

November 2019

1. New/Renewal Grant Project – What do you want to do?

Title: Student Support Services/TRIO Grant (Regular SSS)

Website: https://www2.ed.gov/programs/triostudsupp/index.html

Abstract: Briefly describe the proposed project & how it will directly benefit Hartnell College

Student Support Services\TRIO Project (Regular). The Project will provide an array of required and permissible services to two hundred fifty students who have demonstrated an academic need as part of the Project's application process. The project staff will include a full-time Project Director, Advising & Coaching Specialst, Administrative Assistant 1 and hourly butors. The staff will work in conjunction with the college faculty and staff to effectively deliver the project services to the SSS students throughout the academic year and summer. The project services include:

- Summer Orientation and First Year Experience including, Academic Advising/Coaching MetaMajors/Guided Pathways (includes course selection
- Tutoring

 Financial Aid Workshops (includes FASFA completion and Financial Aid Process Completion assistance)

 Economic and Financial Literacy (includes management of personal finances)

 Graduation and Transfer Advisting

 Konitating Academic Progress to Degree Completion to reduce time to degree

 Academic Support and Personal Life Skills coaching

 Individual Non-Cognitive Development

 Transitional Activities (includes closing equity and academic achievement gaps)

2. Alignment with College Strategic Plan and Feasibility

- 30 % Goal 1 — Increase Student Completion
- % Goal 2 Increase Student Completion Efficiency
- % Goal 3 Increase Student Transfer to 4- Year Institute
- % **Goal 4** Improve Student Employment Subsequent to Training or Completion

List Strategic Goals

Link to Hartnell College Strategic Plan

Be prepared to provide data to support scoring below such as Labor Market Data.

Scoring Criteria (1-5, WEAK to STRONG)

- 1) Staff expertise/experience in similar projects
- 2) Compelling need in college or community
- 3) Strong business/community/education partnerships
- 4) Aligns with new funding formula
- 5) Low demand on resources (space, equipment,
- 6) Capable of sustaining project after grant ends

TOTAL (30 possible)

3

List Accreditation Standards (i.e. II.A.)

Link to Accreditation Standards

I.A.II.B

3. If the project is for broad institutional capacity building, what are the plans for institution-wide development & implementation of proposed activities?

(Please include additional information, as needed, as an attachment.)

The SSS/TRIO REGULAR Grant is a full service support program for low income, first generation, disabled, foster care/homeless students who are underrepresented in higher education. The program's federal objectives are the same as the College's strategic plan, course completion, course efficiency, graduation and transfer. The program provides wrap around services to 250 students. The program's summer orientation and first year experience (FYE) has become an effective demonstration model for Hartnell College. The SSS/TRIO grant offers the first year students the best first year foundation possible to retain the students through their tenure at Hartnell College until they graduate and/or transfer. The SSS/TRIO grant also implements a parent curriculum model for institution-wide development and the grant is the model for the development of an effective parent curriculum all entering new students.

4. Does the project align with or overlap current activities or events? If yes, please provide information about activities and how currrent directors and program staff are involved in developing this new project/grant proposal.

(Please include additional information, as needed, as an attachment.)

Yes, the federal funded SSS/TRIO REGULAR grant is designed to assist low income PELL grant eligible, first generation, disabled, foster care/homeless students to be retained at the community college until graduation and/or transfer to universities. During the orientation and through out the first year experience, the program acts as a clearinghouse to assist our students to learn about and join these other support programs such as the Salinas Valley Promise Program, Guardian Scholars, MESA, Teacher Pathway Program, EOPS, Special Projects (WELI/MILE), Panther Learning Labs, UMOJA and MICASA programs.



Hartnell College - Office of Institutional Advancement

5. Grant Type		Form November 2019
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○ New		College • Foundation •
Continuation	01/27/20	Indirect Cost Rate: 8%
Funding Source	Agency/Org	Amount of Funds Available
Public		1,265,160
State Federal]	7. Does proposed project require matching funds
Private	1	or in-kind contributions?
○ Foundation	1	No Yes (Add justification below and complete 15. Budget Plan)
O Corporation	1	
○ Individual	1	SSS/TRIO REGULAR Grant Application
9. Grant Timeline		8 Intellectual Property
Grant Start Date:	Grant Ending Date:	8. Intellectual Property Will the proposed project in the development of an intellectual property?
09/01/20	08/31/25	No Yes, please explain below:
10 . P I/Proposal Lead		CCC/TRIO DECLII AR Cront Application
		SSS/TRIO REGULAR Grant Application
Proposal Lead: Mar	nuel Bersamin	11. Additional Partners
Title: Director, SSS/TRIC	O Program	Will this project include other agencies?
College Department:		No Yes, please explain below:
Phone: 831-759-6013		
Email	'Ol	US Department of Education, Office of Post-Secondary Education, TRIO Programs Office
111001001	i@hartnell.edu	1]
What new/continuin	ng positions will be a	ns to Support the Grant created to meet the proposed project objectives? ce job description below; include estimated
Cost detail and source Grant Project Director, provide Adjunct Academic Counselors	e of funding: s leadership of the grant and (Two), who provide academinant 1, provides administrativ	provides administrative oversight. c course selection advisement, FAFSA assistance, coaching to 250 students. e support to SSS/TRIO staff and students.
Cost detail and source Grant Project Director, provide Adjunct Academic Counselors Part-time Administrative Assist Student Peer Mentor/Tutors, p	e of funding: s leadership of the grant and (Two), who provide academi- tant 1, provides administrativ rovide peer mentoring and tu	provides administrative oversight. c course selection advisement, FAFSA assistance, coaching to 250 students. e support to SSS/TRIO staff and students. toring to students.
Cost detail and source Grant Project Director, provide Adjunct Academic Counselors Part-time Administrative Assist Student Peer Mentor/Tutors, p	e of funding: s leadership of the grant and (Two), who provide academi- tant 1, provides administrativ rovide peer mentoring and tu project require HCCD	provides administrative oversight. c course selection advisement, FAFSA assistance, coaching to 250 students. e support to SSS/TRIO staff and students. toring to students. to eventually absorb the cost of staffing for the project?
Cost detail and source Grant Project Director, provide Adjunct Academic Counselors Part-time Administrative Assist Student Peer Mentor/Tutors, p	e of funding: s leadership of the grant and (Two), who provide academi- tant 1, provides administrativ rovide peer mentoring and tu project require HCCD	provides administrative oversight. c course selection advisement, FAFSA assistance, coaching to 250 students. e support to SSS/TRIO staff and students. toring to students.
Cost detail and source Grant Project Director, provide Adjunct Academic Counselors Part-time Administrative Assist Student Peer Mentor/Tutors, p	e of funding: s leadership of the grant and (Two), who provide academi- tant 1, provides administrativ rovide peer mentoring and tu project require HCCD	provides administrative oversight. c course selection advisement, FAFSA assistance, coaching to 250 students. e support to SSS/TRIO staff and students. toring to students. to eventually absorb the cost of staffing for the project?



13b. Will proposed facilities, furniture and equipment needs continue after grant? (9) Yes, please explain below and complete 16a and 16b. Sustainability and Budget Plan

November 2019

Yes, when the SSS/TRIO REGULAR grant is renewed for 2025-2030 in the next grant competition.

14a. Impact to Student Affairs and its resources?

What current resources will be used to implement this grant?

What new resources will be needed?

None, this SSS/TRIO REGULAR is a continuation grant for 2020-2025. SSS/TRIO REGULAR grant has been hosted at the College since 2005. It was renewed for 2010-2015 and 2015-2020. This application is to renew the SSS/TRIO REGULAR Grant for 2020-2025.

14b. Impact to Institutional Research and Information Technology resources?

What new institutional research will be needed (e.g. evaluation, new data sets, new reports)? What new informational technology will be needed (e.g. new or additional software)?

The SSS/TRIO program will require research on student progress, course efficiency, course completion, graduation rates and transfer rates.

14c. Will proposed institutional research and IT needs continue after grant?

No (•) Yes, please explain below and complete 16a and 16b. Sustainability and Budget Plan

Yes, when the SSS/TRIO REGULAR grant is renewed for 2025-2030 in the next grant competition.

15. Budget Plan - over term of grant					
	Grant	HCCD Match	Match Other		
Personnel Instructional	\$ 310,827				
Personnel Non-instructional	\$ 814,512				
Operating	\$ 46,321	\$ 150,000			
Equipment	\$ 0				
Indirect	\$ 93,500				
TOTAL	\$ 1,265,160				

Budget Notes: The SSS/TRIO grant plan
year, As sakay and benef

16a. If proposed activities will continue after grant funding ends, what are the plans for sustainability? Indicate years and activities that will be included in Program Planning and Assessment (PPA) and Resource Requests. Complete 16b. Budget Plan-after grant term ends

Possible adoption of SSS/TRIO Summer Orientation and First Year Experience model by Salinas Valley Promise Program, EOPS, TPP, ect.

FY	20	/20	20	/20	20	/20
Personnel Instructional		,				
Personnel Non-instructional						
Operating		-				
Other						
TOTAL						

		. John Cope i Oilli	Woveliner 2019
		Programs, Curriculum and/orFaculty — <i>Does th</i> riculum, or faculty?	(C/Droposal/
No	Yes, propos	sed date to present to Academic Senate: n development below:	; please list
campus has	hosted at Hartne	rant for a SSS/TRIO REGULAR Program whice ell College since 2005. If awarded this grant wedditional five years, 2020-2025.	th the Hartnell College ill extend the SSS/TRIO
18 The pro	posed project su	ppons the goals and objectives of Hannell Colla	e@e
The followii	ng signatures ar	e the responsibility of the Proposal Lead:	
Support	Do Not Support	Manuel Berfamin Proposal Lead	1/21/2:020 Date
Support	Do Not Support	FIGORIAL BOOK STATE OF THE STAT	
V	V	Dean /	Date
Support	Do Not Support	Hour floro	1/21/20
9	V	√P //	, Date
19: The proj	posed project sw	(/ ppoins the goals and objectives of Hartnell Colle	GB.
The followii	ng signatures ar	e the responsibility of the Office of Institution	nal Advangement.
Support	Do Not Support		
Support	Do Not Support	Academic Senate	Date
®	0	Vice President of Advancement and Development	//1/2020 Date
Support	Do Not Support	Paul Arciaire	1/21/2020
Support	Do Not Support	Accounting Manager	Date
Support	DO MOL Subbour	Went Judgine	1/21/2020
Support	Do Not Support	VP Administrative Services	Date
O	O	Pr - 2 At N /	
Support	Do Not Support	Director/VP (as required)	Date
		Director/VP (as required)	Date
Hantnell Co.	II TITIE DI BEGE Nege	project is approved and supports the goals a	fidtobjectives of
Approved	Not Approved	D-1-1)	A (/

.20 Approval The J Hartnell College	proposed project is approved and suppor	ts the goals and objectives of
Approved Not A	Approved Superintendent/President	1/26/2020 Date



November 2019

L. New/Renewal Grant Project = What do you want to do?

Title: Student Support Services/TRIO Grant (STEM SSS/TRIO)

Website: https://www2.ed.gov/programs/triostudsupp/index.html

Abstract: Briefly describe the proposed project & how it will directly benefit Hartnell College

Student Support Services TRIO Project (STEM). The Project will provide an array of required and pormissable services to 120 students who have selected a Science, Technology, Engineering and Mathematics major who have demonstrated an academic rice as a root of the Project Supplication process. The project staff will include a full-time Project Oroctor, Advising a Coaching Specialist, Administrative Assistant and hourly tutors. The staff will work in configuration with the configo faculty and staff to effectively deficient the project services to the SSS (STEM) students throughout the acceleration symmer. The project services include:

- Summer Orientation and First Year Exportence including, Academic Advising/Caachinig MetaNajors/Guided Pathways in STEM majors (includes course selection)
 Tutoring in STEM majors, including close collaboration with the Mathematics Engineering Science Achievement (MESA) Program, Internating and Micro-Internable Financial Aid Workshops (includes management of personal frainces)
 Economic and Financial Literacy (includes management of personal frainces)
 Gradustion and Transfer Advising
 Monikring Accidentic Progress to Degree Completion to reduce time to degree
 Academic Support and Personal Life Skills coaching
 Individual Non-Cognitivo Devolopment and the Parents as Allies Curriculum
 Transitional Activities (includes closing equity and academic achievement gaps), Connecting to UC/CSU STEM Support Programs

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2. Alignment with College Strategic Plan and Feasibility

- % Goal 1 Increase Student Completion
- % Goal 2 Increase Student Completion Efficiency
- % Goal 3 Increase Student Transfer to 4- Year Institute
- % Goal 4 Improve Student Employment Subsequent to Training or Completion

List Strategic Goals

Link to Hartnell College Strategic Plan

Be prepared to provide data to support scoring below such as Labor Market Data.

Scoring Criteria (1-5, WEAK to STRONG)

- 1) Staff expertise/experience in similar projects
- 2) Compelling need in college of community
- 3) Strong business/community/education partnerships
- 4) Aligns with new funding formula
- 5) Low demand on resources (space, equipment,
- 6) Capable of sustaining project after grant ends

TOTAL (30 possible)

List Accreditation Standards (i.e. II.A.)

Link to Accreditation Standards

I.A.II.B

3. If the project is for broad institutional capacity building, what are the plans for institution=wide development & implementation of proposed activities (Please include additional information, as needed as an attachment)

The SSS/TRIO STEM Grant Is a full service support program for low income, first generation, disabled, foster care/homeless students who have selected a STEM major and who are underrepresented in higher education. The program's federal objectives are the same as the College's strategic plan, course completion, course efficiency, graduation and transfer. The program provides wrap around services to 120 students. The SSS/TRIO STEM Program will work closely with the MESA Program and with the Internship and Micro-Internship Programs. The program's summer orientation and first year experience (FYE) WILL become an effective demonstration model for Hartnell College. The SSS/TRIO STEM grant offers the first year students the best first year foundation possible to retain the students through their tenure at Hartnell College until they graduate and/or transfer. The SSS/TRIO STEM grant WILL also implement a parent curriculum model for institution-wide development and the grant WILL become the model for the development of an effective parent curriculum all entering new students.

4. Does the project align with or overlap current activities or events? If yes, please provide information about activities and how currient directors and program staff are:involved/in developing this new project/grant proposal: (Please include additional information, as needed, as an attachments)

Yes, the federal funded SSS/TRIO STEM grant will collaborate closely with the MESA and the Internship and Micro-Internship Programs, the SSS/TRIO STEM Grant is designed to assist low income PELL grant eligible, first generation, disabled, foster care/homeless students who have selected a STEM major to be retained at the community college until graduation and/or transfer as STEM majors to STEM programs at universities. During the orientation and through out the first year experience, the program WILL act as a clearinghouse to assist our STEM students to learn about and join these other STEM support programs such as the Panther Lab/ Supplemental Instruction, MESA Program and MESA Tutoring, Internships at th Naval Post Graduate School and UCSC, the new Micro-Internship Program and also the Society for Advancement of Chicanos/Hispanics and Native Americans in Science (SACNAS).

Society of Hispanic Engineers (SHPE), Society of Asian Scientists and Engineers (SASE), National Society of Black Engineers (NSBE) and other supportive Pre-Professional STEM programs and internships for community college students under-represented in STEM undergraduate programs. The SSS/TRIO STEM Program will also work very closely with programs such as UC Davis Leadership in Engineering Advancement, Diversity and Retention Program and (LEADR) and the Cal Poly Multicultural Engineering Program (MEP).



	Grant Concept i			November 2	.UIJ
5 Grant Type	Due Date			n-Fiscal Agent	
New	01/27/20	College		Foundation	0
Continuation		4 TAXABLE CATALON AND THE PARTY	ost Rate:	AT THE PROPERTY OF THE PARTY OF	
Funding Source	Agency/Org		of Funds /	A <u>va</u> ilable 4 × 1	A SECURITY OF THE PARTY OF THE
Public	4	1,265,160			
State Federal	1			roject require match	ingrunds
Private			nd contribu	tions?	
Foundation	_	⊚ No	Yes (Ar	dd justification below and co	mplete 15. Budget Plan)
Corporation	1				
O Individual					
9. Grant Timeline	Market State Committee	8, Intelled	tual Prope	rdy	
•	Grant Ending Date			in the development of a	
09/01/20	08/31/25	O No	(e) Yes, p	lease explain belov	V:
10. P l/Proposal Lead					
	nuel Bersamin		onal Partne		
Title: Director, SSS/TRIC) Program	Will this	project inc	lude other agencie	57
College Department:	Student Affairs	ONo	Yes,	please explain belo	ow:
Phone: 831-759-6013		US Depa		Education, Office of	
Email: mbersami	i@hartnell.edu	Education	n. TRIO Pr	ograms Office	1 Ost-Octoriuary
11100100111	Condition.odd	<u> </u>		9.	
12 a. Human Resourc	asse Staffing Position	c to Suppo	e the Grah	Ψ	
What new/continuin	a positions will be a	reated to r	meet the n	roposed project ob	ijortiiVoc2
Please list proposed ti	itles and one sentenc	e iob descr	intion belo	windlude estimate	JEGUVES:
cost detail and source					
Grant Project Director, provides	s leadership of the grant and p	provides adminis	strative oversigh	it.	SACRED VALLE STATE SACRED STATE OF
Adjunct Academic Counselors (Part-time Administrative Assista	(Two), who provide academic ant, provides administrative su	course selection	n advisement, F	AFSA assistance coaching	to 250 students.
Student Peer Mentor/Tutors, pro	ovide peer mentoring and tuto	ring to students	ino sian and si s.	udents.	
12b Will proposed or	roject require HGCD):	to eventua	lly absorb t	he cost of staffing fo	or the project?
No Yes, plea	ise explain below and	d complete	16a and 16	b. Sustainability and Bu	idaet Plan
	Constitution of the Consti	•			ager an
BASSING PAR					
13a: Facilities, Furnitu	verand Faritions ent Pa		e account		
What new and/or rei	modeled space will	Sources to he needed	Suppendun Voa offia	e Grantes	
What furniture will b	se needed (e.a. wor	vetatione fi	(E.y. Ulrici ar claff: fa	ES, idurariur activity. Nos and chaire or	Space, etc.):
What equipment will	The needed (e.g. co	mainters//z	antone for	JIES and Gualls, etc. staff inhones etc.)	
Please describe below	vandinclude estimat	ed cost and	I cource of	indina:	
		and the property of the second		THE PROPERTY OF THE PROPERTY O	

If awarded, the SSS/TRIO STEM grant will share space with the existing SSS/TRIO Program (Regular) Grant. The SSS/TRIO Grant STEM will provide services to both North and South Monterey County (If two SSS/TRIO Grants are awarded).

November 2019

13b Will proposed facilities, furniture and equipment needs continue after grant? Yes, please explain below and complete 16a and 16b. Sustainability and Budget Plan

Yes, if the SSS/TRIO STEM grant is renewed for 2025-2030 in the next grant competition.

14a. Impact to Student Affairs and its resources?

What current resources will be used to implement this grant? What new resources will be needed?

None, if awarded, the SSS/TRIO STEM grant will be housed within the existing SSS/TRIO REGULAR grant facilities.

14b Impact to Institutional Research and Information Technology resources? What new institutional research will be needed (e.g. evaluation) new data sets, new reports) What new informational technology will be needed (e.g. new or additional software).

The SSS/TRIO STEM program will require research on student progress, course efficiency, course completion, graduation rates and transfer rates.

14c. Will proposed institutional research and IT needs continue after grant?

No (e) Yes, please explain below and complete 16a and 16b. Sustainability and Budget Plan

Yes, when the SSS/TRIO STEM grant is renewed for 2025-2030 in the next grant competition.

15. Budget Plan = over term of grant					
	Grant	HCCD Match	Match Other		
Personnel Instructional	\$ 310,827				
Personnel Non-instructional	\$ 814,512				
Operating	\$ 46,321	\$ 150,000			
Equipment	\$ 0				
Indirect	\$ 93,500				
TOTAL	\$ 1,265,160				

16a. If proposed activities will continue after grant funding ends, what are the plans for sustainability? Indicate years and activities that will be included in Program Planning and Assessment (PPA) and Resource Requests Complete 16b. Budget Plan-after grant term ends

Possible adoption of SSS/TRIO STEM Summer Orientation, First Year Experience, Parent Curriculum model by Salinas Valley Promise Program, EOPS, TPP etc.

FY	20	/20	20	/20	20	/20
Personnel Instructional						
Personnel Non-instructional						
Operating						
Other						
TOTAL					1	



			010,11,00, 2020
17: Academ	nic Senate = New	Programs, Curriculum and Vor Faculty - Does the	proposal
include nev	v programs, curi	riculum, or faculty?	
No	Yes, propos	sed date to present to Academic Senate:	; please list
faculty men	nbers involved ir	n development below:	* *************************************
The grant is a NEW o	rant for a SSS/TRIO STEM	Program which will better prepare the Hartnell College campus to retain, gradu-	ate and transfer student who are
underrepresented in t College's strategic plant	STEM majors in the state's : an objectives and to comple	STEM undergraduate UC/CSU campuses . If awarded this grant will assist the Cate the requirements to graduate from Hartnell College as STEM majors and to s	College's STEM students to complete the
awarded the SSS/1R	IOSTEM Program will be fu	unded for five years, 2020-2025 and greatly assist STEM students to complete the transfer as STEM majors.	he rigorous STEM transfer curriculum and
3011151151151151151151151151151	mio godio oi gradutation and	tui kaisiel as o i civi majuis.	
18 The oro	പും ക്ഷിത്തിക്കാര	oports the goals and objectives of Hartnell Collec	
The followi	ng signatures ar	e the responsibility of the Proposal Lead:	Je 1 - Janeary - Janeary 1 - Janeary
Support	Do Not Support	M. Della Perlament	1/21/2020
\cup	\bigcirc	- Marwel Burnen	1/2/2020
Cupport	Do Nick Compark	Proposal Lead	Date
Support	Do Not Support		
	V	Dean /	Date
Support	Do Not Support	Lonur Julanes	1/21/20
\bigcirc	\bigcirc	X/P	
		NP V	Date
19 The prop	oosed project sui	ponts the goals and objectives of Hartnell Colleg	ρ to see the second
		e the responsibility of the Office of Institutional	
Support	Do Not Support		
		<u> </u>	M
		Academic Senate	, Date
Support	Do Not Support		1/2/2()
	\cup	Arce President of Advancement and Development	Date
Support	Do Not Support	Mul Jan -	//_ /
		pull anciales	1/21/2020
		Accounting Manager	Date
Support	Do Not Support	Neel Techen	1/21/2020
\otimes	\cup	VP Administrative Services	Date
Support	Do Not Support	VI / MITH, ILON MET VO. O. O. VIOCO	Pare -
	<u> </u>	Director/VP (as required)	Date
Support	Do Not Support		
\cup	\bigcirc	Disade (A/D (as used in d)	
		Director/VP (as required)	Date
20. Approva	The proposed	project is approved and supports the goals an	d objediives of
Haitnell Col	leae. 🔭 🐪		o. Objectives of
Approved	Not Approved	mala	././
$\langle \mathcal{O} \rangle$		alla a 12	1/26/2020
		Superintendent/President	Date



November 2019

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1. New/Renewal/Grant/Project = What do you want to do?

Title: Student Support Services/TRIO Grant (ESL SSS/TRIO)

Website: https://www2.ed.gov/programs/triostudsupp/index.html

Briefly describe the proposed project & how it will directly benefit Hartnell College

Student Support Services\TRIO Project (ESL). The Project will provide an array of required and permissible services to 140 students whose primary language is other than Erigitah who have demonstrated an academic need as partfol it.

Project's application process. The project staff will include a full-time Project Director, Advising & Coaching Specialist, Administrative Assistant and hearly futors. The staff will work in conjunction with the college faculty and staff (6); effectively deliver the project services to the SSS (ESL) students throughout the academic year and summer. The project services include:

- mmer Orientation and First Year Experience including: Academic Advising/Coaching Metaklajors/Guided Pathways (includes course selection) - Summer Chemiston and may read appreciate the second of Financial Aid Process Completion assistance)
 - Financial Aid Workshops (includes FASEA completion and Financial Aid Process Completion assistance)
 - Economic and Financial Literacy (includes management of personal finances)
 - Graduation and Transfer Advising
 - Monitoring Academic Progress to Degree Completion to reduce time to degree
 - Academic Support and Personal Life Sixils coaching
 - Individual Non-Cognitive Development
 - Transitional Activities (includes closing equity and academic achievement gaps)

2. Alignment with College Strategic Plan and Feasibility

- 30 % Goal 1 - Increase Student Completion
- % Goal 2 Increase Student Completion Efficiency
- % **Goal 3** Increase Student Transfer to 4- Year Institute
- % Goal 4 Improve Student Employment Subsequent to Training or Completion

List Strategic Goals

Link to Hartnell College Strategic Plan

Be prepared to provide data to support scoring below such as Labor Market Data.

Scoring Criteria (1-5, WEAK to STRONG)

- 1) Staff expertise/experience in similar projects
- 2) Compelling need in college or community
- 3) Strong business/community/education
- partnerships Aligns with new funding formula
- 5) Low demand on resources (space, equipment,
- Capable of sustaining project after grant ends

TOTAL (30 possible)

List Accreditation Standards (i.e. II.A.)

Link to Accreditation Standards

3. If the project is for broad institutional capacity building, what are the plans for institution-wide development & implementation of proposed activities? (Please include additional information, as needed, as an attachment.)

I.A,II.B

The SSS/TRIO ESL Grant is a full service support program for low income, first generation, disabled, foster care/homeless students whose language is other than English and who are underrepresented in higher education. The program's federal objectives are the same as the College's strategic plan, course completion, course efficiency, graduation and transfer. The program provides wrap around services to 140 students. The program's summer orientation and first year experience (FYE) WILL become an effective demonstration model for Hartnell College. The SSS/TRIO ESL grant offers the first year students the best first year foundation possible to retain the students through their tenure at Hartnell College until they graduate and/or transfer. The SSS/TRIO ESL grant WILL also implement a parent curriculum model for institution-wide development and the grant WILL become the model for the development of an effective parent curriculum all entering new students.

4. Does the project align with or overlap current activities or events? If yes, please provide information about activities and how currrent directors and program staff. are involved in developing this new project/grant proposal.

(Please include additional information, as needed, as an attachment)

Yes, the federal funded SSS/TRIO ESL grant is designed to assist low income PELL grant eligible, first generation, disabled, foster care/homeless students whoise primary language is other than English to be retained at the community college until graduation and/or transfer to universities. During the orientation and through out the first year experience, the program WILL act as a clearinghouse to assist our ESL students to learn about and join these other support programs such as the Panther Lab, Salinas Valley Promise, Guardian Scholars, MESA, Teacher Pathway, EOPS, Special Projects (WELI/MILE), UMOJA and MICASA programs.

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Hartnell College - Office of Institutional Advancement

Grant Concept Form

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5 Grant Type	Bue Date			Fiscal: Agent
(New	01/27/20	College	<u>(•)</u>	Foundation (
Continuation		S TO THE OWNER OF THE OWNER OWNER OF THE OWNER O	ost Rate:	
Funding Source	Agency/Org		f Funds A	Vailable***********************************
Public		1,265,160		
State Federal				oject require matching funds
Private		or in-kin	deontributi	ons?
O Foundation		No	Yes (Add	l justification below and complete 15. Budget Plan)
Corporation				
O Individual				
9: Grant Timeline		8:Intellect	ual Propert	V. Taraka da karanta d
GrantiStart Date	Grant Ending Date:			n the development of an intellectual propert
09/01/20	08/31/25	○ No	Yes, ple	ease explain below:
10 . P I/Proposal Lead				
Proposal Lead: Man	uel Bersamin	11 Additio	mal Partner	
Title: Director, SSS/TRIC	Program			ude other agencies?
College Department:	Student Affairs	ONo	And in concession to the contract of the contr	please explain below:
Phone: 831-759-6013				
Email: mborcami	@hartnell adu	Education		lucation, Office of Post-Secondary grams Office
IIIDEISAIIII	@hartnell.edu	Ladoation	, 1100110	
Page Limban Books				
12 a. Human Resoure	es = Stannig Position a positions will be a	s-ro-suppor	t the Grant	
Please list proposed to	g posicions will be-ci tles and one contone	ealeu lu II	ieet trie pro	pposed project objectives?
cost detail and source	of funding	e lon desciil	anou actor	v, include estimated.
Grant Project Director, provides		rovides administ	rativo eversialet	
Adjunct Academic Counselors (Two), who provide academic	course selection	advisement FA	FSA assistance, coaching to 250 students.
Part-time Administrative Assista Student Peer Mentor/Tutors, pro	ini. Drovides administrative su	poort to SSS/TR	IO staff and stud	dents.
12b: Will proposed pr	oject require HCCD	to eventual	y absorb th	e cost of staffing for the project? 🚓
		The transfer of the section of the s	CONTRACTOR OF THE PARTY OF THE	
O no O res, piea.	se explain below and	1 complete	16a and 16 b	o. Sustainability and Budget Plan
13a Facilities/Furnitu	re and Equipment Re	sources to S	upport the	Gant 4 Mary 1988
vvnat new and/or rei	nodeled space will b	pe needed l	le a office	s. lab and activity space, etc.)?

What furniture will be needed (e.g. workstations for staff, tables and chairs, etc.)?
What equipment will be needed (e.g. computers/laptops for staff, phones, etc.)? Please describe below and include estimated cost and source of funding

If awarded, the SSS/TRIO ESL grant will share space with the existing SSS/TRIO Program (Regular) Grant. The SSS/TRIO Grant ESL will provide services to both North and South Monterey County (If two SSS/TRIO Grants are awarded).



13b Will proposed facilities, furniture and equipment needs continue after grant?

No Pes, please explain below and complete 16a and 16b. Sustainability and Budget Plan

Yes, if the SSS/TRIO ESL grant is renewed for 2025-2030 in the next grant competition.

14a. Impact to Student Affairs and its resources?

What current resources will be used to implement this grant? What new resources will be needed?

None, if awarded, the SSS/TRIO ESL grant will be housed within the existing SSS/TRIO REGULAR grant facilities.

14b. Impact to Institutional Research and Information Technology resources?

What new institutional research will be needed (e.g. evaluation, new data sets, new neports)?

What new informational technology will be needed (e.g. new or additional software)?

The SSS/TRIO ESL program will require research on student progress, course efficiency; course completion, graduation rates and transfer rates.

14c. Will proposed institutional research and IT needs continue after grant?

No (e) Yes, please explain below and complete 16a and 16b. Sustainability and Budget Plan

Yes, when the SSS/TRIO ESL grant is renewed for 2025-2030 in the next grant competition.

	Grant	HCCD Match	Match Other
Personnel Instructional	\$ 310,827		
Personnel Non-instructional	\$ 814,512		
Operating	\$ 46,321	\$ 150,000	
Equipment	\$.0		
Indirect	\$ 93,500		
TOTAL	\$ 1,265,160		

Budget Notes: The SSS/TRIO grant plan of operation has one partition adjust counselor to serve 250 caucients. After salary and benefits and indirect costs are stationated only 4532 is left for operating costs even the fire years of the grant or 900s each year. As salary and benefits increase even the fire years as well as underseen costs this reduces operating budget mean more. I am requesting a 150,000 (00,000 over 5 years) much from Harmed Cologo to the program can pay for stational programming including SUMMER ORIENTATION, FIRST YEAR EXPENSENCE, THE PARENT CURRICULUM, EST, TUTORING, STAFF TRANSHING and DEVELOPMENT.

16a: If proposed activities will continue after grant funding ends, what are the plans for sustainability? Indicate years and activities that will be included in Program Planning and Assessment (PPA) and Resource Requests. Complete 16b: Budget Plan-after grant term ends

Possible adoption of SSS/TRIO ESL Summer Orientation, First Year Experience, Parent Curriculum model by Salinas Valley Promise Program, EOPS, TPP etc.

FY	20	/20	20	/20	20	/20
Personnel Instructional						
Personnel Non-instructional						
Operating						
Other				· · · · · · · · · · · · · · · · · · ·		
TOTAL						

17 - Acadei	mic Senate⊱ New	Programs, Curriculum and/or Faculty = <i>Does the p</i> nculum, or faculty?	roposal
(No	Yes, propo	sed date to present to Academic Senate: n development below:	; please list
population, if av	varded this grant will a rill be funded for five ye	RIO ESL Program which the Hartnell College campus needs to be ssist ESL students to complete the College's strategic plan objectivers, 2020-2025 and greatly assist ESL students to reach their linguage.	upe If awarded the SSSTDIO
18 .The pro	pposed project su <i>Ing signatures al</i>	oports the goals and objectives of Hartnell College. e the responsibility of the Proposal Lead:	
Support	Do Not Support	Manuel Busamin Proposal Lead	1/21/2020
Support	Do Not Support		Date
Support	Do Not Support	Jean Jernero Jelano	1/11/20
19. The pro	Dosed or office	ports the goals and objectives of Hartnell college:	Date
The follows	ng signatures ar	e the responsibility of the Office of Institutional A	Advancement:
Support	Do Not Support	Academic Senate	
Support	Do Not Support	Jan XI	
Support	Do Not Support	Vice/President of Advancement and Development	Date
Support	Do Not Support	Accounting Manager // Luker	Date 1/21/2020
Support	Do Not Support	VP Administrative Services	Date
U	U	Director/VP (as required)	Date
Support	Do Not Support	Director/VP (as required)	Date
20. Approva <i>Hartnell Co</i>	l.The proposed lleges	project is approved and supports the goals and o	
Approved	Not Approved	Additional Superintendent/President	1/26/2020 Date