



HARTNELL COLLEGE

**College Planning Council**

**Minutes**

**May 19, 2021, 3-5:00 p.m.**

**E-112/Via Zoom**

**MEMBERS**

Name	Representing	Present	Absent
1. Raul Rodríguez	Administration	X	
2. Cheryl O'Donnell	Academic Senate	X	
3. Steven Crow	Administration	X	
4. Romero Jalomo	Administration	X	
5. Clint Cowden	Administration	X	
6. Cathryn Wilkinson	Administration	X	
7. Brian Lofman	Administration	X	
8. Jackie Cruz	Administration		X
9. Mostafa Ghous	Administration	X	
10. Delia Edeza	CSEA President	X	
11. Fanny Salgado	CSEA	X	
12. Guy Hanna	CSEA	X	
13. Christine Svendsen	HCFA President		X
14. Daniel Lopez	Faculty		X
15. Chris Moss	Faculty	X	
16. Miguel-Angel Manrique	Faculty		X
17. David Beymer	Faculty	X	
18. Nancy Schur-Beymer	Faculty		X
19. Carol Kimbrough	PT Faculty		X
20. Jane Sanchez Hernandez	Associated Students		X
21. Dulce Mendez	Associated Students		X
22. Vacant	L-39		

**CALLED TO ORDER**

The meeting called to order at 3:05 p.m.

**1. Approve May 19, 2021 Agenda**

MSC: Beymer/Hanna to approve agenda as presented.

**Raul Rodriguez/Cheryl O'Donnell**

**2. Approve May 5, 2021 Minutes**

MSC: Beymer/Crow to approve minutes as presented.

Abstention: Cathryn Wilkinson

**Raul Rodriguez/Cheryl O'Donnell**

**3. Governance Structure Redesign Model**

**Brian Lofman**

MSC: Beymer/Jalomo to recommend for approval to superintendent/president as presented.

Dr. Lofman thanked the task force for their efforts. He reminded the council that the vote is for the conceptual design of the structure. Final details are still needed and those will come back for approval fall 2021.

Hetty presented the model with slight changes based on the Academic Senate’s recommendations.

**4. Revision of AP 3050 Code of Institutional Ethics**

**Brian Lofman**

MSC: Beymer/Moss to recommend for approval to superintendent/president.

Dr. Lofman updated the council on the additional change that was made to include bullying in the AP and stated it as follows:

“Modeling positive communication behaviors including, but not limited to, avoiding personal attacks and bullying, considering other’s views, honoring privacy, responding professionally, recognizing culture and power differentials, and solution focused interactions.”

**5. Update on College Redesign Implementation**

**Brian Lofman**

Dr. Lofman gave an update on College Redesign Implementation. Progress is continuing with the designs that were approved a year ago with CPC and Academic Senate. CREST meetings are scheduled to continue through the summer. Faculty has been asked to participate voluntarily in the summer.

Summer meetings will discuss web page content and making sure the pages are ready before the fall semester.

Meta-major web pages were created, there is still work to be done such as: graphic improvement and navigation.

Dr. Lofman thanked everyone who was involved in the project.

**6. Review of Survey Results – Effective of College Planning Council and Overall Governance Structure**

**Raul Rodriguez**

Cheryl proposed the members go through the links available and come up with some recommendations that we send forward for a final summary report, identifying council strengths as well as areas for improvement. The summary report includes recommendations for CPC and for the overall council structure.

Dr. Rodriguez and Chris Moss shared they were happy about the overall positive comments. Some areas for improvement to be considered.

In regards to the survey on the overall Governance Structure was positive, one of the strongest ones that did have some disagrees was the effectiveness. The objective of these surveys is to come up with more effective structure.

## **7. 2021-2022 Tentative Budget**

**Steven Crow**

Steve gave an update on the 2021-22 tentative budget. Cabinet met on May 6 and realized proposed budgets of \$1.7M deficit, our goal is to balance for the tentative. The budget is tentative and gives us the spending authority July 1, but the final adopted budget happens by September 15.

The budget was balanced without significantly changing anyone's budget by looking into energy and printing and personnel costs. The tentative budget includes vacancies that are currently in recruitment only. There is COVID care relief money and hold harmless as well as other mechanisms that will allow for us to have a significant reserve. Steve invited Dr. Lofman to share a document on resource allocation.

Brian shared the resource allocation document. This document provides references on how we develop over time the opportunity and desire to allocate, reallocate and realign resources to our priorities as they emerge. Given all the major initiatives and the need to focus on key priorities we have the opportunity to make strategic decisions. Allocations to be based on actual outcomes, showing if we more resources need to be put toward a specific activity. This is the direction we are heading toward, and we can look forward to these opportunities next summer because this will allow us to focus on student success and closing these equity gaps.

A question arose regarding the 50% rule. Historically, the district has reported very close to the 50%, however the district has always managed. Hartnell has not claimed the exemptions completely, there may be additional exemptions possible if needed. New laws being proposed, where positions come out of the 50% because there is a lot of personnel that are not direct instruction but are needed to aid students in their success that is all state level legislation and recent discussions that are taking place in that regard.

Steve reminded the CPC that this is a tentative budget, the final budget will come back in the fall.

### **ADJOURNMENT**

MSC: Beymer/Lofman at 4:45 pm

### **NEXT MEETINGS**

September 15, 2021