# REQUEST FOR IGETC/CSUGE CERTIFICATION

## HARTNELL COLLEGE

*411 Central Ave.* **|** *Salinas, CA 93901| Phone: 831-755-6711*

Complete this form and submit to the Admissions and Records office at admissions@hartnell.edu.
Please allow 2-4 weeks for processing. Incomplete forms will result in non-consideration.
This request is **NOT** an official transcript request. Please request your official transcripts on Hartnell.edu

| STUDENT INFORMATION | |
|---|---|
| Full Legal Name: | Hartnell ID #: (or Soc. Sec. Num.) |
| Birthdate: | All Previous Names: |
| Address: (Street, City, State and Zip Code) | |
| Phone: (xxx-xxx-xxxx) | Email: |

| RECIPIENT INFORMATION \| Send IGETC Certification To: | |
|---|---|
| School or Name: (i.e., UC Berkeley) | |
| Attention To: (i.e., Admissions Office) | |
| Address: (i.e., 123 Street Name) | |
| City, State and Zip Code: (i.e., Berkeley, CA 94720) | |

Have you previously sent an official transcript to this UC Campus? ☐ Yes     ☐ No

| ORDER REQUESTS | |
|---|---|
| ☐ Send **IGETC** Certification Now<br><br>☐ Send **CSUGE** Certification Now | ☐ Hold and send **IGETC** Certification after final grades for:<br>☐ Hold and send **CSUGE** Certification after final grades for:<br><br>Semester_____ Year_____ |

**Select Any That Apply:**

☐ I meet all IGETC/CSUGE areas, including the Language Other Than English (LOTE) requirement, with courses completed at Hartnell College <u>only</u>.

☐ I have completed some IGETC/CSUGE areas with high school courses/ AP exams, or courses at other institutions and have previously submitted official transcripts/scores to Admissions and Records.

☐ I acknowledge I did not meet the full IGETC/CSUGE area requirements and are requesting partial IGETC/CSUGE certification. (Select this option if you are missing LOTE, or following IGETC for STEM)

**Student Signature:** _____     **Date:**_____

| For Admissions & Records Use Only: |
|---|
| ☐Official high school transcript on IASU  ☐ Not applicable |
| ☐Official AP Scores on IASU  ☐ Not applicable |
| ☐Official transcript from other colleges attended on IASU  ☐ Not applicable |

**Processed By:**_____     **Date:**_____