



HARTNELL COLLEGE

Monthly Report to the Governing Board
Dr. Romero Jalomo, Vice President
Division of Student Affairs
Month of January

Vice President of Student Affairs

Romero Jalomo, Ph.D.

- Participated in a planning meeting with representatives from the United Way of Monterey County to enhance our VECAA (Volunteer Education and College Assistance Alliance) services in local area high schools.
- Working with the DSPS Director, prepared and submitted a district response to the U.S. Department of Education regarding Administrative Procedure 3440.
- Co-hosted the Bright Futures Goal 6 Advisory Committee meeting on January 13, 2021.
- Attended the Community Foundation for Monterey County board orientation on January 26, 2021 and board retreat on January 30, 2021.

Enrollment Services

Maria Ceja, Dean

- Successfully submitted CCFS – 320 (district attendance) report for period one (summer and fall) 2020 to the State Chancellor's Office.

COVID-19

- Successfully implemented the Admissions & Records and Financial Aid Virtual Front Desk. Students can ask live questions to professional staff and receive assistance.

Student Success

Carla Johnson, Dean

- Implementation of and utilization of new SARS Anywhere upgrade, which allows for eSARS (student access to self-service for online appointments). Since December 20, 2020 there have been 895 appointments made to date on this new SARS upgraded system.
- Implementation of new Probation Level 1 and Level 2 online workshops on PAWS.
- Early Support Program developed new videos and ESP Canvas Shell to support students seeking academic support.
- Worked with IT to message probation/dismissal students (1349 students after FA20 compared to 1228 last FA19) through the Communications Manager in Colleague. This will allow for a record of communication to be

kept in Colleague.

Categorical Programs

Paul Casey, Director

- EOPS program processed and enrolled over 110 new students for spring 2021.
- Program Lending Library Curbside pick-up held on January 21, 27, and 28, 2020 from 10:00am-1:00pm.
- Student Success:
 - CalWORKs student Brianna Bustamantes won \$1,000 scholarship "Your Dream Award" (Education award for women who provide primary financial support for their families to improve their education and skills for employment)
 - Melissa Martinez was accepted into the WELI program.

College Readiness

Laurencia Walker, Director

- College Readiness facilitated multiple student/parent orientations and enrollment workshops to support students enrolling in 17 CCAP-dual enrollment courses as well as supporting students interested in non-ccap dual enrollment (traditionally concurrently enrollment).
- College Readiness helped co-facilitate and presented at the Hartnell/CSUMB TPP/MAESTROS retreat on January 2, 2021. We discussed how we can partner on early exposure and pathway development for future TPP/MAESTROS students through our college readiness and dual enrollment partnerships.
- College Readiness participated in the Bright Futures Goal 6 meeting co-lead by Vice President Dr. Jalomo on January 13, 2021 where discussions centered on college and career readiness from a county-wide perspective.
- College Readiness Program Assistant, Geri Alonzo, was one of the well deserving recipients of the 2021 Strength and Resilience Award announced by Dr. Rodriguez at the Student Success Conference on January 21, 2021. Congratulations Geri!

Department of Supportive Programs & Services (DSP&S)

Michelle Peters, Director

- DSPS team members had 120 appointments with DSPS students, for access to accommodations and services.
- DSPS team implemented e-SARS self-scheduler for DSPS students, available from the departmental website, providing students the ability to schedule their own appointments with DSPS Counselors and Lead Specialist.

- DSPS staff participated in the District Calling Campaign, facilitated by Academic Support.
- DSPS Director hosted a presentation to the Joint Academic Affairs/Student Affairs team on Clockwork, a database/online form/scheduling software designed for DSPS, although Clockwork provides functional operations for additional service and support departments.

Equity Programs

Bronwyn Moreno, Director

- The Office of Equity Programs welcomed new Umoja Coordinator Victoria Coleman to lead student recruitment, engagement, and retention efforts. The Umoja Program. Umoja, (*a Kiswahili word meaning unity*) is a community and critical resource dedicated to enhancing the cultural and educational experiences of African American and other students.
- The Umoja Coordinator and Director of Equity Programs participated in an Umoja Learning Institute from January 5-7, 2020, in order to increase knowledge of the Umoja practices, including implementation of curriculum that is responsive to the legacy of the African and African American Diasporas.
- Twenty-five scholars completed the Women's Education and Leadership Institute (WELI) Leadership Intensive, over the course of the first three weeks of January. WELI scholars participated in educational planning activities; community building activities to promote peer to peer relationship building; self-exploration, affirmation, and goal setting; and received presentations on financial aid, mindfulness, and important on-campus resources.
- The newly selected cohort of Men's Institute for Leadership and Education (MILE) scholars also completed a leadership intensive held throughout the month of January. The institute focused on the theme of self-actualization. Students participated in community building activities, identified their strengths and motivational factors, and learned and practiced tangible techniques for emotional management, including how to respond productively to negative situations. In response to his experience in the institute, one student wrote, "I just wanted to follow up and thank you for the opportunity to be part of this program and learn many valuable traits I can implement in my everyday life." Congratulations to our new cohort of WELI and MILE scholars!
- In conjunction with the California Department of Social Services and the UFW Foundation, hosted free immigration legal services for students, staff, and families on the first and third Tuesday and the second and fourth Friday of the month.

- The Director of Equity Programs along with the Director of Student Life presented to the American Association of University Women (AAUW) on Saturday, January 23, 2020, regarding Hartnell's efforts to address food insecurity on our campuses.

Financial Aid

Marina Reyes, Interim Director

- The Financial Aid Office continues to provide virtual presentations for upcoming 2021-22 FAFSA and Dream Act Applications.
- Pell Grant year to date total disbursed for 2020-21: \$5,881,711

COVID-19

- The Financial Aid Office transitioned their virtual front counter services from Cranium Cafe to Zoom on January 11, 2021.
- CARES Act funds disbursed to date: \$1,433,500

High School Equivalency Program

Laura Zavala, Director

- HEP's High School Equivalency courses began on January 20, 2020.
- HEP has submitted an application for the 2021 HEP Grant Competition. If successful, this award will renew the Hartnell HEP grant for five additional years. Expected grant announcements are scheduled for late Spring or early summer.

COVID-19

- HEP conducted a technology workshop before the start of the Spring semester to ensure all HEP students were ready for their synchronous classes.

Office of Student Life

Augustine Nevarez, Director

- Continued to plan and manage the programs and services for the Spring 21 semester including: electronic ID's, book vouchers, week of welcome, virtual help desk support.
- Collaborated with Umoja staff on the planning of Black History Month Celebrations.

COVID-19

- Ongoing management of the Pop-Up Pantry continued with two distributions in January.
- Distributed a student Study Area survey to gather data to implement the effort during the Spring 21 semester. Ongoing planning is taking place to open the study area mid-February.

SSS/TRiO Program

Manuel Bersamin, Director

- The SSS/TRIO Regular and ESL Program staff have been preparing for Services to students by appointments. We now have our face shields, gowns and the standing digital thermometer. We will have SSS/TRIO Office hours on Tuesdays and Thursdays starting on Tuesday, February 16, 2021. The hours will be from 10 am to 2 pm. Our staff has read the MOU agreement between the CSEA Union and the Hartnell College District and we will follow the agreement in terms of the division of duties.
- The SSS/TRIO staff will be distributing college textbooks and calculators on January 26 and 29, 2020 from 10:00 a.m-1:00 p.m and on Saturday, January 30, 2021.
- The SSS/TRIO director will be distributing college textbooks and calculators person to person on January 29, 2021 to South County students from King City, Greenfield and Soledad at the Greenfield High School rear parking lot at 5pm.
- Two SSS/TRIO students have applied to the Jack Kent Cooke Undergraduate Transfer Scholarship, Ilyne Castellanos and Julissa Portillo.

Upward Bound

Cesar Velazquez, Director

- Upward Bound Director worked with our Foundation to apply for the Pebble Beach Foundation Grant. The Pebble Beach Foundation awarded \$10,000 in scholarships last year.