



HARTNELL COLLEGE

DATES	BUDGET AND FISCAL & COMPLIANCE REPORTING EVENTS
<u>JANUARY</u>	
January 10, 2023	Governor's State Budget Released
January 10, 2023	Chancellor's Office provides Joint Analysis of Governor's January Budget
January 15, 2023	Period 1 (P1) Apportionment Attendance Report (CCFS-320)
January 15, 2023	Enrollment Fee Revenue for estimated current year (CCFS-323) used for First Principal
January 18, 2023	Annual Workshop on the Governor's Proposed Budget
<u>FEBRUARY</u>	
February 15, 2023	Quarterly Financial Status Report for Second Quarter (311Q)
<u>MARCH</u>	
March 1, 2023	2023-24 Non-Resident Tuition Fee Worksheet due to Chancellor's Office
<u>APRIL</u>	
April 15, 2023	Enrollment Fee Revenue for estimated current year (CCFS-323) used for Second Principal
April 15, 2023	Property tax & ERAF revenue for estimated current year (CCFS-329) used for Second Principal
April 20, 2023	Period 2 (P2) Apportionment Attendance Report (CCFS-320) due to Chancellor's Office
<u>MAY</u>	
May 8, 2023	2023-24 Tentative Budget Worksheets sent to budget managers
May 12, 2023	Governor's Budget May Revise Released
May 12, 2023	Chancellor's Office provides updated Joint Analysis of Governor's May Budget Revision
May 15, 2023	Quarterly Financial Status Report for Third Quarter (311Q)
May 15, 2023	Notification of External Auditor Retained/Hired for Contracted District Audit Report
May 17, 2023	2023-24 Tentative Budget Worksheets due to Business Office
May 30, 2023	Business Office completes 2023-24 Tentative Budget
<u>JUNE</u>	
June 1, 2023	Part -Time Faculty Health Benefits Estimated Reimbursements (CCFS-360) Part -Time Faculty Office Hours Estimated Reimbursements (CCFS-365) due from Districts
June 6, 2023	2023-24 Tentative Budget presented to Board of Trustees
June 15, 2023	State Legislature approves budget
June 20, 2023	2023-24 Tentative Budget adopted by Board of Trustees
June 30, 2023	Business Office loads Tentative Budget in Colleague
<u>JULY</u>	
July 10, 2023	Chancellor's Office provides Joint Analysis of Enacted 2023-24 Budget
July 15, 2023	Annual Apportionment Attendance Report (CCFS-320) due to Chancellor's Office
<u>AUGUST</u>	
August 3, 2023	Annual Budget Workshop on the Governor's Budget provided by ACCCA/ACBO
August 30, 2023	Business Office Completes 2023-24 Final Budget
<u>SEPTEMBER</u>	
September 5, 2023	2023-24 Final Budget adopted by Board of Trustees
September 6, 2023	Business Office loads Final Budget in Colleague
September 15, 2023	50% Law, Application for Exemption (CCFS-350A) due from Districts
September 15, 2023	Prior year (PY) Final Enrollment Fee Revenue Due (CCFS-323)
<u>OCTOBER</u>	
October 1, 2023	Amended Apportionment Attendance Reports (CCFS-320) (For Lottery purposes)
October 10, 2023	Annual Financial & Budget Report (CCFS-311) Gann Limit (CCFS-311) Lottery (CCFS-311)
<u>NOVEMBER</u>	
November 1, 2023	Final Amendments - Apportionment Attendance Report (CCFS-320) for Recal Purposes.
November 1, 2023	Full-Time Faculty Obligation Report (110/FFO) due to Chancellor's Office
November 15, 2023	Quarterly Financial Status Report for First Quarter (311Q)
November 30, 2023	Part -Time Faculty Health Benefits and Office Hours Final/Revised Reimbursement Claim (CCFS-360)
<u>DECEMBER</u>	
December 1, 2023	If filing 50% Law Exemption Request:
December 1, 2023	Findings of the Local Governing Board Regarding Provisions of EC §84362 (CCFS-350B). Follow-up to Form CCFS-350A, due 9/15.
December 31, 2023	Contracted District Audit Reports Due