



HARTNELL COLLEGE

College Planning Council

Minutes

May 15, 2019, 3-5 p.m.

E-112

MEMBERS

DRAFT

Name	Representing	Present	Absent
1. Willard Lewallen	Administration	X	
2. Lisa Storm	Academic Senate	X	
3. Alfred Muñoz	Administration		X
4. Romero Jalomo	Administration	X	
5. Debra Kaczmar	Administration	X	
6. Sonja Lolland	Administration	X	
7. Brian Lofman	Administration	X	
8. Jackie Cruz	Administration		X
9. Mostafa Ghous	Administration	X	
10. Alejandro Bueno	Associated Students		X
11. Resa Pilar	Associated Students		X
12. Herbert Cortez	CSEA		X
13. Marlene Tapia	CSEA		X
14. Christine Svendsen	HCFA	X	
15. Tony Anderson	Faculty		X
16. Marnie Glazier	Faculty	X	
17. Emily Rustad	Faculty	X	
18. Mohammed Yahdi	Faculty		X
19. Carol Kimbrough	Faculty, Adjunct	X	
20. Vacant	CSEA		
21. Vacant	CSEA		
22. Vacant	L-39		
23. Vacant	Faculty		

GUESTS

Hetty Yelland	Faculty Coordinator, College Re-Design
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CALLED TO ORDER

The meeting called to order at 3:18 p.m. with no quorum and the Council moved to information items. At 3:25 p.m., the Council had quorum.

ACTION ITEMS

1. Minutes: May 1, 2019 meeting Lisa Storm
MSC: (Kimbrough/Kaczmar) to approve the minutes as submitted.
2. Consider Approval to Consolidate Administrative Services and Willard Lewallen
Facilities Development Councils
MSC: (Kimbrough/Lofman) to consolidate Administrative Services and Facilities Development Councils effective academic year 2019-20.

INFORMATION ITEMS

1. Review of Survey Results of Effectiveness of Governance Willard Lewallen
College Planning Council – The Council received the survey results of the effectiveness of the College Planning Council, and Dr. Lewallen led the discussion. He stated that the results were mainly positive and he referred the Council to questions 10 (Discussion and recommendations were data driven and supported by evidence) and 18 (The council worked effectively towards fulfilling its purpose and responsibilities). He stated that he selected the two questions because the responses were more than 20% agree/disagree. He invited others to add other questions for review. There were none. The discussion focused primarily on the comments of the two questions. Dr. Lewallen stated that the College was approved for a Partnership Resource Team this coming fall and that the focus is to look at ways to strengthen employee engagement and institutional dialogue; this may be an opportunity to drill down further and improve in these areas.

Overall Governance Structure - The Council reviewed two questions from the evaluation of effectiveness for the Overall Governance Structure. Again, two questions were reviewed because responses were more than 20% agree/disagree. Question #4 (The governance process produces favorable results that meet the needs of student and employees, while making the best use of resources - human, technological, financial, natural and environmental - at its disposal), and Question #5 (Overall, I am satisfied with the effectiveness of the Hartnell College. After some discussion, Dr. Lewallen suggested that these two questions go through the PRT this fall, as well. There was some discussion about ways to increase student participation and reporting to constituent groups.

2. Budget Update for 2018-19
Dr. Lewallen reported on the Governor's April Revise for fiscal year 2018-19. The College unexpectedly learned about a \$2M reduction to the first principal apportionment for fiscal year 2018-19. There is discussion that the State will restore the funds; however, this remains unknown. After review by the Business Office, the College could end the year with a \$750,000 deficit. More to follow as it develops.

Governor's May Revision for 2019-20

Dr. Lewallen summarized the Governor's May Revision for 2019-20. The highlights include: discussion to restore 2018-19, \$340M total funding for community colleges, COLA adjustment of 3.26%, \$39M for scheduled maintenance (not previously allocated), no change in the funding formula (70, 20, 10), budget remains hold-harmless, direct payments to CalSTRS to offset pension costs, and second year funding for Promise Program.

3. Guided Pathways Scale of Adoption

As a first reading, Hetty Yelland presented the draft Scale of Adoption Self-Assessment; required each year for Guided Pathways. The Council will consider approval in the fall.

4. Institution Set Standards for Academic Programs

Brian Lofman and Matthew Trengove presented the Institution Set Standard for Academic Programs. Brian reviewed the process for setting goals. Matt highlighted targets for some of the academic programs. Plans are to present to the Senate in the fall followed by approval consideration of the Council.

5. High Performance Organizations - Presentation @ ACCJC Annual Conference

Brian shared the presentation he delivered at the 2019 ACCJC Conference: Cultivating a High Performance Organization with a Shared Vision for Student Success.

ADJOURNMENT

Meeting adjourned at 4:35 p.m.

NEXT MEETINGS

September 4, 2019