



HARTNELL COLLEGE

College Planning Council

Minutes

October 21, 2020, 3-5:00 p.m.

E-112/Via Zoom

MEMBERS

Name	Representing	Present	Absent
1. Raul Rodríguez	Administration	X	
2. Cheryl O'Donnell	Academic Senate	X	
3. Al Muñoz	Administration	X	
4. Romero Jalomo	Administration	X	
5. Clint Cowden	Administration	X	
6. Cathryn Wilkinson	Administration	X	
7. Brian Lofman	Administration	X	
8. Jackie Cruz	Administration		X
9. Mostafa Ghous	Administration	X	
10. Herbert Cortez	CSEA President	X	
11. Delia Edeza	CSEA	X	
12. Fanny Salgado	CSEA	X	
13. Belen Gonzalez	CSEA		X
14. Guy Hanna	CSEA (Alternate)	X	
15. Christine Svendsen	HCFA President	X	
16. Daniel Lopez	Faculty	X	
17. Chris Moss	Faculty	X	
18. Miguel-Angel Manrique	Faculty	X	
19. David Beymer	Faculty	X	
20. Nancy Schur-Beymer	Faculty	X	
21. Carol Kimbrough	PT Faculty	X	
22. Christopher Verdin	Associated Students		X
23. Dulce Mendez	Associated Students	X	
24. Vacant	L-39		

GUESTS

David Techaira	

CALLED TO ORDER

The meeting called to order at 3:02 p.m.

1. Approve October 21, 2020 Agenda **Raul Rodriguez/Cheryl O'Donnell**
MSC: Lofman, Beymer to approve agenda as presented.

2. Approve October 7, 2020 Minutes (Action) **Raul Rodriguez/Cheryl O'Donnell**
MSC: Kimbrough/Beymer to approve minutes as presented.

3. AP 3050 Institutional Code of Ethics **Raul Rodriguez**
Dr. Rodriguez shared the edits he made to AP 3050 based on the recommendations from the last meeting. CPC members made additional requests for editing, Dr. Rodriguez will incorporate the changes and bring the AP back to CPC.

4. Review BPs and APs **Raul Rodriguez**
Dr. Rodriguez presented the idea to bring back the review of BPs and APs to the CPC. As part of accreditation requirements, all BPs and APs need to be brought forward to a body for review. We want to start getting into the cycle of reviewing and updating BPs and APs that require language adjustments.

The CPC Handbook will need to be amended to reflect the updated role/responsibility of the CPC.

5. Proposed Revision to CPC Handbook **Raul Rodriguez**
Dr. Rodriguez proposed language revision to the CPC handbook to support the new responsibility of the CPC of reviewing and recommending new and/or revised board policies and administrative procedures to the superintendent/president.

Item will be brought back to CPC for approval at its next meeting.

6. President's Task Force **Raul Rodriguez**
Dr. Rodriguez updated the CPC on the President's Task Force. A number of responses was received and members have been selected, students are yet to be contacted. The goal is to keep the task force to a reasonable level of participants and for it to be built # so that it can properly function regardless of who is in the leadership seat.

7. 2020-21 Budget Cost Saving Recommendations **Al Muñoz**
Al Muñoz gave a presentation on the budget cost saving recommendations. He shared the budget report with categories showing where expenditures and cost savings for the fiscal year.

Due to COVID-19, vacant positions have not been filled; however, CARES Act funding provided a boost to cover expenditures (CARES Act funding for anything impacted by COVID: chrome books, software licensing, student refunds, grants to students, bookstore and food services payroll, third party contract for online learning platforms), to include payroll for staff in The Grill and Starbucks. It seems that pretty soon we can look into re-hiring for some of the vacant positions.

Savings in benefits due to reduced employer portion by 2% with CALPERS, CALSTRS has already been taken into account and included in the budget.

AI noted the February – June 2021 state apportionment will be held back for the next fiscal year; however, we have enough to cover our obligations and get through those five months. Tapping our reserves is on hold, as there are sufficient funds available as long as we stay within the budget guidelines.

Additionally, the district is currently evaluating the benefits on a Golden Handshake. The savings are over a 5-year period, we don't know the exact savings until we go through the process and know who will be participating; however, there is a substantial amount of interest.

Due to COVID there has been a reduction of copier and printing expenses, as well as travel.

The district is considering forming a working group to look at health benefit plan cost reduction.

8. Zoom Etiquette (Discussion)

Cheryl O'Donnell

Cheryl O'Donnell touched briefly on the item and proposed to bring a statement at the next meeting.

ADJOURNMENT

Meeting adjourned at 4:56 p.m. Moss/Beymer

NEXT MEETINGS

November 4, 2020

November 18, 2020

December 2, 2020