



HARTNELL COLLEGE

**College Planning Council  
Minutes**

**December 1, 2021, 3-5 p.m.**

<https://cccconfer.zoom.us/j/92814546379>

**MEMBERS**

**APPROVED 12/15/2021**

Name	Representing	Present	Absent
1. Raul Rodríguez	Administration	X	
2. Cheryl O'Donnell	Academic Senate	X	
3. Steven Crow	Administration	X	
4. Romero Jalomo	Administration	X	
5. Clint Cowden	Administration		X
6. Cathryn Wilkinson	Administration		X
7. Brian Lofman	Administration	X	
8. Jackie Cruz	Administration		X
9. Mostafa Ghous	Administration	X	
10. Delia Edeza	CSEA President	X	
11. Herbert Cortez	CSEA	X	
12. Guy Hanna	CSEA	X	
13. Christine Svendsen	HCFA President	X	
14. Daniel Lopez	Faculty	X	
15. Chris Moss	Faculty		X
16. Miguel-Angel Manrique	Faculty	X	
17. David Beymer	Faculty	X	
18. Nancy Schur-Beymer	Faculty		X
19. Carol Kimbrough	PT Faculty	X	
20. Jane Hernandez	Associated Students	X	
21. Vacant	Associated Students		
22. Vacant	L-39		
23. Vacant	C.S.E.A.		

**GUEST PRESENTER(S)**

24. Dr. Matt Trengove	Director of Institutional Research
25. Dr. Peter Gray	Faculty, English

**1. CALL MEETING TO ORDER**

Cheryl called the meeting to order at 3:04 p.m.

**2. APPROVAL OF AGENDA**

MSC: Beymer/Jalomo

Approved the meeting agenda as presented.

### **3. APPROVAL OF MINUTES**

MSC: Beymer/Lofman

Approved the meeting minutes of November 17, 2021 as submitted.

Abstained: Cortez, Lopez

### **4. GOVERNANCE REDESIGN TASK FORCE**

Dr. Peter Gray, member of the Governance Redesign Task Force, attended the meeting to gather feedback on a new component to the new proposed governance structure, Governance Coordination Group. The Governance Coordination Group would coordinate and provide oversight of the work of the four councils. The tri-leads of the four councils would make up the Governance Coordination Group. Another new component is to move to a consensus model of governance, an alternative to Robert's Rules of Order. After the review of the two new components, Dr. Gray provided an overview of a timeline that included the appointment of council members in the spring, followed by a spring retreat, and councils meeting in the fall. The work of the councils would flow to the Governance Coordination Group who would report out to all councils, constituent groups, and forward recommendations to the senior leadership and superintendent/president. Dr. Gray also reported that the Task Force is working on draft a spreadsheet to track agenda items and provide update monthly updates.

Daniel Lopez asked about the makeup of the four councils and Dr. Gray responded that the Task Force is working on the details and those details would return to the CPC, but that the Task Force wanted to work out the details of the Governance Coordination Group, first. Christine Svendsen stated that she is disappointed and opposes the model because it does not include HCFA representation. She stated that the union does not need to be on every council, but would like a seat at the higher council because sometimes union issues are discussed at meetings. Others agreed about the lack of HCFA representation and a discussion ensued. In addition, Christine stated that the consensus model limits dissent opinion. Dr. Gray stated that this is a new model, that it will take time, and that the intent is for all voices to be heard. There were other suggestions and Dr. Gray will take back concerns and input to the Task Force. The Task Force will return to the CPC when their recommendations are ready.

### **5. VACCINATION SURVEY RESULTS**

Dr. Matt Trengove, Director of Institutional Research, presented the results from an employee vaccination survey administered late October. The results show that 50% of employees responded and that 90% of those respondents are vaccinated. Cheryl asked who would make the determination on vaccination exemptions. Dr. Jalomo responded that he and Dr. Wilkinson review the student athlete exemptions and that the vendor Med+proctor would make the determination going forward. Christine Svendsen clarified that a committee will conduct exemptions for faculty and she asked if a similar study was administered or planned for students and Dr. Trengove responded, not at this time. Cheryl asked about the religious exemption and Dr. Rodriguez clarified that individuals only need to have a sincerely held religious belief to be exempt.

## **6. METRICS FOR ANNUAL PROGRAM REVIEW**

Dr. Matt Trengove projected metrics developed for use by the Curriculum Committee and he reviewed metrics used for annual program reviews. Dr. Trengove explained each of the indicators as he moved through the tool. After which, Cheryl asked when faculty would use the data since this year's program planning and assessments (PPA) do not require the data. Dave Beymer responded that next year's PPA topic would rely heavily on this information. Dr. Lofman stated that it is preferred that this data is front and center for the faculty every year, but understands the rotation that the Senate follows and he stated that the data serves another purpose which is the regular review of programs for revitalization. In closing, Dr. Trengove explained the tool is provided as information and is a way to learn more about how our students and programs are doing. Cheryl suggested a presentation to the Senate sometime in the spring.

## **7. NON-INSTRUCTIONAL PPA QUESTIONS**

Dr. Matt Trengove reviewed the revised non-instructional program planning and review questions. Though there were no changes to the Service Area Outcome questions, Dr. Trengove reviewed those questions, also. There was a brief discussion about service area outcomes and whether areas go back and measure a goal when revised.

## **8. ADJOURNMENT**

The meeting adjourned at 4:20 p.m.

## **NEXT MEETINGS**

December 15, 2021

February 2, 2022

February 16, 2022

March 2, 2022

March 16, 2022

April 6, 2022

April 20, 2022

May 4, 2022

May 18, 2022