



HARTNELL COLLEGE

Hartnell College Council
March 8, 2024, 1:00-3:00 p.m.
E-112 and Zoom
Minutes

MEMBERS	Constituent Group	Present	Absent
1. Kelly Locke, Tri-chair	Academic Senate	X	
2. Shawn Pullum, Tri-Chair	Classified	X	
3. Michael Gutierrez, Tri-Chair	Administration	X	
4. Tony Anderson, Member	Academic Senate		X
5. Gricel Briseno, Member	Classified		X
6. Carlos Chavarin, Member	Classified		X
7. Ruben Cuna, Member	A.S.H.C.		X
8. Delia Edeza, Member	Classified	X	
9. Romero Jalomo, Member	Administration	X	
10. Carol Kimbrough, Member	Academic Senate	X	
11. Lorena Ledezma, Member	A.S.H.C.		X
12. Angel Lopez, Member	A.S.H.C.		X
13. Lupita Nunez, Member	A.S.H.C.		X
14. Gayle Pitman, Member	Administration	X	
15. Nancy Schur-Beymer, Member	H. C. F. A.	X	
16. Lucy Serrano, Member	Classified	X	
17. Lisa Storm, Member	Academic Senate	X	
18. Ram Subramaniam	Administration		X
19. Kayla Valentine, Member	Administration	X	

CALL TO ORDER/GUIDED PATHWAYS

The Council waited to meet quorum, and Lucy Serrano shared with the Council that Augustine Nevarez recently sent a communication to council tri-chairs regarding the trend of absenteeism among students in respective councils. Director Nevarez stated that his office is committed to addressing the issue collaboratively, and his office is communicating with absent student representatives and is actively seeking to replace and fill vacancies. As such, the Council agreed to leave the student representatives out of the quorum, and Tri-Chair Kelly Locke called the meeting to order at 1:08 p.m., and she read aloud the Four Pillars of Guided Pathways.

MINUTES – FEBRUARY 9, 2024

Carol Kimbrough motioned to approve the February 9, 2024 meeting minutes. Lisa Storm seconded the motion. The Council approved the minutes.

OPERATIONAL MEMORANDUM: DATA SHARING AGREEMENTS

Lisa Storm motioned to approve the Operational Memorandum (OM) on Data Sharing Agreements. Lucy Serrano seconded the motion. The Council approved the OM on Data Sharing Agreements.

DRAFT

Before the vote, Gayle Pitman provided an overview of the OM and stated that the OM offers a clear and formal process for reviewing and housing data sharing agreements. The next step is to assign a number and recommend approval to the President. Once approved, the OM will be housed on the District website.

STRATEGIC ENROLLMENT MANAGEMENT PLAN (SEM)

Carol Kimbrough motioned to approve the Strategic Enrollment Management Plan pending the inclusion of Zero Textbook Costs and California Virtual College. Lisa Storm seconded the motion. The Council approved the Strategic Enrollment Management Plan.

Gayle Pitman said that the proposed plan has been shared with groups across the campus and that feedback gathered from group discussions has been incorporated. Gayle provided an overview of the plan and pointed out that it addresses goals and targets for the college and educational centers. She stated that a plan is needed because the College is moving out of the hold-harmless period and because of ongoing changes to demographics (decline of high school graduates), and the College needs to change its strategies and thinking. Additionally, the plan is an anchor for Guided Pathways work, stating that adult education and non-credit are opportunities for the College. In closing, she shared that this work was done collaboratively by many. Lisa Storm noted that Zero Textbook Costs (ZTC) and California Virtual Campus (CVC) are not in the plan. However, Gayle responded that an older version of the plan was posted and that the most recent version includes both. The Council commended Gayle and the team for their excellent work, and the Council voted.

AP 2410 PROPOSED CHANGES

Lisa Storm motioned to approve the revised AP 2410, and Carol Kimbrough seconded the motion. The Council approved the revised AP 2410.

Lisa Storm presented revised AP 2410, Board Policies and Administrative Procedures. She highlighted the proposed changes and stated that approval of BPs/APs requires only one reading, but there could be more if needed. Lucy will develop a tracking form that aligns with the new process. Additionally, the Council agreed that the form did not require approval.

EVALUATION OF STUDENT AFFAIRS SUCCESS AND ACADEMIC AFFAIRS SUCCESS COUNCILS

Tri-Chair Kelly Locke shared that the Academic Affairs Success Council (AASC) discussed the joint meetings with the Student Affairs Success Council (SASC). Kelly reported that logistics have been challenging, and the AASC has recommended merging the two councils with a new membership structure starting next year. Romero Jalomo stated that the SASC has yet to discuss the merger, but he will bring it up at their April meeting and provide an update at the HCC April meeting. The HCC will determine the final decision at its April meeting.

CLOSING COMMENTS/ADJOURNMENT

The meeting adjourned at 2:03 p.m.

NEXT MEETING(S)

April 12, 2024

May 10, 2024