

**Hartnell College**  
**Extended Opportunity Program and Services - EOPS**  
**Cooperative Agency Resources for Education - CARE**  
**Book Credit Policy**



Continuing EOPS and CARE students will be awarded the Book Credit approximately one week before the semester's begin date. New EOPS and CARE students will be awarded the Book Credit approximately one business day after the full completion of their intake materials (*EOPS New Student Orientation, signed Mutual Responsibility Contract and attended 1st Contact*). Eligible students will receive a confirmation email when their book credit is available at the Hartnell College Bookstore.

**EOPS/CARE BOOK CREDIT POLICY**

- Students must meet Book Credit eligibility requirements to be awarded a Book Credit
- Book Credits may **only** be used toward the cost of textbooks, dictionaries, thesaurus and USB drives
- Book Credits are **only** available for use at the Hartnell College Bookstore
- Students may use their Book Credit in store or online, and funds may be applied to the cost of shipping
- Students may use their Book Credit to purchase or rent textbooks
- Unused Book Credit funds **are not** transferable to future semesters
- Unused Book Credit funds **are not** eligible for cash out refunds
- Students must be prepared to pay any excess amount due over the Book Credit amount
- Students must spend their Book Credit before the given deadline
- Book Credit recipients must follow all Hartnell College Bookstore policies and procedures
- The Lending Library is available if additional textbooks or materials are needed

No exceptions. Abuse of the Book Credit service will result in **expulsion** from the EOPS/CARE program.

**HARTNELL COLLEGE BOOKSTORE POLICY**

- Students may be asked to provide their current Hartnell Student ID or California State ID/Driver's License to verify their identity
- Students may be asked to provide a copy of their semester schedule to verify the need for textbooks
- Textbooks that are not in stock might be eligible to be ordered by Bookstore staff and charged to your Book Credit
- Students may use their Book Credit to rent textbooks through the Bookstore rental program
- If you rent a textbook at the Hartnell College Bookstore using the Book Credit, please follow the Hartnell College Bookstore's return policy and return your textbooks to the Bookstore
- Keep your original Bookstore receipt to make any returns or exchanges
- The Bookstore will not return or exchange books that have been opened, written in and/or damaged
- For more information, contact the Bookstore at (831) 755-6775