

Administrative Services Council
April 30, 2020

The ASC recommends forming committees or using other mechanisms of the governance council to explore long term solutions to decreasing expenditures and increasing revenue. The topics of exploration should include, but should not be limited to:

- Examining Savings available via the golden handshake
- Asking the administration to recommend to the board to temporarily reduce the operating reserve threshold to cover expenditures for the next two years, not to exceed 15% of the current operating budget.
- Examining the feasibility of expanding distance education programs and recruitment
- Decreasing expenditures on travel and overtime
- Training Hartnell employees to do some of the jobs performed by high expense outside contractors
- Increasing split positions to keep as many employees as possible
- Limit filling non-emergency vacancies
- Creating a full report on the financial impact of the Matsui land on the institution's long term financial health.
- Generate a new report on current savings from the campus-wide shutdown
- Explore efficiency in utility usage