



HARTNELL COLLEGE

**College Planning Council
Minutes**

April 1, 2020, 3-5:00 p.m.

E-112

MEMBERS

Name	Representing	Present	Absent
1. Patricia Hsieh	Administration	X	
2. Lisa Storm	Academic Senate	X	
3. Linda Wilczewski	Administration	X	
4. Romero Jalomo	Administration	X	
5. Clint Cowden	Administration	X	
6. Cathryn Wilkinson	Administration	X	
7. Brian Lofman	Administration	X	
8. Jackie Cruz	Administration	X	
9. Mostafa Ghous	Administration	X	
10. Herbert Cortez	CSEA	X	
11. Christine Svendsen	HCFA	X	
12. Daniel Lopez	Faculty	X	
13. Emily Rustad	Faculty	X	
14. Mohammed Yahdi	Faculty	X	
15. Carol Kimbrough	Faculty, Adjunct	X	
16. Vacant	Associated Students		
17. Vacant	Associated Students		
18. Vacant	CSEA		
19. Vacant	CSEA		
20. Vacant	CSEA		
21. Vacant	L-39		
22. Vacant	Faculty		
23. Vacant	Faculty		

GUESTS

David Beymer	Faculty
Carol Hobson	Faculty
Jason Hough	Faculty
Cheryl O'Donnell	Faculty
Matthew Trengrove	Director of IPE
Kelly Locke	Faculty

CALLED TO ORDER

The meeting called to order at 3:07 p.m.

1. April 1, 2020 Agenda (Action) **Patricia Hsieh**
MSC: Svendsen/Yahdi to approve the April 1, 2020 agenda with modification to add COVID-19 Discussion.

2. COVID-19 (Discussion) **Lisa Storm**
A lengthy discussion occurred between the faculty members of the CPC as they expressed their concerns to the administration to include online instruction training, and communication to faculty/staff/students.

MSC: Svendsen/Lopez to develop a COVID-19 task force committee comprised of staff, students, faculty and administration and bring back for approval at the next CPC meeting.

Yes: Lisa Storm, Jackie Cruz, Herbert Cortez, Christine Svendsen, Daniel Lopez, Carol Kimbrough, Emily Rustad, Mo Yahdi

No: Clint Cowden, Romero Jalomo, Cathryn Wilkinson, Linda Wilczewski, Mostafa Ghous, Brian Lofman

2. Minutes: March 4, 2020 meeting (Action) **Patricia Hsieh**
MSC: Kimbrough/Svendsen to approve March 4, 2020 minutes as proposed.

3. 2020-21 PPA Timeline **Brian Lofman/David Beymer**

ITEM MOVED TO NEXT MEETING

4. 2020 ACCJC Annual Report **Lisa Storm**
Matt Trengrove presented data from the ACCJC Annual Report 2020 to the CPC with the following findings:

- Our institutional benchmarks (e.g., In-class success rates, unduplicated headcount, certificates/associates awarded, institutional transfer) have continued to improve
- The ISS standards that were reviewed and approved by CPC in 2019SP, are not included in this report, which covers the 2016-17, 2017-18 & 2018-19AY. The aspirational targets apply to the 2019-20AY, which will be covered in the 2021 Annual Report.
- The 'Graduation Rate per US Education Department website reports only 19%, while the College Navigator IPEDs site reports an overall graduation rate of 33%. We've asked IPEDS to validate this discrepancy

5. Review AP 3050 Institutional Code of Ethics **Lisa Storm**

ITEM MOVED TO NEXT MEETING

6. Draft Innovation & Effectiveness Plan **Brian Lofman**

ITEM MOVED TO NEXT MEETING

7. CPC Goals and Objectives

Patricia Hsieh

ITEM MOVED TO NEXT MEETING

ADJOURNMENT

MSC: Romero/Kimbrough to move the following agenda items to the next meeting:

- 2020-21 PPA Timeline
- Review AP 3050 Institutional Code of Ethics
- Draft Innovation & Effectiveness Plan
- CPC Goals and Objectives

Meeting adjourned at 5:10 p.m. MSC: Svendsen/Kimbrough

NEXT MEETINGS

April 1, 2020

April 15, 2020

May 6, 2020

May 20, 2020