



HARTNELL COLLEGE

EQUITY ASSURANCE COUNCIL

Minutes

September 15, 2023, 9:00 a.m., Building E, Room 112

MEMBERS	Constituent Group	Present	Absent
1. Dianna L. Rose	Administration	X	
2. Senorina "Nina" Vazquez	Faculty	X	
3. Julia Silveira	Classified (CSEA)	X	
4. Jackie Cruz	Administration	X	
5. Jackie Flores	Confidential	X	
6. Brenda Jones	Classified (CSEA)		X
7. David Jones	Classified (L39)		X
8. Gabriela Lopez	Administration		X
9. Jennifer Taylor	Faculty	X	
10. Kristalee Peoples	Student		X
11. Elizabeth Weist	Classified (CSEA)	X	
12. Gayle Pitman	Administration	X	
13. Tracy Gomez	Administration	X	
14. Janet Flores (alternate)	Faculty	X	
15. Cheryl O'Donnell	Faculty	X	

Guests: Jason Hough

1. Call Meeting to Order

Meeting called to order at 9:09 a.m.

2. Welcome and Introductions

The committee introduced themselves and their council positions.

3. Consider Approval of Agenda

MSC: Dianna Rose (frist), Dianna Rose, (second)

4. Robert's Rules of Order Basics

Dr. Hough shared the importance of all voices to be heard. He shared the basic rules of the meeting are to ensure basic standards to facilitate discussions and guide group decision making. He reviewed the handout "Robert's Rules of Order - The Basics" which covered what establishes quorum, meeting decorum, and motions.

Nina asked that we add as a standard to invite council members to participate.

Motion to add community guidelines to next agenda: Jennifer Taylor/Elizabeth Weist

5. Review of Charter

The committee agreed to create a shared google drive for working documents.

Motion/Second/Carried: Jennifer Taylor/Gayle Pitman to create our own repository.

Motion/Second Carried: J. Cruz and S. Vazquez to bring task force recommendations and agendaize the item.

Motion/Second/Carried: S. Vazquez/D. Rose to meet on the 5th Friday of Sept. to review task force work.

Nina reviewed the charter of the HCC, the council started its own working document to come up with language for the Equity Assurance Council.

6. Developing Council's Charge/Member Roles

7. Closing Comments/Adjournment

8. Closing Comments/Adjournment

The meeting adjourned at 11:06 a.m.

NEXT MEETING(S)

September 29, 2023

October 20, 2023

November 17, 2023

December 15, 2023