



HARTNELL COLLEGE

**College Planning Council
Minutes**

**December 2, 2020, 3-5:00 p.m.
E-112/Via Zoom**

MEMBERS

Name	Representing	Present	Absent
1. Raul Rodríguez	Administration	X	
2. Cheryl O'Donnell	Academic Senate	X	
3. Al Muñoz	Administration		
4. Romero Jalomo	Administration	X	
5. Clint Cowden	Administration	X	
6. Cathryn Wilkinson	Administration		
7. Brian Lofman	Administration	X	
8. Jackie Cruz	Administration	X	
9. Mostafa Ghous	Administration	X	
10. Herbert Cortez	CSEA President	X	
11. Delia Edeza	CSEA	X	
12. Fanny Salgado	CSEA		X
13. Belen Gonzalez	CSEA		X
14. Guy Hanna	CSEA (Alternate)	X	
15. Christine Svendsen	HCFA President	X	
16. Daniel Lopez	Faculty	X	
17. Chris Moss	Faculty	X	
18. Miguel-Angel Manrique	Faculty	X	
19. David Beymer	Faculty	X	
20. Nancy Schur-Beymer	Faculty		X
21. Carol Kimbrough	PT Faculty		X
22. Christopher Verdin	Associated Students		X
23. Dulce Mendez	Associated Students		X
24. Vacant	L-39		

GUESTS

CALLED TO ORDER

The meeting called to order at 3:03 p.m.

1. Approve December 2, 2020 Agenda **Raul Rodriguez/Cheryl O'Donnell**
MSC: Beymer/Moss to approve agenda as presented.

2. Approve November 14, 2020 Minutes **Raul Rodriguez/Cheryl O'Donnell**
MSC: Beymer/Moss to approve minutes as presented.

3. AP 4021 **Raul Rodriguez**
Dr. Rodriguez showed the CPC the edits that he made to AP 4021. The recommendation should come from the senate but the final say is up to the board.

4. AP 3050 **Raul Rodriguez**
The wrong version was brought forward, revised AP 3050 will be brought to the next meeting.

5. Zoom Etiquette **Cheryl O'Donnell**
MSC: Beymer/Romero to recommend statement for all councils to superintendent/president.

Cheryl presented the proposed language for the CPC to approve. This statement will help to continue developing a culture of respect and inclusion.

Abstention: Svendsen, Cruz, Cortez, Lofman

6. COVID Update **Raul Rodriguez**
Dr. Rodriguez talked about the Study Hall opening at the Gym, it was important to have available for students as finals approaching. Although, it had minimal outcome, and we really didn't need all the staff sign up. Given the response we probably don't need the as big of space. We did purchase the thermometers, but they did not come with the batteries. Dr. Rodriguez thanked everyone who volunteered to staff the study hall, and thanked Herbert for being the first to volunteer.

Dr. Rodriguez shared the plan to establish Student Services (cashier, A&R, etc) by appointment for the spring semester. Also, athletics programs will start conditioning in the spring.

Herbert Cortez thanked President Rodriguez for inviting CSEA to participate in this study hall. As we move forward we are learning and we are proud and want to have support our students. He asked that the PPE available to ensure safety measures are being taken for employees. Dr. Romero will be reaching out to CSEA by Jan. 18 to arrange the necessary protocols.

7. Career Ladders Project/Guided Pathways **Jackie Cruz**
Jackie gave background on Better Careers Initiative and how our relationship with them began. She also shared how the Better Careers Initiative has decided to invest and create a grant for \$2M to spread out to different organizations, and a separate half-million grant specifically for Hartnell College's for dual enrollment and other things. They want to focus on better careers they want to move Californians from poverty to making a living wage.

8. Strategic Plan Metrics **Brian Lofman/Matt Trengove**

- Attn: Queries behind the Student Success Metrics have been revised by the Chancellor's Office, which I believe was part of a quality assurance process, ensuring that data dictionaries align with queries.
- Our primary goal was to maintain the framework we established in 2018-19AY, based on revised historic data.
- Result is a minimal impact on institutional goals ~40-50 each year
- Hartnell has met objectives for 2018-19AY, data for 2019-20AY has not been released by Chancellor's Office

9. PPA Metrics

Brian Lofman/Matt Trengove

Dr. Lofman spoke on the annual improvements being made to the PPA process. One of them being the systematic data metrics and data being available to faculty for review which will help them move forward. Further information will be available in January, at the Student Success Conference.

- Review metrics in 2020-21AY PPA that promote data literacy and program level discussions.
- Provide more expansive program level information, beyond in-course success.
- PPA team will introduce the concepts and details behind this tool at Flex Day activities 2021SP

10. Institutional Priorities

Raul Rodriguez

Dr. Rodriguez shared the work the cabinet has done with the consultant and came up with institutional priorities to focus on. This item will be brought it back to next CPC for discussion. We want to focus on the things that are the most important. Dr. Rodriguez encouraged the CPC to read the material over and bring back some comments at the next meeting.

ADJOURNMENT

Meeting adjourned at 4:53 p.m. MSC: Romero

NEXT MEETINGS

February 3, 2021	May 19, 2021
February 17, 2021	
March 3, 2021	
March 17, 2021	
April 7, 2021	
April 21, 2021	
May 5, 2021	