Technology Development Council Minutes
April 22, 2020 3:00 – 5:00, Online w/Zoom

Members

Name	Representing	Present	Absent
Dave Phillips	Administration (P) – VP of ITR (Chair)	X	
Mostafa Ghous	Administration (P) - Dean of South County Educational Services	X	
Carla Johnson	Administration (P) - Dean of Student Affairs	X	
Bala Kappagantula	Administration (P) – Director of ITR	X	
Matthew Trengove	Administration - Director of Institutional Research	X	
Deborah Stephens	Academic Senate – Faculty, Librarian (Co-Chair)	X	
Emily Brandt	Academic Senate – Faculty, RCP	X	
Elizabeth Morales	Academic Senate – Faculty, Computer Lab	X	
Brian Palmer	Academic Senate – Faculty, Math	X	
Rosser Panggat	Academic Senate – Faculty, Biology		X
Nancy Wheat	Academic Senate – Faculty, Biology	X	
Remel Gloria	Associated Students of Hartnell College		X
Jessica Green	CSEA - Curriculum and Scheduling Specialist	X	
Stephen Otero	CSEA - Technology Specialist	X	
David Techaira	Classified Manager - Accounting Manager	X	
Kenneth Stuart	L-39 – Custodian, Maintenance & Operations		X

Guests

Name	Representing

Debra asked for changes to the minutes. None stated. Minutes are approved with marking Rosser absent unless we hear otherwise.

Debra asked for a recap on Ally. Canvas function to check availability in your canvas course. Allows an instructor to check his course for accessibility. It lets them check a course in progress, as well as an alternate format if word, etc., doesn't work. Does reporting for accreditation and 508 compliance.

Instructors tend to look at accessibility last, when it should be done in front. Checks as you create the course. Can also use ally to evaluation resource allocation.

Many schools are already using it. It is free right now. Free for CVC-OEI through September 30, but lots of conversations from state to keep funding it. Once Blackboard took over it got real expensive.

If they are using it, is on the ally server (understanding this is important). Alternative format, ally indicator (we don't get that initially, but can request it, and an institutional dashboard which is coming out later. Alternate format is basic functionality for now. It also does do OCR. Carol is still learning about it. Did a mini-training and will do more.

Lindsey- when first demoed – took a mathematical formula – created an accessible document out of it. Was impressive. Brian asked what it looked like – Lindsey shared his screen and showed us the indicator, which we would have to ask for.

Debra asked if it was built into Canvas so they don't have to leave canvas.

Nancy mentioned it could be used outside of canvas, but nobody is sure about what our license allows us to do.

It will make our documents accessible, which is good, but can it tag a pdf or image automatically – no, just lets you know you need tag.

Not a magic bullet – but nothing is.

Laura brought up Citilabs, but does it actually fix the page?

Dave suggested someone motion to adopt. Nancy, second Emily

Motion carries.

Dave motioned to approve program mapper

Steve asked about functional funding – should it be contingent?

Dave demoed pm at Bakersfield

Carla asked what if functional money didn't come through

Matt seconded amended motion

Motion carries 8 to 1

Library page

Nancy and Matt motion to approve library page

Carries unanimously

Follow up on previous reports

No student reports

Faculty – stem faculty – proctoring exams – problems with Proctorio

Laura – Proctorio doesn't work with a virtual environment. Working with Proctorio every couple of months to get it fixed.

Suggest we get a small group together to work on Proctorio.

Staff

What if staff needs Chromebooks? What is the process?

What about things like pens, etc.

Dave explained the Chromebook situation

Dave asked how everybody is doing with the move to fully online?

Staff – Carla - I went ahead and worked with calanlink.com to get counselors on a platform to make appointments and set up zoom meetings.

We should have a mandatory work at home day one a year to test processes.

Subcommittee report

OSC: Did not meet. We did not fail on training counseling – it's all in Cranium Café, but nobody wanted to use it. There was an existing solution through OEI, but there was push-back through faculty for some reason. Carla: Faculty felt that the app is not very good. They wanted something they could get on the student's phone. That was easy to use. CC is too high of a learning curve.

DART: Tackling a new dashboard. 320 meetings

ARG: 320 meetings, ab-705 meetings. All is well in hand.

No announcements

Next meeting…