



HARTNELL COLLEGE

College Planning Council

Minutes

November 20, 2019, 3-4:50 p.m.

E-112

MEMBERS

Name	Representing	Present	Absent
1. Patricia Hsieh	Administration		X
2. Lisa Storm	Academic Senate	X	
3. Richard Bennett	Administration	X	
4. Romero Jalomo	Administration	X	
5. Clint Cowden	Administration	X	
6. Lori Kildal	Administration		X
7. Brian Lofman	Administration		X
8. Jackie Cruz	Administration		X
9. Mostafa Ghous	Administration	X	
10. Herbert Cortez	CSEA	X	
11. Christine Svendsen	HCFA	X	
12. Daniel Lopez	Faculty	X	
13. Emily Rustad	Faculty	X	
14. Mohammed Yahdi	Faculty	X	
15. Carol Kimbrough	Faculty, Adjunct	X	
16. Samantha Saldaña	Associated Students	X	
17. Monserat Flores	Associated Students		X
18. Vacant	CSEA		
19. Vacant	CSEA		
20. Vacant	CSEA		
21. Vacant	L-39		
22. Vacant	Faculty		
23. Vacant	Faculty		

GUESTS

Matt Trengrove	Director of Institutional Research
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CALLED TO ORDER

The meeting called to order at 3:06 p.m.

ACTION ITEMS

1. Approve Agenda
MSC: Svendsen/Saldana to approve the November 20, 2019 agenda.

2. Minutes: November 6, 2019 meeting Lisa Storm
MSC: Kimbrouh/Yahdi to approve November 6, 2019 minutes.
Abstentions: Svendsen, Storm, Cortez

3. Consider Approval of Institution Set Standards for Matt Trengrove
Academic Programs

MSC: Yahdi/Kimbrough to approve Institution Set Standards for Academic Programs.

Matt shared with the senate the standards that were developed to meet the chancellor's revised expectations. Each metric is assigned a 3-point range of targeted outcomes: Minimum Expectation, Attainable Goal, and Aspirational Goal. Currently, the data reported to the chancellor only includes CTE programs; however, we are looking into using these standards for all programs.

Matt went on to explain that the data is received through the survey CTEOS, which is specific to CTE programs. The company surveys the students within one calendar year of graduation on their employment; data is based on student response.

Although at the moment there is no information available for other programs, we don't want to remove them from our spreadsheet because we want to create something for evaluation moving forward. Currently, we are exploring avenues on how to get this data since we cannot track data for students that are not in a CTE program. The goal is to not leave them as a separate entity but create a function moving forward.

INFORMATION ITEMS

4. PRT Summary of Initial Visit & Menu of Options Herbert Cortez
Herbert gave an update on who the PRT members are and their role, the PRT visited the college last Friday and presented a summary of their first visit after meeting with different employee groups. Lisa mentioned Academic Senate would like to have five faculty members serving on the group approved by senate, which will approve at its next meeting.

In the summary, the PRT group identified a trust issue among different parties as very relevant; we want to get the buy-in from all groups so we can effectively participate.

The PRT will make recommendations based on their perspective on what might assist us in areas for development of engagement and shared governance. We have asked each group to prioritize the areas they feel are most important. Herbert also mentioned, there is money attached to the PRT, it is a one-time thing, it is not sustainable, so we want to focus on practical things and be realistic.

We want to invite everyone to give their feedback, not just the members of the group, we want to make this as open as possible, we want buy in, and everyone to be included. The group will continue to work up until spring. Written recommendations will be done by spring and a written proposal will be received.

It was asked if the final document would be shared before it goes out. The hope is that at the Dec. 4 meeting we get more information and different drafts be sent out to all groups. We want to have all

constituent groups represented fairly. It was suggested that the proposal be disseminated during flex since this is a time where we can engage the college as a whole.

DISCUSSION ITEMS

5. Review Goals and Objectives of the College Planning Council CPC
Brief discussion occurred and CPC agreed to review the goals and objectives once PRT provides their complete recommendations and guidance on what CPC oversees.

6. New Agenda Template for Governance Councils Lisa Storm
A proposal was made to adopt a new agenda template for CPC and all other governance councils. The new agenda template links the strategic goals with the agenda items. Discussion occurred, it was agreed to table the item, and that all CPC members receive the document Daniel Lopez drafted with language regarding how the agenda is constructed and the rationale for changing the template.

MSC: Svendsen/Saldana to table item to next meeting and disseminate document to group at large.

7. Feedback on IMP Framework due to CPC on 2/5/19 Lisa Storm
After brief discussion, it was suggested that this item be brought back in March once councils have met after winter break.

ADJOURNMENT

Meeting adjourned at 4:45 p.m. MSC: Svendsen/Lopez

NEXT MEETINGS

December 4, 2019