



HARTNELL COLLEGE

College Planning Council

Minutes

May 1, 2019, 3-5 p.m.

E-112

MEMBERS

APPROVED 5/15/19

Name	Representing	Present	Absent
1. Willard Lewallen	Administration		X
2. Lisa Storm	Academic Senate		X
3. Alfred Muñoz	Administration	X	
4. Romero Jalomo	Administration	X	
5. Debra Kaczmar	Administration	X	
6. Sonja Lolland	Administration	X	
7. Brian Lofman	Administration	X	
8. Jackie Cruz	Administration		X
9. Mostafa Ghous	Administration	X	
10. Alejandro Bueno	Associated Students		X
11. Resa Pilar	Associated Students		X
12. Herbert Cortez	CSEA	X	
13. Marlene Tapia	CSEA	X	
14. Christine Svendsen	HCFA		X
15. Tony Anderson	Faculty	X	
16. Marnie Glazier	Faculty	X	
17. Emily Rustad	Faculty		X
18. Mohammed Yahdi	Faculty		X
19. Carol Kimbrough	Faculty, Adjunct	X	
20. Vacant	CSEA		
21. Vacant	CSEA		
22. Vacant	L-39		
23. Vacant	Faculty		

GUESTS

None	
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CALLED TO ORDER

The meeting called to order at 3:06 p.m.

ACTION ITEMS

1. Minutes: April 17, 2019 meeting Brian Lofman
MSC: (Anderson/Glazier) to approve the minutes as submitted.
2. Hartnell College Shared Vision for Student Success Brian Lofman
MSC: (Kimbrough/Anderson) to approve Strategic Plan 2019-2024: Hartnell College Shared Vision for Student Success
Prior to the vote, Tony Anderson asked about changes to the plan since last presented to the Council and Dr. Lofman responded that equity targets are now included.
3. Operational Plan 2019-20 Brian Lofman
MSC: (Kimbrough/Anderson) to approve Operational Plan 2019-20
Dr. Lofman stated the development of the Operational Plan has been ongoing for several months. This is the first time the College has had a plan that is collaborative. The College recently purchased Nuventive Platform, software that will include long-term plans' activities and actions. Training is planned for the leads of each long-term plan to ensure the data is up-to-date. This will allow the College to track plan activities allowing for analysis and reporting across all plans.

INFORMATION ITEMS

1. Consolidate Administrative Services and Facilities Development Councils Al Muñoz
Al Muñoz presented a proposed handbook that consolidates the Administrative Services and Facilities Development Councils. He stated that the revisions are primarily in membership and, for clarification, pointed out minor revisions in the purpose and responsibilities of the Council. Carol Kimbrough asked about the meeting time and Al responded the meeting date/time would be the 2nd Thursday/month, 3-5 p.m. The item will return to the next meeting for approval consideration.
2. Proposal for Leadership Institute 2019-20 Brian Lofman
Dr. Lofman stated that the superintendent/president tasked him, Dr. Jalomo, and Jackie Cruz to develop professional development opportunities for managers. The Leadership Institute was formed and a series of sessions were held that focused on a variety of topics. The three re-grouped to reflect on the Institute and to discuss next year's format. The three are proposing to expand the Leadership Institute to include faculty, staff, and managers. The plan is to focus on specific institutional projects such as College Re-Design and includes a self-nomination application process. Overall, Council comments were positive and supportive of the Institute.

ADJOURNMENT

Meeting adjourned at 3:45 p.m.

NEXT MEETINGS

May 15, 2019