



HARTNELL COLLEGE

**Technology Development Council Minutes
October 27, 2021 3:00 – 5:00**

Members

Name	Representing	Present	Absent
Dave Phillips	Administration (P) – VP of ITR (Chair)	X	
Sharon Albert	Administration (P) - Assistant Dean of Career Technical Education and Workforce Development		X
Mayra Almodovar	Academic Senate – Faculty, ECE	X	
Diane Harley	Academic Senate – Faculty, ESL/English	X	
Carol Hobson	Distance Education Coordinator	X	
Carla Johnson	Administration (P) - Dean of Student Affairs	X	
Bala Kappagantula	Administration (P) – Director of ITR	X	
Elizabeth Morales	Academic Senate – Faculty, Computer Lab	X	
David Orta	ASHC - Student	X	
Nicholas Pasquale	Academic Senate – Faculty, Math	X	
Deborah Stephens	Academic Senate – Faculty, Librarian (Co-Chair)	X	
David Techaira	Classified Manager - Accounting Manager	X	
Ana Valles	CSEA – Technician (Financial Aid)	X	
Cecilia Vazquez	CSEA – Financial Aid Specialist	X	
Nancy Wheat	Academic Senate – Faculty, Biology	X	

Guests

Laura Otero and Matthew Trengove

Agenda

Call to Order

Motion to amend the agenda to replace Technology Master Plan discussion with Vaccine update.

Motion passes. Agenda amended.

Agenda-approved

Approval of Minutes from September 22, 2021— approved

David Orta is the new ASHC representative replacing Lupita Rodriguez.

Information / Discussion / Presentations

1. PDC/LMS Report – Laura Otero
 - a. Alexander Street Video LTI has been integrated in Canvas.

HARTNELL COLLEGE VISION STATEMENT

Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

HARTNELL COLLEGE MISSION STATEMENT

Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.

- b. Canvas accessibility checker is turned on and will check against the content created using this app.
- 2. Vaccine Update – Dave Phillips
 - a) Does the council have questions about the vaccine mandate approved by the Board? How does the council feel about staff/faculty working or teaching remotely?
 - b) Employees can ask for exemption based on religious or medical reasons.
 - c) Students can register beginning November 1st but will be dropped by December if no vaccination proof provided.
 - d) Employee date is not yet finalized. Employees have to be vaccinated and testing is not an alternative.
 - e) Evaluating 10 vendors to accept and track the vaccination proof. Some of the vendors can validate vaccination based on a person DOB and name but are expensive. Some vendors will send reminders to get vaccinated.
 - f) Colleague needs to have a registration rule to check for vaccination proof starting December 10 2021.

Discussion on vaccination mandate. Issues raised: mandate applies to students and instructors even if 100% remote, majority of students taking DE still live locally and may use on-campus services, equity concerns for populations with historic distrust of government mandates, discomfort with sharing personal information with government, vaccine is actually life-saving, other vaccines, e.g., measles, have been mandated.

Carla: Timeline to collect vaccination record data?

Dave: It should be ready by December 10, 2021. Will go with reputable vendor who have experience with immunization records.

David Orta: Who is in charge of the vaccination record collection?

Dave: ITR. Will provide details very soon.

- 3. November meeting: motion to change November meeting date to 17th instead of 23rd. Motion carries
- December meeting: motion to change December meeting date to 8th. Motion carries.

Area Reports / Requests / Questions

- 1. Students
 - a. Need conference equipment for student council meetings.
- 2. Faculty
 - a. Nick – Zero and Low textbook cost information needed for sections to be in compliance.
 - b. Nancy: There is a new update in Canvas for Assignments. Very handy for faculty.
 - c. Carol – Is there a pilot group to test Self-Service? What's the procedure to checkout chrome-book?
 - d. funding for STEM building moving projector screens
 - e. errors in class scheduling
- 3. Staff
 - a. Ana Valles: Trouble accessing Virtual Desktops. So using PDC VDI.
- 4. Functional Areas (Student Affairs, Academic Affairs, Admin. Services)
 - Carla: Need working computers in the counseling area for student use.

HARTNELL COLLEGE VISION STATEMENT

Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

HARTNELL COLLEGE MISSION STATEMENT

Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.

5. Subcommittee Reports

a. Online Services Committee

Bala Kappagantula – first fall meeting was on October 4. Meta Majors and Program Mapper are LIVE on Hartnell website. Next meeting is on November 1st.

b. Data Analytics and Reporting Team

Matthew Trengove – none

c. Advisory Research Group

Matthew Trengove— ARG committee has web presence. AB 705 data and research presentation.

Announcements:

Survey and Poll has been sent to TDC members who volunteered to work on Technology Master Plan.

Adjourned

Next Meeting: November 17, 2021

DRAFT

HARTNELL COLLEGE VISION STATEMENT

Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

HARTNELL COLLEGE MISSION STATEMENT

Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.