



HARTNELL COLLEGE

Hartnell College Council
February 9, 2024, 1:00-3:00 p.m.
E-112 and Zoom
Minutes

APPROVED 3/8/24

MEMBERS	Constituent Group	Present	Absent
1. Kelly Locke, Tri-chair	Academic Senate	X	
2. Shawn Pullum, Tri-Chair	Classified	X	
3. Michael Gutierrez, Tri-Chair	Administration		X
4. Tony Anderson, Member	Academic Senate	X	
5. Gricel Briseno, Member	Classified	X	
6. Carlos Chavarin, Member	Classified	X	
7. Ruben Cuna, Member	A.S.H.C.		X
8. Delia Edeza, Member	Classified	X	
9. Romero Jalomo, Member	Administration	X	
10. Carol Kimbrough, Member	Academic Senate	X	
11. Lorena Ledezma, Member	A.S.H.C.		X
12. Angel Lopez, Member	A.S.H.C.		X
13. Lupita Nunez, Member	A.S.H.C.		X
14. Gayle Pitman, Member	Administration	X	
15. Nancy Schur-Beymer, Member	H. C. F. A.	X	
16. Lucy Serrano, Member	Classified	X	
17. Lisa Storm, Member	Academic Senate	X	
18. Ram Subramaniam	Administration	X	
19. Kayla Valentine, Member	Administration	X	

CALL TO ORDER/GUIDED PATHWAYS

Tri-Chair Kelly Locke called the meeting called to order at 1:03 p.m.
 Shawn Pullum read aloud the Four Pillars of Guided Pathways.

MINUTES – DECEMBER 8, 2023

Carol Kimbrough motioned to approve the December 8, 2023 meeting minutes. Nancy Schur Beymer seconded the motion. The Council voted and the minutes were approved with no opposition or abstention.

FORMATION OF WORKGROUP – MISSION, VISION, AND VALUES STATEMENTS

Gayle Pitman recalled that the Council discussed revising the mission, vision, and value statements at the December meeting. She stated that the timing to do this work aligns with Board Policy 1200 and that the new accreditation standards require that the mission statement include equity and inclusion. A discussion ensued, and the Council formed a workgroup to look at the mission statement and forward recommended revisions to the statement. Gayle Pitman will lead this work and will join faculty Tony Anderson and Nancy Schur Beyer. CSEA President Shawn Pullum will seek a classified professional representative(s). Suggested were Miriam Gonzalez, Vanessa Gonzalez, and Leticia Sanchez. One student representative will be included and Gayle

will reach out to Student Trustee Laura Rivera and ASHC President Alina Ramirez for participation. The goal is to complete this work by the end of the semester. Also, there was discussion about reducing the number of value statements; that they are many and it was suggested to identify three to five statements and elevate those. More to follow on this discussion.

STRATEGIC PLANNING

Gayle Pitman presented an update on the work leading up to the development of a new Strategic Plan. She stated initially that the plan was to refresh the current plan, but it became evident that a new one was needed. She recalled that SWOT activities were conducted with stakeholder groups in spring 2023 and that an environmental scan was completed in fall 2023; a presentation on the environmental scan was posted on the Council's webpage, and members were encouraged to review it. She and her team reviewed the data collected from the SWOT analysis and environmental scan and extracted themes. Based on the themes four recommended strategic goals emerged: 1) Students First: Being a Student-Ready Institution, 2) Student Access, Momentum and Success, 3) Organizational Effectiveness, and 4) Long-Term Fiscal Health. A discussion ensued, and the next steps are to complete a draft of a plan, review and approval by constituent groups this spring, and board approval during the summer.

ZERO TEXTBOOK COST (ZTC) UPDATE

Lisa Storm, Faculty and Open Educational Resources (OER) Coordinator, updated the Council on Zero Textbook Cost (ZTC), and Low-Cost Textbooks (LCT) activities at the College. She reviewed OER definitions, shared challenges with the Bookstore, and suggested improvements such as creating a searchable feature of ZTC/LTC sections via the online course schedule (not compliant), advertising and promoting, especially during registration, and providing faculty incentives to adopt OER and LCT. Lisa also spoke about new legislation (AB 607) requiring colleges to communicate to students that course material for courses is free of charge and therefore not required to be purchased. Additionally, she talked about the Chancellor's Office grant and how these funds are moving this work forward, the adoption of Board Policy 4042, and announced the total textbook savings of over \$2.2M as of spring 2023. Lisa's presentation is available on the Council's webpage.

UPDATE ON AP 2410 WORKGROUP

Lisa Storm provided an update on the work group tasked to review AP 2410, Board Policies and Administrative Procedures. The group was tasked to review the procedure and forward recommendations to revise the procedure. Lisa shared that the group met and developed a draft. The proposed revisions shorten the process, identify who can develop/propose changes to policies and procedures, include a chart of responsibility, recommend one reading approval for councils, and include 10+1 language. The work group is scheduled to meet next week to finalize the proposed changes and plans are to forward their recommendations to the Council in March.

CLOSING COMMENTS/ADJOURNMENT

The meeting adjourned at 3 p.m.

NEXT MEETING(S)

March 8, 2024 1 p.m.