



HARTNELL COLLEGE

**College Planning Council
Minutes**

**May 6, 2020, 3-5:00 p.m.
E-112/Via Zoom**

MEMBERS

Name	Representing	Present	Absent
1. Patricia Hsieh	Administration	X	
2. Lisa Storm	Academic Senate	X	
3. Linda Wilczewski	Administration	X	
4. Romero Jalomo	Administration	X	
5. Clint Cowden	Administration	X	
6. Cathryn Wilkinson	Administration	X	
7. Brian Lofman	Administration	X	
8. Jackie Cruz	Administration	X	
9. Mostafa Ghous	Administration	X	
10. Herbert Cortez	CSEA	X	
11. Christine Svendsen	HCFA	X	
12. Daniel Lopez	Faculty	X	
13. Emily Rustad	Faculty	X	
14. Mohammed Yahdi	Faculty	X	
15. Carol Kimbrough	Faculty, Adjunct	X	
16. Delia Edeza	CSEA	X	
17. Fanny Salgado	CSEA	X	
18. Belen Gonzales	CSEA	X	
19. Guy Hanna	CSEA (Alternate)	X	
20. Vacant	Associated Students		
21. Vacant	Associated Students		
22. Vacant	L-39		
23. Vacant	Faculty		
24. Vacant	Faculty		

GUESTS

CALLED TO ORDER

The meeting called to order at 3:01 p.m.

1. May 6, 2020 Agenda (Action) Patricia Hsieh/Lisa Storm

MSC: Motion made by Herbert Cortez to add Emergency Response Team as Information and prioritize to the beginning of the April 15, 2020 agenda. Seconded by Christine Svendsen.

10 Yes (Lisa Storm, Herbert Cortez, Christine Svendsen, Daniel Lopez, Emily Rustad, Mo Yahdi, Carol Kimbrough, Delia Edeza, Fanny Salgado, Belen Gonzales), 6 No (Linda Wilczewski, Romero Jalomo, Clint Cowden, Cathryn Wilkinson, Brian Lofman, Mostafa Ghous)

MSC: Daniel Lopez/Fanny Salgado to approved the April 15, 2020 agenda with additional item.
Comment to try to get through action comments today.
Time limit for each item.

2. Emergency Response Team (Informational) Herbert Cortez

Discussion occurred regarding the Emergency Response Team and it's function. Daniel Scott clarified the creation of the ERT was 10 years ago and falls under Daniel Scott now as Safety Coordinator.

The council agreed on restructure of the ERT and it was suggested to bring the item back and present ideas on how to revamp the team.

3. Minutes: April 15, 2020 meeting (Action) Patricia Hsieh/Lisa Storm

MSC: Svendsen/Yahdi to approve April 15, 2020 minutes as proposed.

4. Innovation & Effectiveness Plan Brian Lofman

MSC: Kimbrough/Yahdi to approve Innovation and Effectiveness Plan and proposed.

Brian shared the proposed language change from Academic Senate now included on the document, "Action steps will be taken in accordance to AP 2510."

5. Budget Limitation Information Patricia Hsieh/Lisa Storm

MSC: Svendsen/Lopez move to approve the ASC recommendations that were presented today.
With a friendly amendment to explore and encourage ideas that can increase revenues.

Daniel Lopez presented the Administrative Council recommendations on budget limitations. The CPC commended the Administrative Services Council for their diligent work and agreed on having the Administrative Services Council to go back and bring back their recommendations with dollar amounts attached to them, this will allow the CPC to confirm if the proposed \$5M reduction (\$2.5M for 2 years) or \$6M reduction (\$2M for 3 years) could be achieved based on the ASC recommendations presented to CPC on May 6.

Dr. Hsieh is looking to have a recommendation to the board by June 2.

6. Fall 2020 Semester Schedule & Multiple Site Staffing Cathryn Wilkinson
(MOVED TO NEXT MEETING)

7. AP 4031 (Academic Dishonesty) Lisa Storm

(MOVED TO NEXT MEETING)

8. CPC Goals and Objectives

(MOVED TO NEXT MEETING)

Patricia Hsieh

ADJOURNMENT

Meeting adjourned at 5:03 p.m.

MSC:Lopez/Svendsent move items 6, 7, and 8 to the next meeting.

NEXT MEETINGS

May 20, 2020