



HARTNELLCOLLEGE

**Technology Development Council Minutes
February 26, 2020 3:00 – 5:00, E-112**

Members

Name	Representing	Present	Absent
Dave Phillips	Administration (P) – VP of ITR (Chair)	X	
Mostafa Ghous	Administration (P) - Dean of South County Educational Services	X	
Carla Johnson	Administration (P) - Dean of Student Affairs	X	
Bala Kappagantula	Administration (P) – Director of ITR		X
Matthew Trengove	Administration - Director of Institutional Research	X	
Deborah Stephens	Academic Senate – Faculty, Librarian (Co-Chair)	X	
Emily Brandt	Academic Senate – Faculty, RCP		X
Elizabeth Morales	Academic Senate – Faculty, Computer Lab	X	
Brian Palmer	Academic Senate – Faculty, Math	X	
Rosser Panggat	Academic Senate – Faculty, Biology	X	
Nancy Wheat	Academic Senate – Faculty, Biology	X	
Remel Gloria	Associated Students of Hartnell College		X
Jessica Green	CSEA - Curriculum and Scheduling Specialist	X	
Stephen Otero	CSEA - Technology Specialist		X
David Techaira	Classified Manager - Accounting Manager		X
Kenneth Stuart	L-39 – Custodian, Maintenance & Operations		X

Guests

Name	Representing
Carol Hobson	Business Faculty

1. Call to Order & Introductions

HARTNELL COLLEGE VISION STATEMENT

Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

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Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.

2. Minutes from Jan 29, 2020 approved with minor corrections
3. Area Reports / Requests / Questions
 - a. Follow up on previous reports
 - i. E211 - Dave following up with Long, problem still exists.
 - ii. iSupport not loading for some, problem with cached link to unsecure site.
 - iii. Verify which version of R needed - 3.4 - install on library image, S-132, and PLL
 - iv. N teaching stations, problem with sound daily; should the stations be set to refresh on restart? Consensus from faculty present was yes; Dave will research and report back
 - v. Emergency number working well, not as good as having staff on campus. Need signage to publicize the number: x6789 press 1
 - b. Students - none
 - c. Faculty
 - i. Thank you to Steve for fixing computers in lab while Long was gone.
 - ii. Brian - Math faculty noticing their laptops are slow when first logging in, Melissa had similar problem, IT updated the system, fixed the problem. Brian will let math faculty know to email Steve
 - d. Staff
 - i. Astra update? Need approval from Astra Implementation Group
 - e. Functional Areas (Student Affairs, Academic Affairs, Admin. Services)
 - i. Mostafa is concerned about technology in the new centers, given we won't be able to have dedicated staff at each site. How to communicate ideas? Direct 1 on 1 with Dave? For IT issues, yes. Better to get started early in construction.
 - ii. Carla - computer problems caused by cabling in B-110, Rico will replace cables, will install jack locks.
 - iii. Screens in B building, contact Daniel with list of people who need access to add content.
 - iv. Need replacement for SARS, Starfish? Or something else? How to streamline to avoid paper sheets. Counselors need to match codes to Colleague, need to be sure that issues discussed

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are updated. Website link to get in-person appointment, but system only offers 1 hour slots, doesn't offer shorter slots that might be open. Need to change increment in SARS.

- v. CSUMB comp sci capstone project, can we use students for small projects? Students should contact Dave.

4. Subcommittee Reports

- a. Online Services Committee – hasn't met
- b. Data Analytics and Reporting Team – next meeting in March
- c. Advisory Research Group – next meeting Friday
 - i. Report available to show programs of students in a particular class
 - ii. High school GPA is available from CCAppl

5. Technology Master Plan Update – subgroup meeting

6. Announcements

- a. Possible change to meeting day and time? Right now we run into Thanksgiving, finals, winter break
- b. Meeting of May 27, 2020 - action item for next meeting, move to Friday 5/22

7. Adjournment

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