



HARTNELL COLLEGE

**Technology Development Council Minutes
October 23, 2019 2:00 – 4:00, E-112**

MEMBERS

Name	Representing	Present	Absent
Dave Phillips	Administration (P) – VP of ITR (Chair)		X
Carla Johnson	Administration (P) - Dean of Student Affairs	X	
Bala Kappagantula	Administration (P) – Director of ITR	X	
Mostafa Ghous	Administration (P) - Dean of South County Educational Services	X	
Matthew Trengove	Administration - Director of Institutional Research		X
Deborah Stephens	Academic Senate – Faculty, Librarian (Co-Chair)	X	
Rosser Panggat	Academic Senate – Faculty, Biology		X
Elizabeth Morales	Academic Senate – Faculty, Computer Lab	X	
Brian Palmer	Academic Senate – Faculty, Math	X	
Nancy Wheat	Academic Senate – Faculty, Biology	X	
Jessica Green	CSEA	X	
Remel Gloria	Associated Students of Hartnell College		X
Stephen Otero	CSEA	X	
David Techaira	Classified Manager - Controller		X
Kenneth Stuart	L-39 – Custodian, Maintenance & Operations		X

Others

Name	Title or Representing
Laura Otero	PDC (Guest)
Rico Martinez	ITR (Gues)

CALL TO ORDER & INTRODUCTIONS

Deborah Stephens

Deborah called to order.

ACTION ITEMS

- Minutes from September 25, 2019
Approved with edits. Proctorio and Trial were misspelled. Deborah Stephens
- Co-Chair election: Nancy Wheat recommended Deborah Stephens to continue as Co-Chair. All members unanimously elected her.

HARTNELL COLLEGE VISION STATEMENT

Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

HARTNELL COLLEGE MISSION STATEMENT

Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.

AREA REPORTS / REQUESTS / QUESTIONS

1. Students Student Reps
 - a. None
2. Faculty Faculty Reps
 - a. Nancy Wheat WiFi in S building is very poor. In S-222 students and faculty are not able to access WiFi on their personal devices? Brian Palmer also reported WiFi issues in S 234. Deborah mentioned that WiFi drops randomly in library area too.
 - i. Rico mentioned that dead spots are the reason and will use network device to test the signal strength and work with faculty to troubleshoot the issue.
 - b. Brian Palmer provided an update on placement tool. Goal is to expand the tool to non-traditional population namely Incarcerated, Adult Ed. Will reach out to Counseling team for feedback. This requires additional programming.
3. Staff Staff Reps
 - a. Steve Otero: Will ASTRA scheduling system be upgraded? The calendar feature is functioning properly.
4. Functional Areas:
 - a. Academic Affairs: Teaching in N building has been challenge this semester. WiFi and projector issues have been happening everyday. No update from ITR on permanent resolution.
 - i. Mostafa: The College needs to have additional instructional technology support. Also accessibility specialist for website and faculty content. Also need to hire additional IT staff to travel between centers and campuses, night classes and odd-shift classes.
 - b. Student Affairs: Carla inquired about TV's in B building. Are they functional? We can use them to put up flyers, announcements and deadlines.
 - i. ITR should resume newsletter to communicate about upcoming projects, maintenance windows and tech tips.
5. Subcommittee Reports
 - a. Online Services Committee Bala Kappagantula
Scott is working with Admissions and Records team to work on website navigation.
 - a. Data Analytics and Reporting Team Matthew Trengove
Tabled.
 - b. Advisory Research Group Matthew Trengove
Tabled.

INFORMATION / DISCUSSION / PRESENTATIONS

1. Jobspeaker Joy Cowden
Need to add this item to action item for November 20th meeting.

OTHER ITEMS / BRIEF ANNOUNCEMENTS

1. Announcements All
- None
2. Next Meeting Date: November 20, 2019 All

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