnell College Strategic Plan](#)

0 % **Goal 1** - Increase Student Completion

0 % **Goal 2** - Increase Student Completion Efficiency

50 % **Goal 3** - Increase Student Transfer to 4 Year Institute

50 % **Goal 4** - Improve Student Employment Subsequent to Training or Completion

100 % **Total (should equal 100)**

Please provide a list of the Hartnell values that this grant fulfills: [Hartnell College's Values](#)
Diversity, Equity, and Inclusion; Alliances; Leadership and Empowerment; Innovation; and Health, Safety, and Security

Be prepared to provide data to support scoring below such as Labor Market Data.

*** Scoring Criteria (1-5 WEAK to STRONG)**

- | | |
|---|---|
| 1) Staff expertise/experience in similar projects | 5 |
| 2) Compelling need in college or community | 5 |
| 3) Strong business/community/education partnerships | 5 |
| 4) Aligns with new funding formula | 3 |
| 5) Low demand on resources (space, equipment, etc.) | 2 |
| 6) Capable of sustaining project after grant ends | 1 |

Total: ²¹_____ (Total should not exceed 30)

List Accreditation Standards (i.e.; II.A.): [Link to Accreditation Standards](#)
I.A; I.B; II.A



3. If the project is for broad institutional capacity building, what are the plans for institution-wide development & implementation of proposed activities?

N/A

4. Does the project align with or overlap with current activities or events? If yes, please provide information about activities and how current directors and program staff are involved in developing this new project/grant proposal.

This would provide up to three Hartnell students with paid internships. There will be no increased cost in faculty or support for this portion of the project. The project lead for Hartnell's portion of the project will be Emily Rustad. This grant would cover any NIC work that she performs over the summer as well as the wages paid to student interns.



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5. Grant Type		Due Date	
<input checked="" type="checkbox"/> New		10/28/2020	
<input type="checkbox"/> Continuation			
Funding Source		Agency/Organization	
Public: State <input checked="" type="checkbox"/> Federal		United States Department of Agriculture	
Private: Foundation Corporation Individual			
6. Fiscal Information - Fiscal Agent			
<input checked="" type="checkbox"/> College Foundation		Indirect Cost Rate: ²⁰⁸⁵⁰ Grant Amount: 90350	
7. Does the proposed project require matching funds or in-kind contributions?			
<input checked="" type="checkbox"/> No Yes If yes, explain: ^{N/A}			
8. Intellectual Property			
<i>Will the proposed project include the development of intellectual property?</i>			
<input checked="" type="checkbox"/> No Yes If yes, explain: ^{N/A}			
9. Grant Timeline			
Grant Start Date: <u>6/1/2021</u>		Grant Ending Date: <u>5/30/2022</u>	
10. Proposal Lead			
<ul style="list-style-type: none"> ● Proposal Lead: <u>Emily Rustad</u> ● Title: <u>Instructor</u> ● College Department: <u>ABTI</u> ● Phone: <u>2484081251</u> ● Email: <u>erustad@hartnell.edu</u> 			



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11. Additional Partners

Will this project include other agencies?

No Yes

If yes, explain: This is a joint project in collaboration with California State University, Monterey Bay.

12a. Human Resources - Staffing Positions to Support the Grant

What new/continuing positions will be created to meet the proposed project objectives? Please list the proposed titles and one-sentence job description below; include cost detail and a source of funding.

Project support/records management; This person will support Emily with grant-related activities. The grant will provide approximately \$6,000 per year.

12b. Will the proposed project require HCCD to eventually absorb the cost of staffing for the project?

No Yes If yes, explain below and complete 16a and 16b:

N/A



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13a. Facilities, Furniture and Equipment Resources to Support the Grant

What new and/or remodeled space will be needed? (e.g. offices, lab and activity space, etc.)

What furniture will be needed? (e.g. workstations for staff, tables, and chairs, etc.)

What equipment will be needed? (e.g. computers/laptops for staff, phones, etc.)

Please describe below and include estimated cost and source of funding:

No new or remodeled space will be needed. Existing furniture will be sufficient. Existing equipment will be sufficient.

13b. Will proposed facilities, furniture and equipment needs continue after grant?

No Yes If yes, explain below and complete 16a and 16b:

N/A

14a. Impact on Student Affairs and its resources?

What current resources will be used to implement this grant?

What new resources will be needed?

There will not be an increase demand for current Student Affairs resources.


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14b. Impact on Institutional Resource and Information Technology resources?*What new institutional research will be needed? (e.g. evaluation, new data sets, new reports.)**What new informational technology will be needed? (e.g. new or additional software.)*

No new informational technology or resources will be needed.

14c. Will proposed institutional research and IT needs continue after grant?
 No Yes If yes, explain below and complete 16a and 16b:

N/A

15. Budget Plan – over the term of the grant

	Grant	HCCD Match	Match Other
Personnel Instructional	0		
Personnel Non-Instructional	42940		
Operating	0		
Equipment	26560		
Indirect	20850		
Total	90350		

Budget Notes:

N/A



16a. If proposed activities will continue after grant funding ends, what are the plans for sustainability?
Indicate years and activities that will be included in Program Planning and Assessment (PPA) and Resource Requests.

N/A

16b. Budget Plan – HCCD institutional commitment – after grant term ends

Fiscal Year:			
Personnel Instructional			
Personnel Non-Instructional			
Operating			
Other			
Total			

Budget Notes:

17. Academic Senate - New Programs, Curriculum and/or Faculty
Does the proposal include new programs, curriculum, or faculty?

No Yes Proposed date to present to the Academic Senate: _____

List faculty members involved in development:
 N/A



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18. The proposed project supports the goals and objectives of Hartnell College

The following signatures are the responsibility of the Proposal Lead:

Support X	Do Not Support	DocuSigned by: <i>Emily Rustad</i> 20E489E830DC4A7...	10/08/2020
			Date
Proposal Lead			

Support X	Do Not Support	DocuSigned by: <i>Clint Cowden</i> 6E57723A4A76474...	10/08/2020
			Date
Dean			

Support	Do Not Support	DocuSigned by: <i>Cathryn Wilkinson</i> 8F9552DDC3964E1...	10/12/2020
			Date
VP			

19. The proposed project supports the goals and objectives of Hartnell College

The following signatures are the responsibility of the Office of Institutional Advancement:

Support X	Do Not Support	DocuSigned by: <i>Cheryl O'Donnell</i> E80E80D7B7AA498...	10/16/2020
			Date
Academic Senate			

Support X	Do Not Support	DocuSigned by: <i>Jackie Cruz</i> 8DADC543DB574EE...	10/26/2020
			Date
Vice President of Advancement and Development			

Support X	Do Not Support	DocuSigned by: <i>David Techara</i> 33EC38DA7C054E0...	10/28/2020
			Date
Accounting Manager			

Support	Do Not Support	DocuSigned by: <i>Al Munoz</i> 45D55A1C0B504A3...	10/28/2020
			Date
Vice President of Administrative Services			

Support	Do Not Support	DocuSigned by: <i>N/A</i> 05E3B95A6C4F480...	10/28/2020
			Date
Director/Vice President (as required)			

20 . Approval

The proposed project is approved and supports the goals and objectives of Hartnell College.

Support	Do Not Support	<i>[Signature]</i>	10/29/20
			Date
Superintendent/President			